



Agenda

Call to Order

National Anthem

- | | | |
|------|---|------------------------------|
| 1.0 | Additions to the Agenda | |
| 2.0 | Adoption of Agenda | |
| 3.0 | Corrections or Amendments: | |
| 3.1. | November 3, 2021, Regular Meeting of Council Minutes | 3-8 |
| 4.0 | Adoption of: | |
| 4.1. | November 3, 2021, Regular Meeting of Council Minutes | |
| 5.0 | Public Hearings | |
| 5.1. | Combative Sports Commission Bylaw 2021/12/C | 9-10 |
| 5.2. | Development Permit DV21-057 – Discretionary Use at 5621 58 Avenue | 11 |
| 6.0 | Delegations / Administrative Updates | |
| 6.1. | Drayton Valley RCMP Stats – October 2021 – S/Sgt. Erin Matthews | 113-121 |
| 6.2. | Drayton Valley & District Slo Pitch Society – Keila Zorn | 12-36 |
| 6.3. | Pembina Regional Aerodrome Association – Jerry Greiner | 37 |
| 7.0 | Decision Items | Pages 38-83 |
| 7.1. | Water Distribution Upgrade Project | 38-39 |
| 7.2. | DV21-057 Cannabis Processing (Micro) 5621-58 Ave. | 40-67 |
| 7.3. | Aquatic Centre Naming Sponsorship Agreement | 68-74 |
| 7.4. | Q3 Finance Report | 75-83 |
| 8.0 | Department Reports | Pages 84-87 |
| 8.1. | Planning and Development | Ken Woitt |
| 8.2. | Infrastructure and Engineering | Owen Olynkyk |
| 8.3. | Community Services and FCSS | Derek Starnes
Lola Strand |
| 8.4. | Enterprise and Growth | Victor Bujor |
| 8.5. | Protective and Emergency Services | Tom Thomson |
| 8.6. | Corporate Services and Finance | Elvera Thomson |
| 8.7. | CAO/Administration | Robert Osmond |
| 9.0 | Council Reports | |
| 9.1. | Councillor Ballas | |
| 9.2. | Councillor Gammana | |
| 9.3. | Councillor Clarke | |
| 9.4. | Councillor Evans | |

	9.5. Councillor Sherriffs	
	9.6. Deputy Mayor McGee	
	9.7. Mayor Dodds	
10.0	Information Items	Pages 88-121
	10.1. EPBR Minutes	
	10.2. Drayton Valley / Brazeau County Fire Services Stats – October & September 2021	
	10.3. Drayton Valley RCMP Stats – October 2021	
11.0	Adjournment	



Meeting Minutes

THOSE PRESENT:

Mayor Dodds
Councillor Ballas
Councillor Clarke
Councillor Evans
Councillor Gammana
Deputy Mayor McGee
Councillor Sherriffs
Robert Osmond, Interim CAO
Elvera Thomson, General Manager of Finance
Ken Woitt, General Manager of Planning and Development
Owen Olynyk, General Manager of Infrastructure
Victor Bujor, General Manager of Enterprise and Growth
Tom Thomson, Fire Chief
Doug Whistance-Smith, Library Director
Lola Strand, FCSS Program Manager
Bernice Taylor, ECDC Program Manager

Derek Starnes, Recreation and Omniplex Manager
Nathan Palovcik, Manager of Information Services
Berkley Hofmann, Intermediate Help Desk Analyst
Sabine Landmark, Administrative Assistant
Bree Mastre, Executive Assistant
Annette Driessen, Special Projects Coordinator
Shawna Law, Manager Health and Safety
S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western Review (Call-In)
Mark Cappis, Big West Country (Call-In)
Members of the Public

ABSENT:

CALL TO ORDER

Mayor Dodds called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the Agenda.

2.0 Adoption of Agenda

RESOLUTION #206/21

Councillor Gammana moved to adopt the Agenda for the November 3, 2021, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. October 6, 2021, Regular Meeting of Council Minutes

There were no corrections or amendments to the October 6, 2021, Regular Meeting of Council Minutes.

3.2. October 6, 2021, Public Hearing Minutes Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D

There were no corrections or amendments to the October 6, 2021, Public Hearing Minutes for the Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D.

**Regular Meeting of Council
Minutes of November 3, 2021
Page 2 of 6**

3.3. October 27, 2021, Organizational Meeting of Council Minutes

There were no corrections or amendments to the October 27, 2021, Organizational Meeting of Council Minutes.

4.0 Adoption of:

4.1. October 6, 2021, Regular Meeting of Council Minutes

4.2. October 6, 2021, Public Hearing Minutes Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D

4.3. October 27, Organizational Meeting of Council Minutes

RESOLUTION #207/21

Councillor McGee moved to adopt the Minutes of the October 6, 2021, Regular Meeting of Council, the Minutes of the October 6, 2021, Public Hearing Minutes for the Town of Drayton Valley-Brazeau County Intermunicipal Development Plan (IDP) Bylaw 2021/09/D, and the Minutes of the October 27, 2021, Organizational Meeting of Council, as presented.

CARRIED

5.0 Delegations/Administrative Updates

5.1. SBG Drayton Valley – Combative Sports Commission – Brad Kelly, Lee Mein

Mr. Kelly and Mr. Mein presented Council with information regarding a combative sports commission. Mr. Kelly introduced potential commission members in the community.

Mayor Dodds thanked the group for the presentation and advised that Council will discuss this item further at today's Governance & Priorities Committee Meeting.

Mr. Osmond exited the meeting at 9:37 a.m.

Mr. Osmond returned to the meeting at 9:39 a.m.

5.2. DVB Aquatic Centre Committee – Laureen Bida, Dave Davie

Ms. Bida and Mr. Davie provided an update on the fundraising efforts of the DVB Aquatic Centre Committee. She advised that the Committee is working on a number of grant applications and continues its fundraising efforts. Ms. Bida asked that Council consider adding a waterslide in the plans of the facility and including it in the budget for 2022.

Mayor Dodds noted that Council is starting budget discussions and that Administration will be in contact with the Committee.

5.3. DV Free Press – Brandy Fredrickson

Mrs. Fredrickson informed Council about the team, purpose, and circulation of the DV Free Press.

5.4. Drayton Valley RCMP Stats – September 2021 – S/Sgt. Erin Matthews

S/Sgt. Matthews presented Council with the stats of September 2021 and introduced two new constables.

Mayor Dodds called a break at 10:23 a.m.

Mayor Dodds reconvened the meeting at 10:35 a.m.

6.0 Decision Items

6.1. Board and Committee Appointments

- Brazeau Foundation Board Appointments – Community Member at Large for the Town of Drayton Valley

RESOLUTION #208/21

Councillor Ballas moved that Council appoint Mrs. Jeannette Vatter as a Community Member at Large for the Town of Drayton Valley on the Brazeau Foundation Board for a one-year term, ending October 31, 2022.

CARRIED

- Drayton Valley Municipal Library Trustee Appointments

RESOLUTION #209/21

Councillor Clarke moved that Council appoint following members-at-large to the Town of Drayton Valley Library Board: Rosemarie Mayan and Susan Schwindt for a three-year term, expiring October 31, 2024.

CARRIED

- Family and Community Support Services (FCSS) Advisory Board Member Appointments
 - Youth Representative

RESOLUTION #210/21

Councillor Evans moved that Council appoint Hannah Luckwell as the Youth Representative for the FCSS Board for a two-year term expiring October 31, 2023.

CARRIED

- Senior Representative

RESOLUTION #211/21

Councillor Sherriffs moved that Council appoint Wendell Smith as the Seniors Representative for the FCSS Board for a two-year term expiring October 31, 2023.

CARRIED

- Town Representative

RESOLUTION #212/21

Councillor Gammana moved that Council appoints Sandra Blades as the Town Representative for the FCSS Board for a two-year term expiring October 31, 2023.

CARRIED

6.2. Library Budget 2022 with Appropriation Request

RESOLUTION #213/21

Councillor McGee moved that Town Administration recommends that Council accept the Drayton Valley Library appropriation report and refer the appropriation amount of \$291,704 to budget deliberations.

CARRIED

6.3. Child Care Now

RESOLUTION #214/21

Councillor Gammana moved that Council accept a motion to have the Town of Drayton Valley logo shared with Child Care Now, showing our support in the call to the Province to signing an Early Learning and Child Care Agreement.

CARRIED

6.4. New Aquatic Centre Amenity Sponsorship Rights Agreement for Approval

RESOLUTION #215/21

Councillor Ballas moved that Council approve the Sponsorship Rights Agreement between the Town and the Drayton Valley Royal Purple Elks Lodge No. 196 as presented.

CARRIED

6.5. Community Grants, Fourth Quarter Allocation

Mayor Dodds declared pecuniary interest with item 6.5. and exited the meeting at 11:05 a.m. Deputy Mayor McGee took over chairing the meeting.

RESOLUTION #216/21

Councillor Ballas moved that Council award Buggy Arm Wrestling \$2500 from the Community Events Grant to help cover the costs associated with hosting the following arm-wrestling competitions: Stronghold Competitions - December 11, 2021 and April 23, 2022, and the Outdoor Summer Event - June 2022 and World Title Match August 27, 2022; AND that Council award the Drayton Valley & District Chamber of Commerce \$1500 from the Community Events Grant to help cover the costs associated with purchasing trophies to be presented at the Business Awards Event.

CARRIED

Mayor Dodds returned to the meeting at 11:10 a.m. and reconvened chairing the meeting.

6.6. AUMA Committee & Board of Director Position(s)

RESOLUTION #217/21

Councillor Ballas moved to defer to Administration for further consideration and if somebody is interested they can get a hold of Administration, get a nomination package, and send it in.

CARRIED

7.0 Department Reports

7.1. Planning and Development

Mr. Woitt provided an update of the activities in the Planning and Development department.

7.2. Infrastructure and Engineering

Mr. Olynyk provided an update from the landfill, recycling centre, and scale house. He shared information from the Utilities, Water Treatment Plant, and Public Works departments.

7.3. Health and Safety

Ms. Law provided an update from the Safety department.

Councillor Clarke exited the meeting at 11:34 a.m.

7.4. Community Services and FCSS

Mr. Osmond provided an update from the Community Services department. He noted that Mr. Starnes and Mrs. Strand agreed to take on additional functions in the department until the General Manager position has been filled. They discussed the shelter pods program and how it can assist the homeless population.

Councillor Clarke returned to the meeting at 11:36 a.m.

**Regular Meeting of Council
Minutes of November 3, 2021
Page 5 of 6**

- 7.5. Enterprise and Growth
Mr. Bujor provided an updated from the Economic Development department.
- 7.6. Protective and Emergency Services
Fire Chief Thomson had no formal report to present.
- 7.7. Corporate Services and Finance
Mrs. Thomson provided an update from the Finance department.
- 7.8. CAO/Administration
Mr. Osmond noted that Administration will continue the orientation with the new Council.

8.0 Council Reports

- 8.1. Deputy Mayor McGee
 - Governance Meeting together with Brazeau County
- 8.2. Councillor Ballas
 - working with Council as a group for the community
- 8.3. Councillor Gammana
 - commented on the racism he encountered during the election campaign
- 8.4. Councillor Clarke
 - looking forward to working together with Administration and Council
- 8.5. Councillor Evans
 - thanked Council and Administration and for the privilege of serving on Council
- 8.6. Councillor Sherriffs
 - commented on the meetings during the past week and thanked the Interim CAO for his assistance
- 8.7. Mayor Dodds
 - encouraged Councillors to come forward with any questions and thanked the community for their trust and Administration for their hard work

9.0 Information Items

- 9.1. Sustainability Committee Meeting Notes – June 22, 2021, July 5, 2021, August 4, 2021, and August 24, 2021
- 9.2. Drayton Valley Municipal Library Meeting Minutes – August 19, 2021
- 9.3. STAR Catholic School Board Meeting Highlights – October 2021
- 9.4. Brazeau Foundation Meeting Minutes – September 16, 2021
- 9.5. Childcare Operational Board Meeting Minutes – June 25, 2021
- 9.6. Drayton Valley RCMP Stats – September 2021

RESOLUTION #218/21

Councillor McGee moved that Council accept the above items as information, as presented.

CARRIED

**Regular Meeting of Council
Minutes of November 3, 2021
Page 6 of 6**

10.0 Adjournment

Mayor Dodds adjourned the meeting at 12:03 p.m.

MAYOR

INTERIM CHIEF ADMINISTRATIVE OFFICER

DRAFT

PUBLIC HEARING

November 24, 2021

9:00 A.M.

Council Chambers – Civic Centre

1. DECLARE PUBLIC HEARING OPEN

Combative Sports Commission Bylaw 2021/12/C

2. PRESENT

3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding the proposed Combative Sports Commission Bylaw 2021/12/C.

The First Reading was approved on October 6th, 2021, therefore, the Combative Sports Commission Bylaw 2021/12/C is hereby being presented to Council for the Second and Third Reading. The approval of the Combative Sports Commission Bylaw 2021/12/C will automatically repeal Bylaw 2003/07/C

4. BACKGROUND

In order for organizations or groups to host mixed martial arts events in Drayton Valley, it is necessary for the Town of Drayton Valley to pass a Bylaw allowing these types of events to take place.

The Commission would be responsible to supervise, regulate, govern, and control all bouts and contests held in connection with the regulated sport(s). This includes being responsible for the provision of medical, police, referees, judges, officials, and supervisory personnel as deemed necessary.

Should Bylaw 2021/12/C receive second and third readings, the following steps will be undertaken:

- Council appointing individuals to the Commission;
- The Commissions approving a Promoter; and
- The Commissions approving a date and location.

Town Administration provided a statement of opinion from the Town's legal counsel and insurance provider. These statements outlined information specific to the liability being placed on the Town and its officers. Additionally, the Town's insurance provider has indicated that a separate insurance policy would be required to provide insurance for the Commission.

5. **CALL FOR COMMENTS FROM THE FLOOR.**
6. **CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.**
7. **DECLARE PUBLIC HEARING CLOSED.**

PUBLIC HEARING

November 24, 2021

9:00 A.M.

Council Chambers – Civic Centre

1. DECLARE PUBLIC HEARING OPEN

Development Permit DV21-057 – Discretionary Use at 5621 58 Avenue.

2. PRESENT

3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns, and questions from the public regarding the proposed Discretionary Micro Cultivation of Cannabis.

4. BACKGROUND

The Town of Drayton Valley received a Development Permit application DV21-057 for the Micro Cultivation of Cannabis in 2, 40'x8' Grow Pods. The Grow Pods will be in an existing building located at 5621 58 Ave. In accordance with the Town of Drayton Valley Land Use Bylaw 2020/12/D, Micro Cultivation of Cannabis is defined as Cannabis Processing (Micro). The subject parcel is located within the C-GEN (Commercial, General District) of the Land Use Bylaw, in which 'Cannabis Processing (Micro)' is listed as Discretionary. Cannabis Processing (Micro) means a use, as licenced by Health Canada where:

- a) Cannabis is grown or harvested, and the surface of the plant canopy does not exceed 200 m², but does not include Cannabis (Retail), or
- b) A maximum of 600 kilograms of dried cannabis product per year is processed, manufactured, packaged, and labelled or stored on-site, but does not include Cannabis (Retail).

A decision to approve or deny this application will be made by Council, depending upon the comments received at this Public Hearing. Notification of the Discretionary Use, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

5. CALL FOR COMMENTS FROM THE FLOOR.

6. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.

7. DECLARE PUBLIC HEARING CLOSED.



Town of Drayton Valley

Delegation Request Form

Name(s): Keila Zorn - Secretary

Organization: Drayton Valley & District Slow Pitch Society

Contact Number: _____ Contact Email: _____

FOIP Section 17

Meeting you would like to attend as a Delegation (please check all that apply)*:

- ☒ Council Meeting
- ☒ Governance & Priorities Committee Meeting
- ☒ Special Meeting/Presentation
- ☒ Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

Brazeau Diamonds - request for funding for field maintenance, improvements and facilities

Additional Information Provided

Please list the information you attached or included with your delegation request:

Diamonds priority list with estimates (some estimates are pending, may be able to provide more closer to the meeting once received)

Please indicate any preference you have for meeting:

Requesting a 930 or 10 am meeting as Schedule does not allow for 9am

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person: 5120-52 ST



PHOENIX FENCE Corp.

Chainlink • Vinyl • Ornamental • Automated Gates

12816 - 156 Street, Edmonton, Alberta T5V 1E9
Ph: 780-447-1919 1-800-661-9847 Fax: 780-447-2512
edmonton@phoenixfence.ca www.phoenixfence.ca

Fence Estimate/Quotation

Page 13 of 121

Quotation Number:	Q139467
Quotation Date:	10-21-2021
Reference Number:	B-587-21

DRAYTON VALLEY SLOW PITCH
DRAYTON VALLEY, ALBERTA

FOIP Section 17
BUDGET PRICE

Phone Number: 780-898-0817
Alternate Phone:
Fax Number:
Email:
Re:

We are pleased to offer our quotation for fencing based on the following:

Materials:

Terminal Post:	16	3 1/2 IN. X 16.0 FT. SC.40 H.D.GALV. PIPE
Line Post:		2 3/8 IN. X 12.0 FT. SC.40 H.D.GALV. PIPE
Top Rail:		1 5/8 IN. X 21 FT. .083 WALL H.D.GALV. PIPE
Chain Link Mesh:		2 IN. X 9 GA. X 48 IN. STD. GALVANIZED FABRIC
Chain Link Mesh:		2 IN. X 9 GA. X 96 IN. STD. GALVANIZED FABRIC

PRICE IS BASED ON THE SUPPLY AND INSTALL OF MATERIAL, LABOUR AND EQUIPMENT TO
INSTALL 4- 20X20X20X16FT HIGH BACKSTOPS ALL COME WITH A 4FT OVERHANG.

ALL POSTS TO BE CEMENTED INTO GROUND.

Site Information:

Mesh Height	16 Ft.	Top Rail	included
Fence Length	240.0 Ft.	Additional Rails	3
Gate Length	0.0 Ft.		
Overall Length	240.0 Ft.		
Post Spacing	10 Ft.		
Material Weight	8,099.2 Lbs.		

*****WE INSTALL COMMERCIAL & INDUSTRIAL FENCES ALL YEAR INCLUDING WINTER*****

Expected Delivery:	Terms: Due upon Completion	Installed Amount	\$56,999.26
	Accepted by (signed & printed name):	G.S.T.	\$2,849.96
Salesman/Estimator:		Installed Total	\$59,849.22
	PO#		
	Date:		

Brent Svendsen

This quotation is firm for 15 days and is subject to the terms and conditions shown herein or the following page/attachment.

DVSP Town of Drayton Valley Diamonds Proposal

Nov 24 2021 Town Council Meeting

DVSP is a non profit organization that solely relies on participants entry fees, limited company donations, in kind volunteering and only very recently applications for provincial grants for maintenance, equipment rentals and improvements to provide a safe, useful, enjoyable and affordable environment for the community and surrounding areas.

DVSP has proven to establish that:

- In these economic hardship times, the DVSP at the Brazeau County Diamonds has created an affordable sport for people ages 16-65+. With little to no equipment, anyone can step on the diamonds and get involved with members of the community and create personal and business related relationships. This creates a sense of unity, commrodary and overall a better reflection of our community.
- Creates an outdoor recreation establishment that promotes outdoor / Covid friendly gatherings and exercise
- Requesting assistance from the Town could establish a facility that could house tournaments that bring hundreds of people to our community which in turn will support and boost our economy.

Town of Drayton Valley administration is able to apply for appropriate provincial and federal grants

- Administration knows which grants to apply for and their deadlines
- Administration has Experience with grant applications
- Directly benefits the Town and their support for outdoor recreation

Town of Drayton Valley front yard is the Diamonds

- We are the Town's front lawn impression
- We have the potential to put the Town in the names of other players/ communities and become a similar Slo pitch Edson iconic establishment
- The Town has the equipment/workers meters away

Shelter area / Concession / Washrooms

- Existing facility inadequate. DVSP has no proper use
 - Location
 - Design
- Require appropriate location for proper use at the diamonds
- Shelter against extreme heat and wind/rain conditions
- Indoor washroom facility for cleanliness
- Eliminates DVSP high cost for porta-potties - approx \$600+ a month
- Creates a way for DVSP to host proper tournaments and generate a revue through a concession/beer garden
 - estimation provided

Utilities such as power, gas and water be brought to centre of the diamonds for establishment of shelter area as per the original engineering report

Bear/Animal Proof Garbage/ recycling bins

- Town Public Works removes garbage/recycling
- keeps area clean from animals and homeless
- Safety concern for animals/people

More sitting areas (picnic tables, benches)

- Metal frame with wooden table and seats

Shade (trees)

- going along the pathway for shade
- sun-blocking on diamonds

New backstops with sunshade

- Chainlink required for higher stops and arch to avoid injuries in the stands
- Sunshade required for the angle of the sun in the players eyes to avoid injuries
- safety concerns

New proper lifetime sized dugouts

- Current ones are rotting away and are not permanently affixed
 - estimation provided

Shale

- current annual supply is inadequate, suggest twice the amount
- 25% loss every 4 years
- Diamonds only have half of the adequate shale - need twice the amount for efficiency
- Engineer to review the quality, weathering, wear and tear of the diamonds in conjunction with the DVSP groundskeepers

Drainage

- to be reviewed and maintained on a yearly basis for sloughing and erosion
- County equipment used for drainage issues under the advisement of the DVSP groundskeepers

Irrigation

- utilities brought to the diamond and equipment provided for proper installation/use and to be thoroughly planned in conjunction with the DVSP groundskeepers

Mower

- access to Town machinery and/or public works to assist with DVSP groundskeepers
- Public works to mow grass outside grounds to eliminate volunteering hours
- Eliminates DVSP costly fees for renting and purchasing proper equipment used to maintain diamonds

Paved Access/pathway from parking lot

- Basic access for all members
- safety concern for seniors and children

Partial Paved Parking

- Partial paved parking to eliminate constant gravel and grader work

DVSP suggests funds be budgeted for a children's playground

- DVSP will agree to fundraising for this establishment
- Request existing Town of DV playground equipment - reusable items?

Brazeau County Sports park Signage

- Required at the diamonds and south side of HWY 22
- google location is inadequate for out of town visitors



2021 Bear Necessities Price List

ITEM	QTY	PRODUCT DESCRIPTION	PRICE /EACH
1	1~10	1160 Single Bear Unit	\$ 875.00
	11~20	60 Gallon Capacity	\$ 850.00
	21~50	Includes Galvanized Inside Liner	\$ 825.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
2	1~10	1170 Single Bear Unit	\$ 900.00
	11~20	70 Gallon Capacity	\$ 875.00
	21~50	Includes Galvanized Inside Liner	\$ 850.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
3	1~10	1100 Single Bear Unit	\$ 950.00
	11~20	100 Gallon Capacity	\$ 925.00
	21~50	Includes Galvanized Inside Liner	\$ 900.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
4	1~10	1160a Double Bear Unit	\$ 1,750.00
	11~20	120 Gallon Capacity	\$ 1,700.00
	21~50	Includes Galvanized Inside Liner	\$ 1,600.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
5	1~10	1170a Double Bear Unit	\$ 1,800.00
	11~20	140 Gallon Capacity	\$ 1,750.00
	21~50	Includes Galvanized Inside Liner	\$ 1,700.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
6	1~10	1100a Double Bear Unit	\$ 1,900.00
	11~20	200 Gallon Capacity	\$ 1,850.00
	21~50	Includes Galvanized Inside Liner	\$ 1,800.00
	50+	All units are made from Galvanneal Material and Powder Coated	Call for Pricing
Units are made upon order			
Delivery 2-4 weeks			
Can be customized in any way			
Price does not include shipping			

Prices do not include GST

Unless an account has been set up prior to the start of the job,

A deposit for 50% of the quotation is required upon order with the remaining amount due upon pick up.

Please contact Mervin Weitz at (403) 243-7772 if you have any questions.

Bay 34, 1511 Highfield Cres. S.E., Calgary, Alberta T2G 5M4

Phone: (403) 243-7772 Fax: (403) 243-1105 Email: exxell2@telusplanet.net

Visit our Web Site At: www.exx-ellindustries.ab.ca or www.bearbins.ca

**DVSP Brazeau County Diamonds
Proposal PRIORITY LIST
2021 Brazeau/Town Council Meeting**

1. Bear/Animal Proof Garbage/ recycling bins

1. County Public Works removes garbage/recycling
2. keeps area clean from animals and homeless
3. Safety concern for animals/people
4. Keeps recycling available for returns/profits to DVSP
5. 8 x \$3000 = **\$24,000.00**

2. Paved Access/pathway from parking lot

1. Basic access for all members
2. safety concern for seniors and children

3. Paved Parking

1. paved parking to eliminate constant gravel and grader work
2. Easier access

4. Shale

1. Current annual supply is inadequate, suggest twice the amount
2. 25% loss every 4 years
3. Diamonds only have half of the adequate shale - need twice the amount for efficiency
4. Engineer to review the quality, weathering, wear and tear of the diamonds in conjunction with the DVSP groundskeepers
5. 8 Truck and Pups needed immediately = 200 tonnes x \$160/tonne = **\$32,000.00**
6. 4 Trucks required annually thereafter = 100 tonnes x \$160/tonne = **\$16,000.00**

7. New proper lifetime sized dugouts

1. Current ones are rotting away and are not permanently affixed
 1. 8 x \$5800.00 = **\$46,400.00**

8. More Sitting Areas (picnic tables, benches)

1. Metal frame with wooden table and seats
 1. 12 Picnic Tables x \$_____ (Unknown- waiting on quotes)
 2. 8 Benches x \$_____ (Unknown - waiting on quotes)

9. New backstops with sunshade

1. Chainlink required for higher stops and arch to avoid injuries in the stands
2. Sunshade required for the angle of the sun in the players eyes to avoid injuries
3. safety concerns Shade (trees) **\$20,000.00**
4. going along the pathway for shade
5. sun-blocking on diamonds
6. 1 Central Sunshade **\$25,000.00**
7. 4 Backstops **\$60,000.00**

8. Shelter Areas / Concession / Washrooms

Existing facility inadequate. DVSP has no proper use

1. Location
2. Design

Requirements for new shelter

1. Require appropriate location for proper use at the diamonds
2. Shelter against extreme heat and wind/rain conditions
3. Indoor washroom facility for cleanliness
4. Eliminates DVSP high cost for porta-potties - approx \$600+ a month
5. Creates a way for DVSP to host proper tournaments and generate a revue through a concession/beer garden
 1. **\$30,000.00 - Steel Building**
 2. **\$ _____ - Finishing Work for Washroom and Kitchen Facilities**
(Unknown - waiting on quotes)

9. Playground

1. DVSP suggests funds be budgeted for a children's playground
2. DVSP will agree to fundraising for this establishment
3. Request existing Town of DV playground equipment - reusable items?
 1. **\$ _____ (Unknown - waiting on quotes)**



Phone: 1(888)-637-2266
 www.sundrecontracting.com
 Box 600
 Sundre, Alberta
 T0M-1X0

Quotation

QUOTE #: 2021-21 JR

Project:

Location: Hwy # 22 & Twp 494

Closes:

Date: October 20, 2021

Contractor: Drayton Valley Slo-Pit

Contact: **FOIP Section 17**

Phone:

Email:

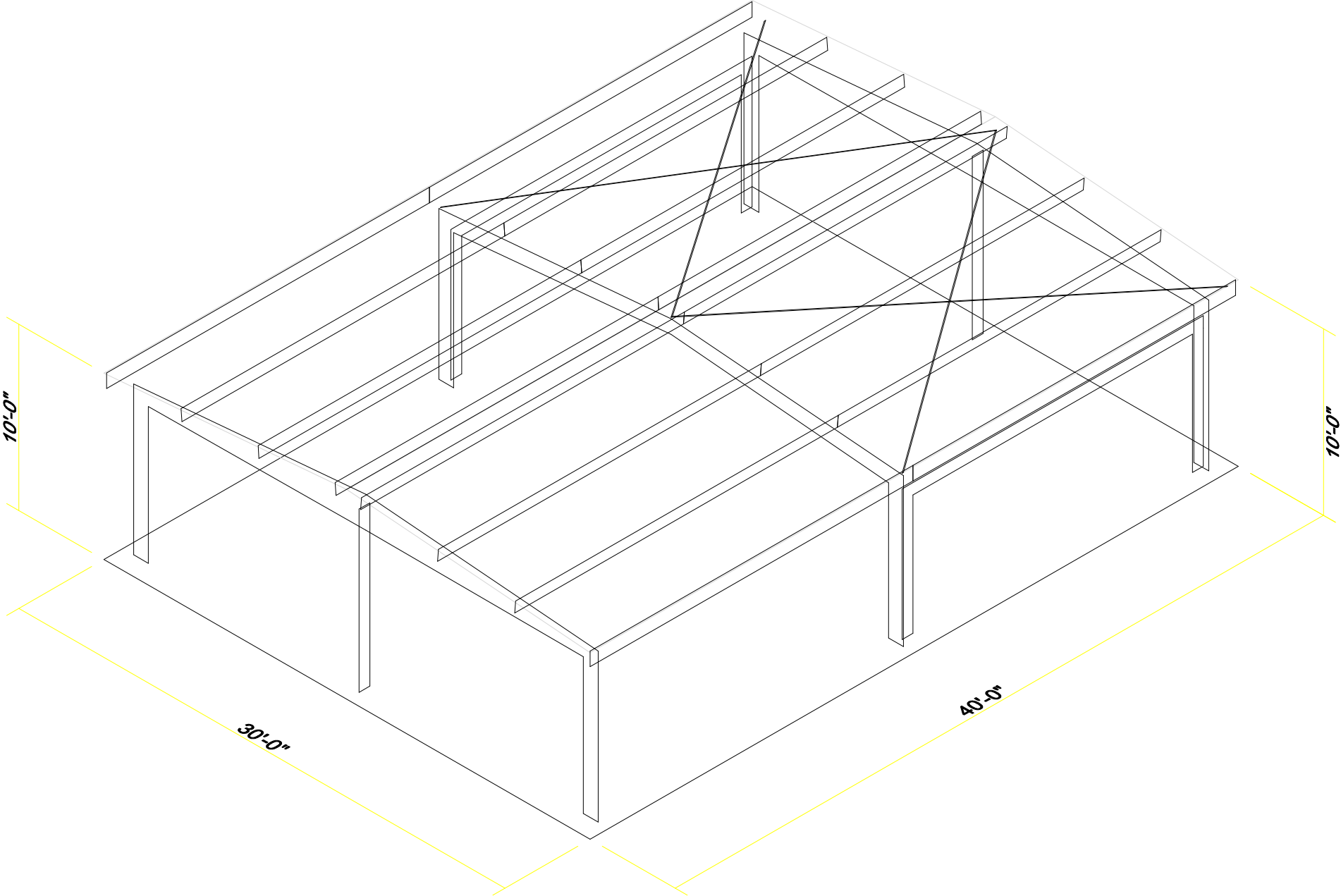
Quantity (Tonnes)	Product Name	Pit Location	FOB (\$/T)	Delivery (\$/T)
40	7 mm (1/4") Red Shale			\$160.00

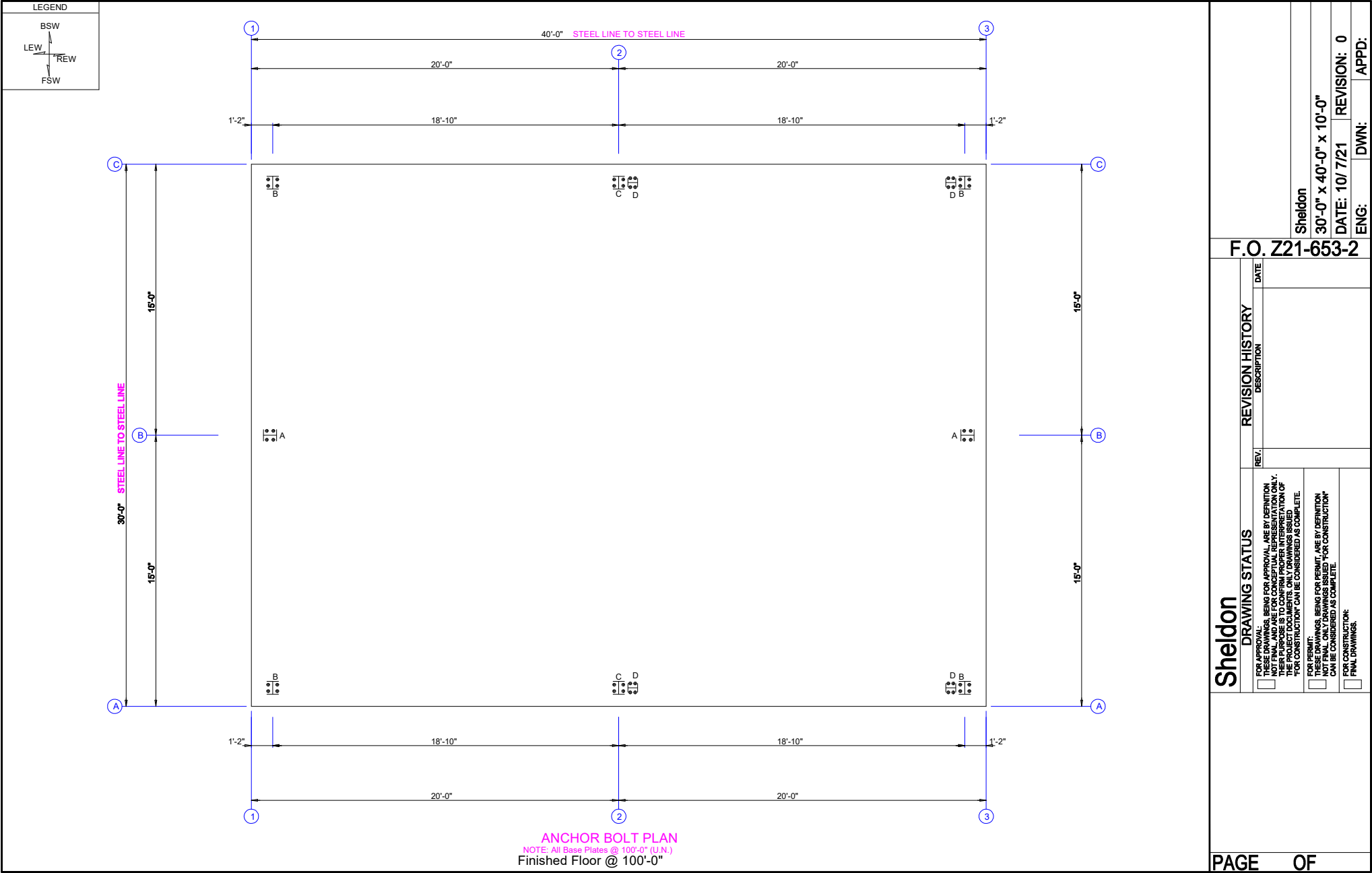
PLEASE NOTE:

- These Prices do not include and are subject to 5 % GST
- If award is not received within 30 days, prices are subject to change.
- Purchase is subject to Credit Department's terms and approval.
- Above pricing is effective only based on volumes and accurate location given, and total volume of project.
- Pricing may be adjusted on lesser volumes and additional haulage if not in quoted zone.
- Please note if Road Bans are in effect minimum cartage rates will apply.
- This Quote confirms pricing only. Fulfilling material requirements on delivery date is subject to availability.
- Please book at least **FIVE DAYS** in advance to ensure prompt delivery.
- Unless noted these prices do not include weekend/s or stat. holiday/s requirements.
- No guarantee as to product specifications.
- Fuel surcharge may apply.
- Minimum 40 tonne loads
- Sufficient room must be maintained to accommodate large truck & trailer combinations.

Yours Truly,

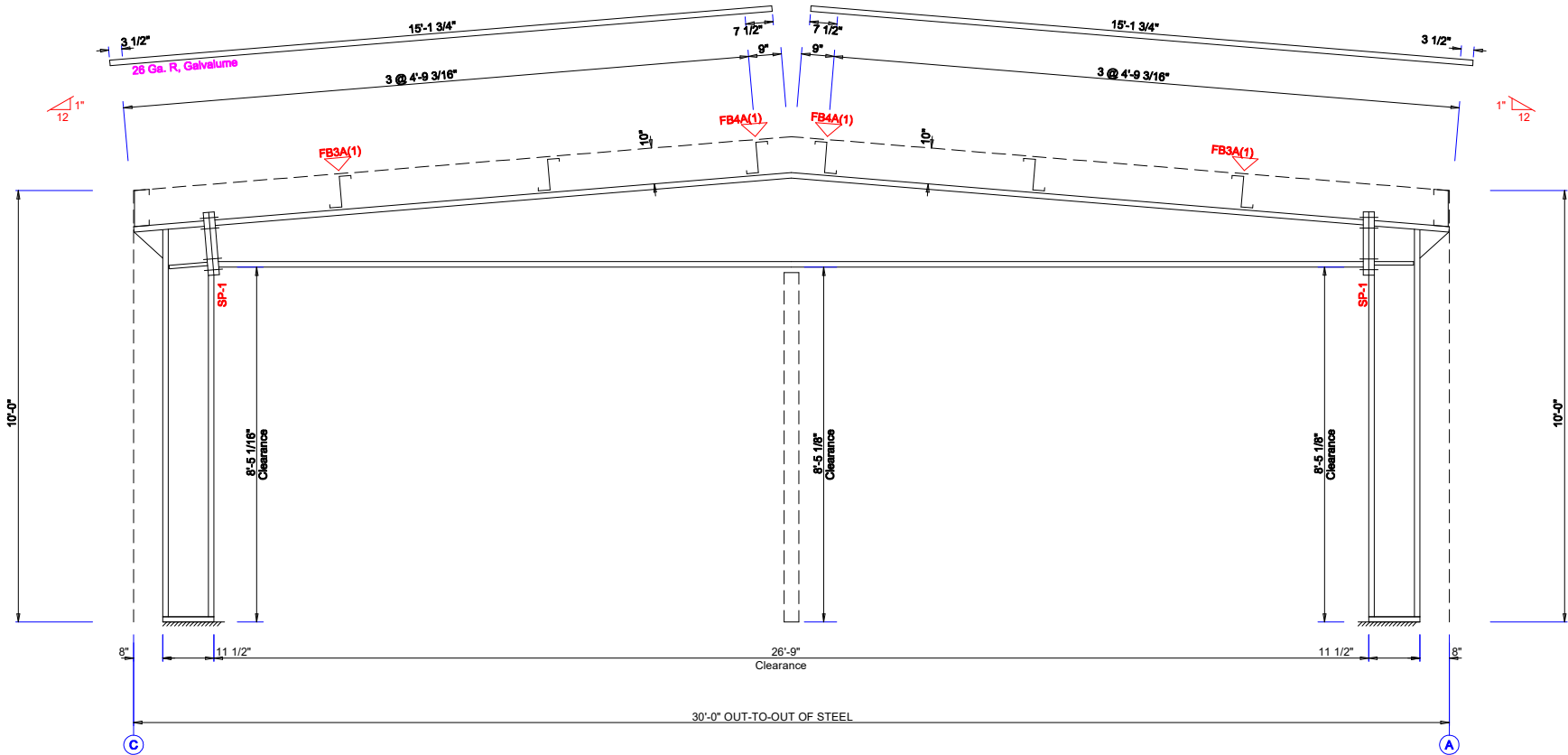
FOIP Section 17





SPLICE BOLT TABLE						
Mark	Qty Top	Bot	Int	Type	Dia	Length
SP-1	4	4	0	A325	0.500	1.50

▽ FLANGE BRACES: Both Sides(U.N.)
FBxxA(1)
A - L15X1/8



GENERAL NOTES:

- 1. See Detail Sheets for Connection Information.
- 2. See Shipping List for Flange Brace Lengths.

Sheldon

30'-0" x 40'-0" x 10'-0"

DATE: 10/ 7/21

REVISION: 0

ENG:

DWN:

APPD:

F.O. Z21-653-2

REVISION HISTORY	
REV.	DESCRIPTION

DRAWING STATUS

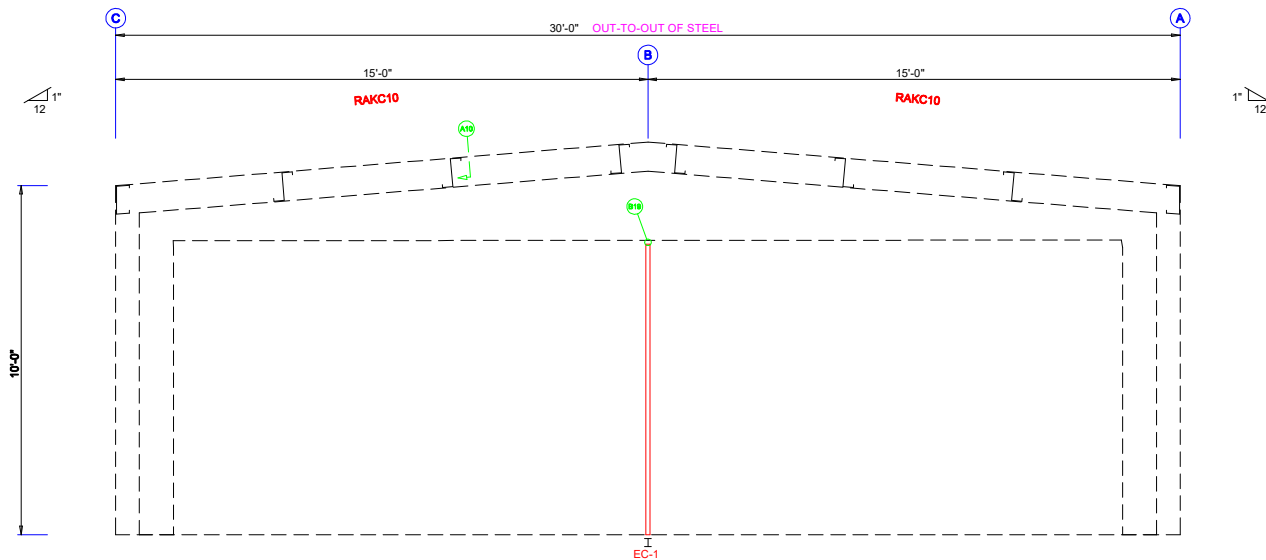
☐ FOR APPROVAL
THESE DRAWINGS BEING FOR APPROVAL ARE BY DEFINITION NOT FINAL AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE DESIGN INTENT AND TO IDENTIFY ANY OMISSIONS OR CONFLICTS THAT MAY EXIST. NO CONSTRUCTION SHALL BE BASED ON THESE DRAWINGS FOR CONSTRUCTION CAN BE CONSIDERED AS COMPLETE.

☐ FOR PERMIT
THESE DRAWINGS BEING FOR PERMIT ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED FOR CONSTRUCTION CAN BE CONSIDERED AS COMPLETE.

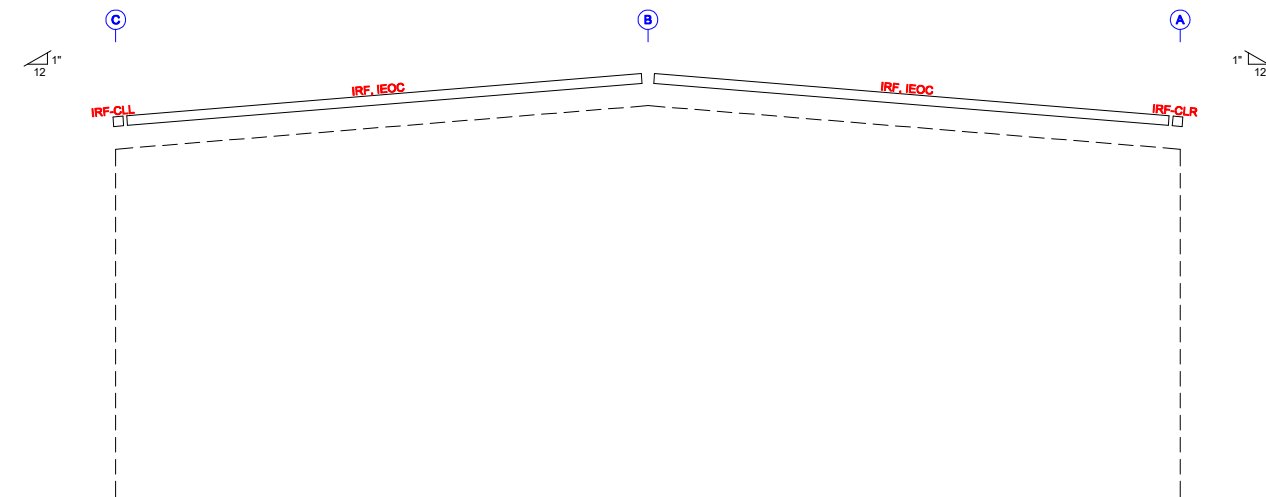
☐ FOR CONSTRUCTION
THESE DRAWINGS BEING FOR CONSTRUCTION ARE BY DEFINITION FINAL DRAWINGS.

PAGE

OF



ENDWALL FRAMING: FRAME LINE 1



ENDWALL SHEETING & TRIM: FRAME LINE 1

BOLT TABLE				
FRAME LINE 1				
LOCATION	QUAN	TYPE	DIA	LENGTH
Columns/Raf	2	A325	3/4"	1 3/4"

Sheldon			
30'-0" x 40'-0" x 10'-0"			
DATE: 10/7/21	REVISION: 0		
ENG:	DWN:	APPD:	

F.O. Z21-653-2

Sheldon

DRAWING STATUS

<div style="display: flex; align-items: center;"> <input type="checkbox"/> <div style="margin-left: 10px;"> <p>FOR APPROVAL:</p> <p>THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION PRELIMINARY. THEY ARE NOT TO BE CONSIDERED FINAL. IF THEIR PURPOSE IS TO OBTAIN PROPER INTERPRETATION OF THE PROJECT DOCUMENTS, ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.</p> </div> </div>	<div style="display: flex; align-items: center;"> <input type="checkbox"/> <div style="margin-left: 10px;"> <p>FOR PERMIT:</p> <p>THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION PRELIMINARY. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.</p> </div> </div>
<div style="display: flex; align-items: center;"> <input type="checkbox"/> <div style="margin-left: 10px;"> <p>FOR CONSTRUCTION:</p> <p>ONLY FINAL DRAWINGS.</p> </div> </div>	

DRAWING HISTORY

REVISION HISTORY

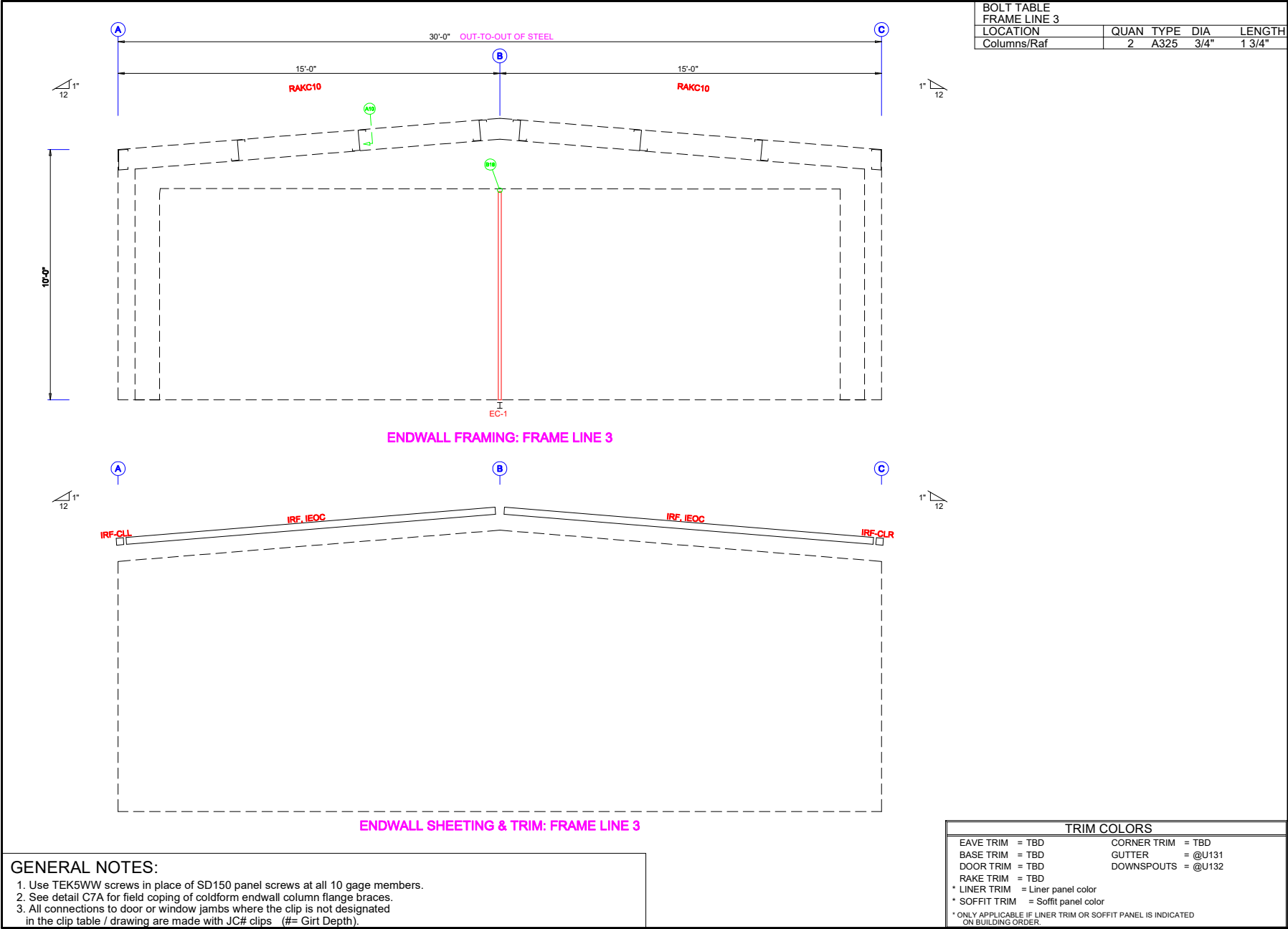
REV.	DESCRIPTION	DATE

Sheldon

GENERAL NOTES:

1. Use TEK5WW screws in place of SD150 panel screws at all 10 gage members.
2. See detail C7A for field coping of coldform endwall column flange braces.
3. All connections to door or window jambs where the clip is not designated in the clip table / drawing are made with JC# clips (#= Girt Depth).

TRIM COLORS	
EAVE TRIM = TBD	CORNER TRIM = TBD
BASE TRIM = TBD	GUTTER = @U131
DOOR TRIM = TBD	DOWNSPOUTS = @U132
RAKE TRIM = TBD	
* LINER TRIM = Liner panel color	
* SOFFIT TRIM = Soffit panel color	
* ONLY APPLICABLE IF LINER TRIM OR SOFFIT PANEL IS INDICATED ON BUILDING ORDER.	



Sheldon

F.O. Z21-653-2

DRAWING STATUS

FOR APPROVAL: THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION NOT FINAL AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE DESIGN INTENT AND TO IDENTIFY ANY OMISSIONS. FOR CONSTRUCTION, THESE DRAWINGS MUST BE REVISIONED TO BE CONSIDERED AS COMPLETE.

FOR PERMIT: THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED FOR CONSTRUCTION CAN BE CONSIDERED AS COMPLETE.

FOR CONSTRUCTION: THESE DRAWINGS, BEING FOR CONSTRUCTION, CAN BE CONSIDERED AS COMPLETE.

REVISION HISTORY

REV.	DESCRIPTION	DATE
------	-------------	------

Sheldon

30'-0" x 40'-0" x 10'-0"

DATE: 10/ 7/21

REVISION: 0

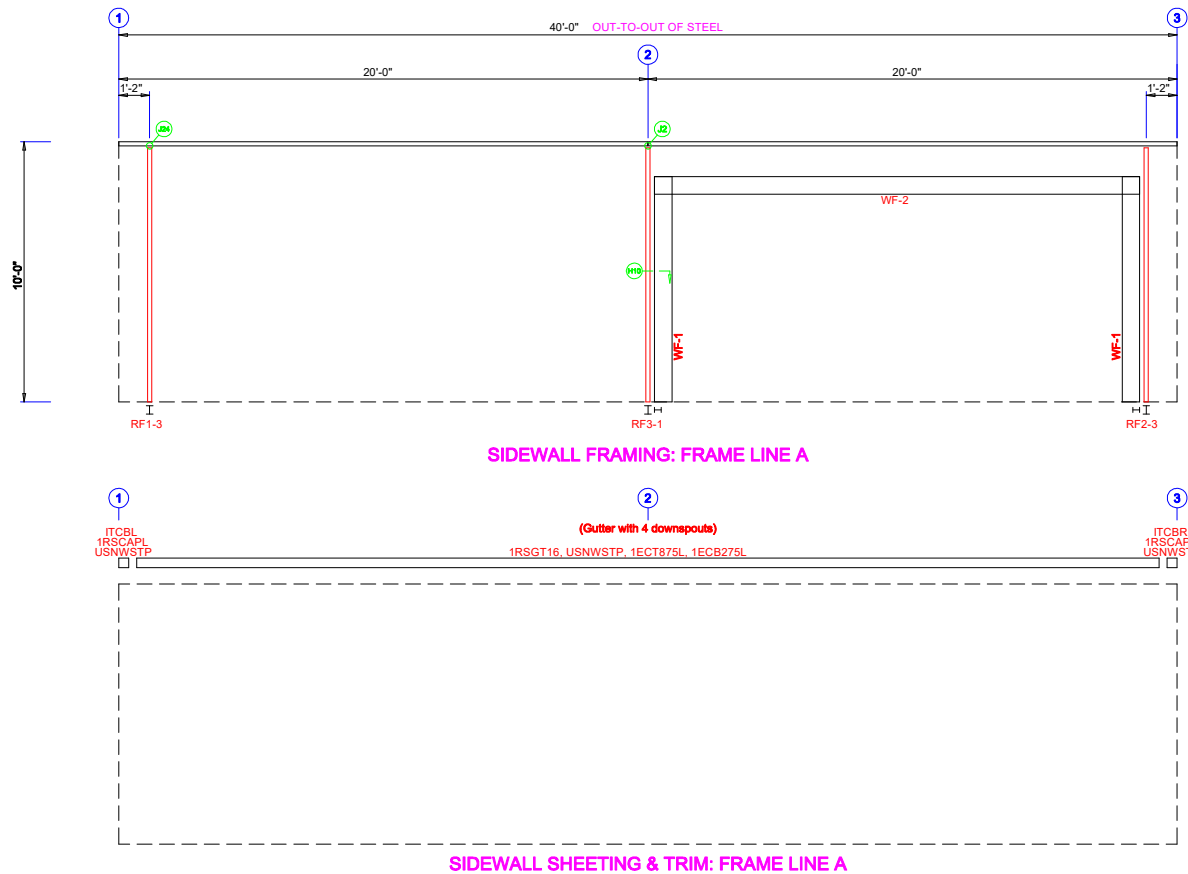
ENG:

DWN:

APPD:

PAGE 25 OF 121

BOLT TABLE				
FRAME LINE A				
LOCATION	QUAN	TYPE	DIA	LENGTH
WF-1 - WF-2	8	A325	1/2"	1 3/4"
WF-1 - RF3-1	8	A325	3/4"	1 3/4"
WF-1 - RF2-3	8	A325	3/4"	1 3/4"



- GENERAL NOTES:

1. Use TEK5WW screws in place of SD150 panel screws at all 10 gage members.
2. All connections to door or window jambs where the clip is not designated in the clip table / drawing are made with JC# clips (#= Girt Depth).

TRIM COLORS	
EAVE TRIM = TBD	CORNER TRIM = TBD
BASE TRIM = TBD	GUTTER = @U131
DOOR TRIM = TBD	DOWNSPOUTS = @U132
RAKE TRIM = TBD	
* LINER TRIM = Liner panel color	
* SOFFIT TRIM = Soffit panel color	
* ONLY APPLICABLE IF LINER TRIM OR SOFFIT PANEL IS INDICATED ON BUILDING ORDER.	

Sheldon

DRAWING STATUS

DRAWING STATUS

FOR APPROVAL:
THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION NOT FINAL, AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE PROJECT DOCUMENTS. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.

FOR PERMIT: THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.

**FOR CONSTRUCTION:
FINAL DRAWINGS.**

REVISION HISTORY

1

Call Now

1

F.O. Z21-653-2

Sheldon

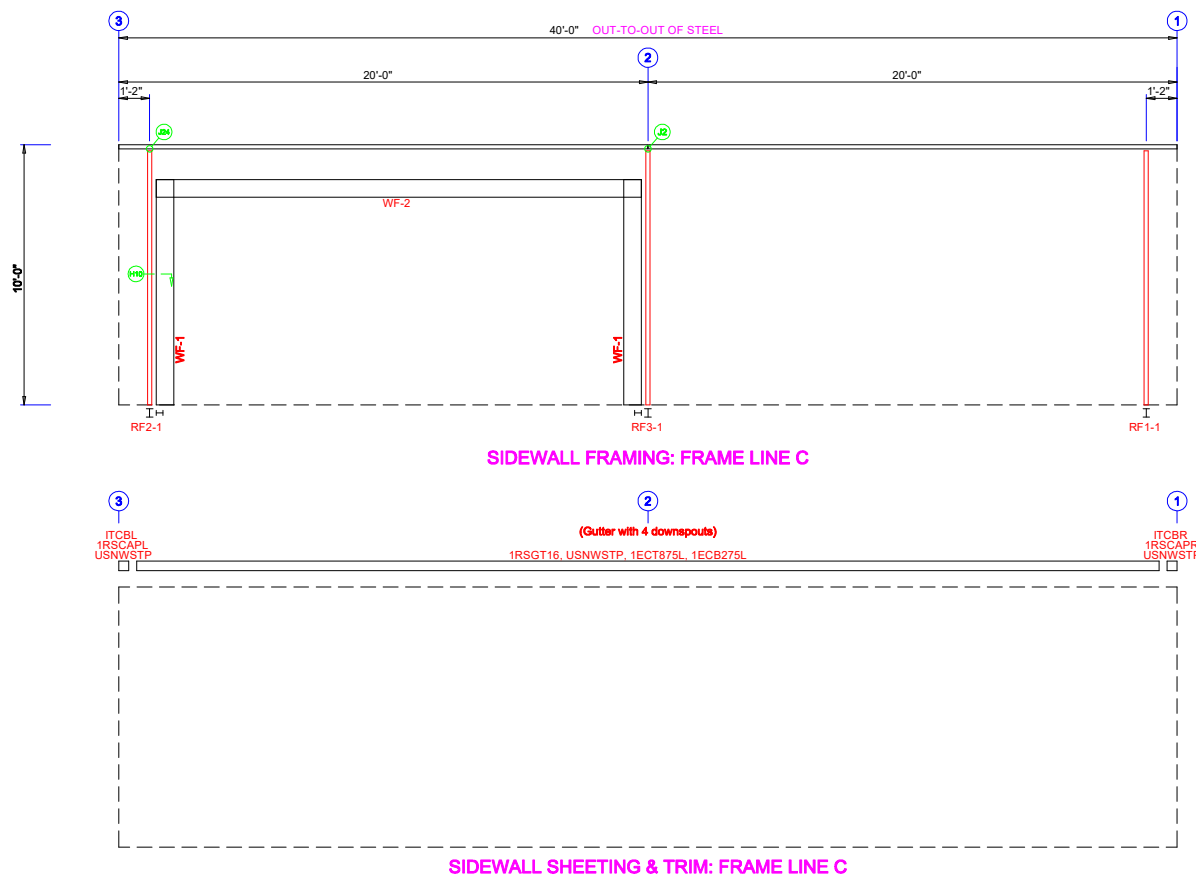
30'-0" x 40'-0" x 10'-0"

DATE: 10/ 7/21	REVISION: 0
----------------	-------------

ENG:	DWN:
------	------

APPD:

BOLT TABLE				
FRAME LINE C				
LOCATION	QUAN	TYPE	DIA	LENGTH
WF-1 - WF-2	8	A325	1/2"	1 3/4"
WF-1 - RF2-1	8	A325	3/4"	1 3/4"
WF-1 - RF3-1	8	A325	3/4"	1 3/4"



GENERAL NOTES:

1. Use TEK5WW screws in place of SD150 panel screws at all 10 gage members.
2. All connections to door or window jambs where the clip is not designated in the clip table / drawing are made with JC# clips (#= Girt Depth).

TRIM COLORS	
EAVE TRIM = TBD	CORNER TRIM = TBD
BASE TRIM = TBD	GUTTER = @U131
DOOR TRIM = TBD	DOWNSPOUTS = @U132
RAKE TRIM = TBD	
* LINER TRIM = Liner panel color	
* SOFFIT TRIM = Soffit panel color	
* ONLY APPLICABLE IF LINER TRIM OR SOFFIT PANEL IS INDICATED ON BUILDING ORDER	

Sheldon

DRAWING STATUS

DRAWING STATUS

FOR APPROVAL:
THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION NOT FINAL, AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE PROJECT DOCUMENTS. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.

FOR PERMIT:
THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.

**FOR CONSTRUCTION:
FINAL DRAWINGS.**

REVISION HISTORY

REV.	REVISION HISTORY DESCRIPTION	DATE

F.O. Z21-653-2

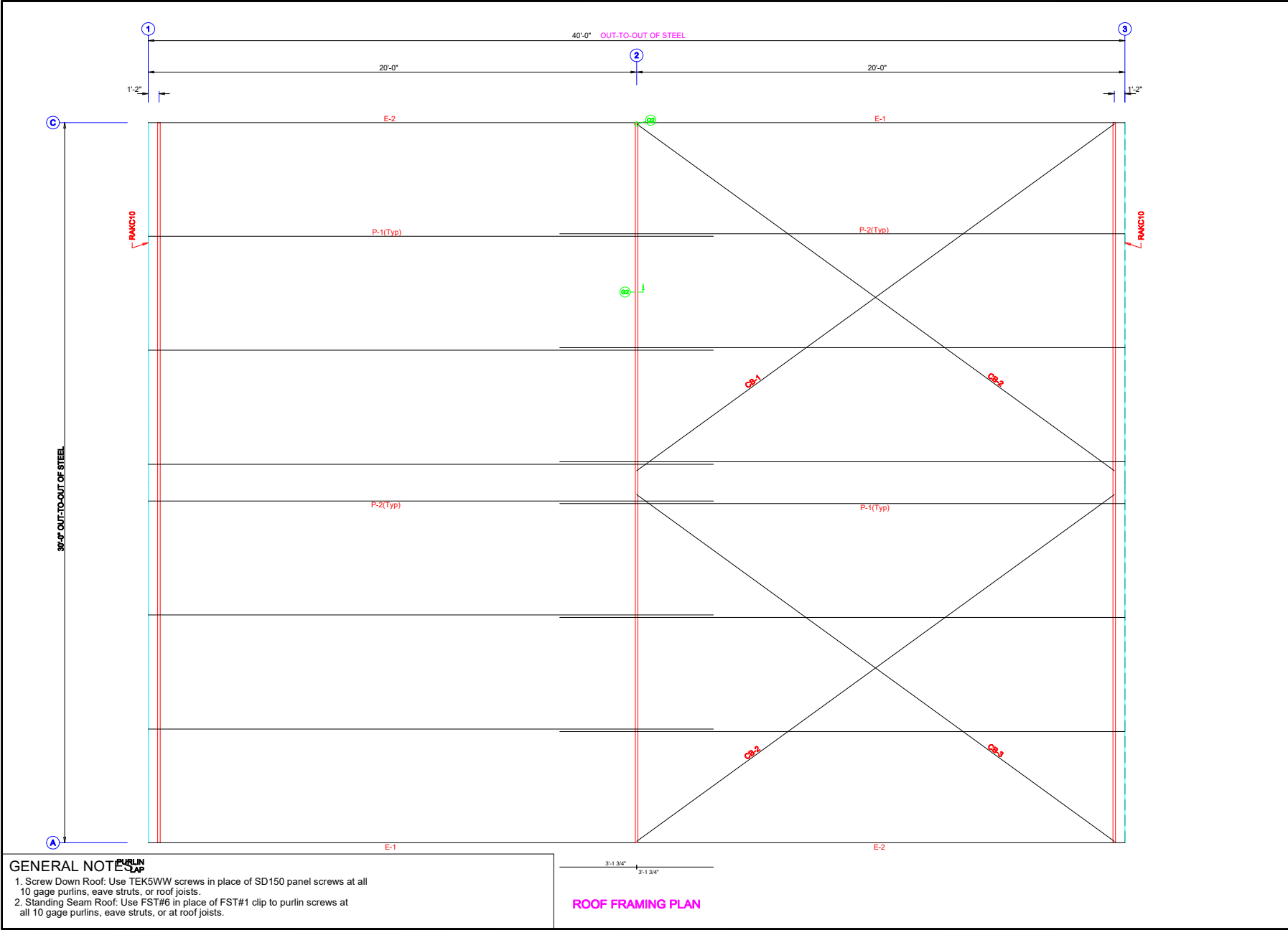
Sheldon

30'-0" x 40'-0" x 10'-0"

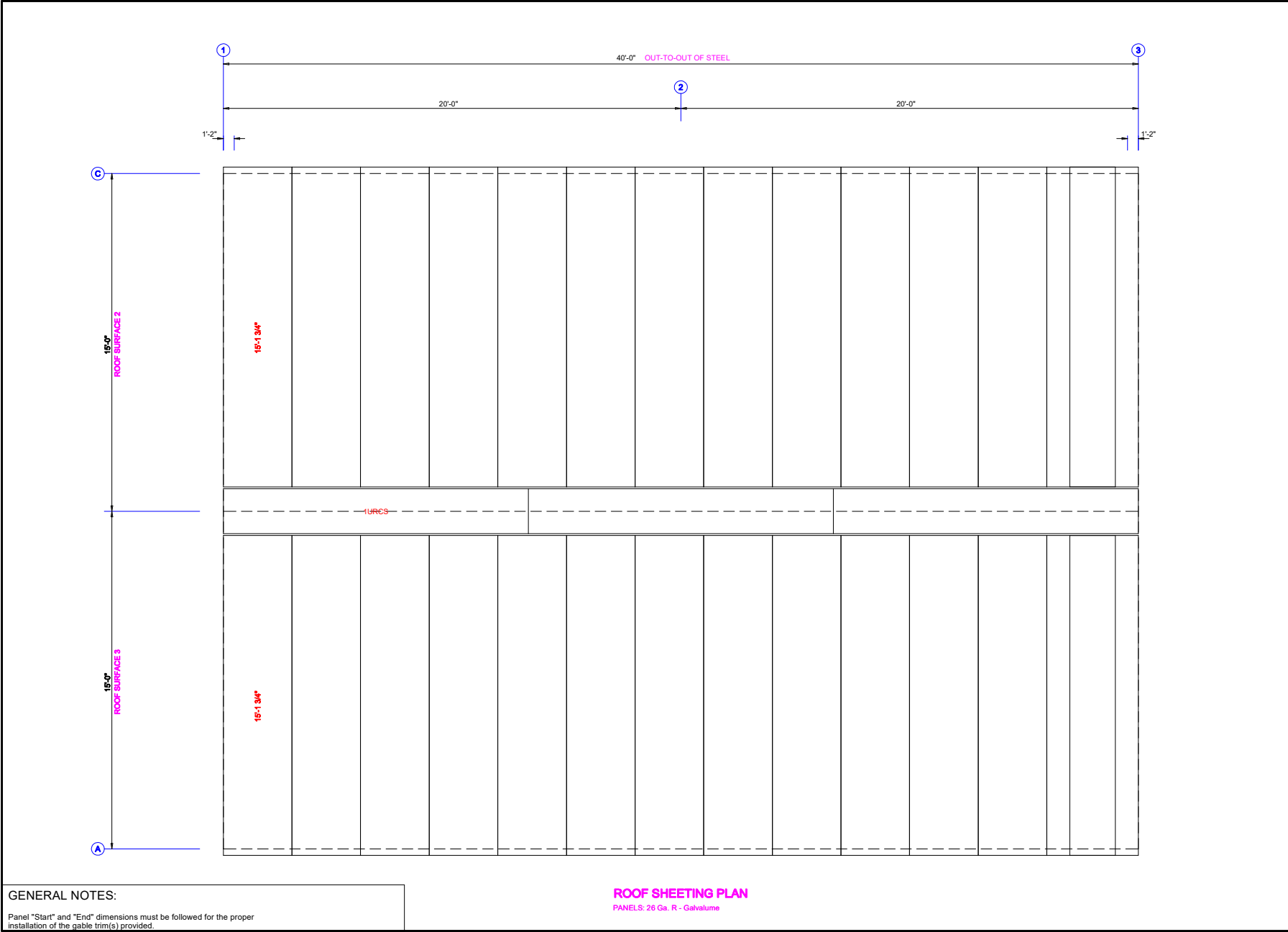
DATE: 10/7/21	REVISION: 0
---------------	-------------

DATE: 10/17/21	DWN:
ENG:	

APPD:



<div>Sheldon</div>	<div>DRAWING STATUS</div>		REVISION HISTORY		<div>F.O. Z21-653-2</div>																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
			REV.	DESCRIPTION																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
	<div><div><input type="checkbox"/> FOR APPROVAL: THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION NOT FINAL, AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE DESIGN INTENT AND TO OBTAIN COMMENTS FROM THE CLIENT. NO CONSTRUCTION SHALL BE BASED ON THESE DRAWINGS. "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.</div><div><input type="checkbox"/> FOR PERMIT: THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED "FOR CONSTRUCTION" CAN BE CONSIDERED AS COMPLETE.</div><div><input type="checkbox"/> FOR CONSTRUCTION: THESE DRAWINGS, BEING FOR CONSTRUCTION, ARE BY DEFINITION FINAL DRAWINGS.</div></div>		DATE																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
PAGE	OF																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									



Sheldon

DRAWING STATUS

FOR APPROVAL:
THESE DRAWINGS, BEING FOR APPROVAL, ARE BY DEFINITION NOT FINAL, AND ARE FOR CONCEPTUAL REPRESENTATION ONLY. THEIR PURPOSE IS TO CONFIRM PROPER INTERPRETATION OF THE PROJECT'S REQUIREMENTS AND TO IDENTIFY ANY DISCREPANCIES. FOR CONSTRUCTION, THEY CAN BE CONSIDERED AS COMPLETE.

FOR PERMIT:
THESE DRAWINGS, BEING FOR PERMIT, ARE BY DEFINITION NOT FINAL. ONLY DRAWINGS ISSUED FOR CONSTRUCTION CAN BE CONSIDERED AS COMPLETE.

FOR CONSTRUCTION:
THESE DRAWINGS, BEING FOR CONSTRUCTION, ARE BY DEFINITION FINAL DRAWINGS.

REVISION HISTORY

REV.	DESCRIPTION	DATE
------	-------------	------

F.O. Z21-653-2

Sheldon
30'-0" x 40'-0" x 10'-0"
DATE: 10/ 7/21
REVISION: 0
ENG: DWN: APPD:

PAGE

OF



NORTHERN STEEL BUILDINGS

Quote Z21-653

Oct 07, 2021 10:00 AM

This quote was developed for,

Name:

FOIP Section 17

Location: Drayton Valley, AB

Project: Diamonds Buildings

Basic building details

Width:

Length:

Height:

This quote was carefully put together by

Rick Friesen

rick@northernsteelbuildings.com

1-204-362-7410

Working with Northern Steel Buildings

Building Problems?

Your toys, tools and people need to be protected right? The problem is how do you protect all of these things in a way that makes the most sense with the correct materials, timelines and budget. Its hard to know what type of building or how large to make it when there are so many variables.

WE GET IT!

You don't need to know all the parts of a steel building, that's what we do. You don't need to be an engineer to design your building, we have those too. We want this process to be easy for you, not more work. We are the steel building experts that will make your project easy for you to protect your biggest investments for generations.



Our solution

We have high quality buildings all over Canada because our customers trust us. We take care of the details to make life easier. We have customers in agriculture, government, personal shops and commercial applications.

We are very competitively priced and we have install teams that we work with to make your project as seamless as possible.

Buildings cost a lot, we know this. That is why we want to make sure you get exactly what you are looking for in the timeline and budget that makes the most sense.

Wood vs Steel

Steel has **more structure strength and integrity** than traditional wood structures because the components are all designed for specific load requirements. This also make the building stronger long term, lasting years longer than traditional wood or brick.

Pre-engineered steel buildings are **easier and less expensive** to setup because of their design. They go up quickly and a lot of people can put up our buildings with little construction experience.

Lower long term costs because of the maintenance on a steel building is so low. It doesn't warp or rot like wood making it a worry free building. **Insurance is cheaper** on non combustible buildings as well.



Price

Product Details	Quantity	Total
Pre-Engineered Steel Building Package 10x30x8 Dugout	8	CA\$ 134,280.00
Pre-Engineered Steel Building Package 30x40x10 Shelter Building	1	CA\$ 26,875.00
(CAD)Total		<u>CA\$ 161,155.00</u>

1. PROJECT NOTES

- Current Lead Times: . Lead times apply after contract is signed and deposit is recieved.
-

2. INCLUDED WITH PURCHASE *Unless specifically excluded in project notes

- Engineered stamped drawing set
- Erection drawing set
- Installation instructions
- Freight of materials to jobsite
- Gutters and Downspouts
- Complete trim package (ask your sales rep for more details)
- All fasteners/bolts/screws to construct building
- Primary and secondary frame components, roof and wall sheeting

Accreditations

- IAS AC-472 (quality audit for the manufacturing of pre-engineered metal building systems)
- Canadian CSA-A660 (quality certification for steel building systems)
- AWS (American Welding Society)
- MBMA (Metal Building Manufacturers Association)
- Code Compliance in multiple countries

Warranty (contact your sales rep for more info)

- 25 year warranty on hot dipped aluminum-zinc alloy coated Galvalume sheet steel
- 40 year warranty on 26 gauge or 24 gauge roof and wall panels coated with TRINAR paint
- Guaranteed Durability, certifies that all material and/or accessories are warranted for the period of three (3) years after delivery against failures caused by faulty or substandard material or accessories

3. EXCLUDED WITH PURCHASE *Unless specifically included in project notes

- Permits & Development Fees; Geotechnical surveys and reports; Internal building services such as mechanical; electrical and plumbing; Ice rake; anchor bolts; Doors; Windows; Install; Concrete; Taxes

Technical Building Information

4. DESIGN LOAD INFORMATION

Building Code	NBC 15	Roof Live Load (psf)	21.00
Design Load Location	Kelowna, BC	50 Year Wind (psf)	8.78
Building Exposure	Open Terrain	Roof Snow Load (psf)	35.53
Occupancy Category	II Normal	Collateral Load (psf)	3.00

5. BUILDING INFORMATION

Shape	Feet			Panels	Color
Width			Walls	26ga	Standard Color
Length			Roof	26ga Screw Down Roof	Galvalume
Height				Liner Panel	Color
Roof Pitch			Walls		
	Insulation		Ceiling		
Walls					
Roof					

TERM DETAILS

6. PRICING

- Pricing provided in this quote is firm and valid for any order received within **14 days** of the quote generation date. Any quotes over 14 days old or quoted before a factory price increase, whichever is earlier, must be confirmed or re-quoted.
- The rate is based on current USD/CAD exchange rate. Any increase of more than \$0.02 will result in a price review and possible change.
- Any firm order resulting from this quote is subject to an additional price adjustment if the AMM (American Metal Market) steel price index adjusts by more than 5% during the life of the order processing cycle and the order is confirmed and scheduled to ship within 120 days of quote.
- If Northern Steel Building suppliers change the cost of the materials during the duration of the order more than 2% the cost may be added to the buyers final invoice.

7. BUILDING DETAILS

- It is the customers responsibility to verify the building loads and local building codes used and required for the project.
- It is the customers responsibility to review this quote, to verify its contents, and to advise Northern Steel Buildings if any corrections or revisions to the loads, dimensions, or conditions contained therein.
- This quote does not include any Special Loads other than described on this quote.
- The insulation quoted may not meet local code. This is up to buyer to confirm requirements.
- This quote does not include any Accessories; Stairs, Handrails & all material NOT SPECIFICALLY CALLED OUT in the 'Included' or 'project notes' section.

8. PURCHASING THE BUILDING

- A 25% deposit is required upon order with remaining balance due 1 week prior to shipment, unless other notes specified in project notes section have been made. Payment can be done via wire transfer or cheque payable to Northern Steel Buildings. Ask your sales rep for wire transfer information if needed. An invoice will be sent to customer with final quote or shortly after.
- The customer is responsible for offloading delivery truck when building arrives to site. Coordination with Northern Steel Buildings staff will be available for details for offloading.
- It is the buyers responsibility to verify all building components have shipped and been received. Customer has 30 days from day of receipt to claim any short-shipped items. Anything after 30 days is shipped at customers expense.
- Colours are free if choosen from standard colour chart.
- Any changes after the building is ordered will come at a cost to the buyer.

Contract

Sign if you are ready to purchase this building. Please contact sales rep before signing.

**BALANCE OF MERCHANDISE DUE ONE WEEK PRIOR TO SHIPPING BY CASHIERS CHECK OR WIRE TRANSFER.
CHECKS TO MADE PAYABLE TO NORTHERN STEEL BUILDINGS**

By signing below you agree that:

- The buyer and seller acknowledges that all information in this quote is accurate.
- You agree to the **Price, Technical Building Information and Term Details** sections of the quote.
- This order is not accepted unless a copy hereto will be returned to the buyer, duly signed by the seller, or if not accepted by the seller, the deposit above shall be returned to the buyer.
- Upon acceptance, the buyer shall not be entitled to a refund of the whole or any part of the deposit tendered to the representative of the seller. Any check or check-by-fax sent by buyer will be promptly cashed by seller and resulting funds will be held as a deposit by seller. No verbal conditions, agreements, representations or warranties shall be enforceable against the seller.
- This purchase by the buyer to the seller shall constitute and agreement binding upon seller only when accepted and signed by seller.
- Seller is responsible for providing engineered stamped drawings for the building.

Buyer

Seller (Representative of Northern Steel Buildings)

Buyer Name

Seller Name

Buyer Signature

Seller Signature

Date

Date

Thank-you for doing business with Northern Steel Buildings

Quote No.: Slow Pitch Trees
Date: 2021-10-22
Page: 1
Ship Date:

FOIP Section 17

Item No.	Quantity	Unit	Description	Tax	Base Price	Disc %	Unit Price	Amount
DT ULMAMER60	34	Each	AMERICAN ELM - Ulmus americana 60mm WB (Approximately 12' in height. 34" wire basket, 600 pound root balls)	G	359.00	30.64	249.00	8,466.00
SF DELIVERY	1	Each	DELIVERY FEE- Flat deck semi to Drayton Valley. \$150/hr- 1 hour load time, 1 hour unload time, 2 hour drive time each way. 6 x \$150= \$750	G	750.00		750.00	750.00
SF INSTALLWB	34	Each	WIRE BASKET/CALIPER TREE INSTALLATION FEE- Digging of holes approx. 40" wide, 24" deep, brining in any additional topsoil around immediate root ball, staking with 2 metal t-stakes per tree, tied off with Pro-Lock to tree.	G	250.00		250.00	8,500.00
SF DELIVERY	1	Each	MOBILIZATION FEE- Skid Steer and equipment brought to Drayton Valley with trailers/implements.	G	600.00		600.00	600.00
			Subtotal:					18,316.00
			G - GST 5% GST/HST					915.80
Shipped by						Total Amount		19,231.80
Comments								
Sold By: J.V.								



Town of Drayton Valley

Delegation Request Form

Name(s): _____

Organization: _____

Contact Number: _____ Contact E-mail: _____

Mailing Address: _____

Meeting you would like to attend as a Delegation (please check all that apply)*:

Council Meeting

Governance & Priorities Committee Meeting

Special Meeting/Presentation

Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person: 5120-52 ST

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	Water Distribution Upgrade Project
MEETING:	November 24, 2021 Regular Meeting of Council
PRESENTED BY:	Owen Olynyk General Manager of Infrastructure

1. PROPOSAL AND BACKGROUND:

Historically, when the Town undertook the design and funding of upgrading our water treatment process from our old system, three projects were planned as part of a greater initiative to create a system that could deliver clean drinking water to our community with also the capacity to grow as our population was forecasted to do so. The three projects were a raw water intake upgrade, new water treatment plant, and a distribution connection from the water treatment plant to the main Town water grid with pre-designed PRVs (pressure reducing valves) that were to be constructed in conjunction with each other to achieve this goal. As of 2015, the new water treatment plant was commissioned and as of 2019, the raw water intake upgrade was completed. To date, the PRV/water distribution connection project was deferred due to budgetary factors. Currently, the municipality's only method of delivering treated water to our residents rests through four small pumps located inside the reservoir building behind the hospital. These pumps are only meant to be a redundancy system in case the main distribution system (yet to be installed) fails for any particular reason. This summer, the Utilities department was asked to have the reservoir pumps tested for vibration and remaining life cycle. The tests showed that one is in critical condition with one more not far behind.

2. IMPLICATIONS:

2.1. Financial:

The cost of installing twelve PRVs at the pre-designed locations, connecting the Water Treatment Plant to the main Town water grid, and rehabilitating the four reservoir pumps will be \$1,300,000 if the project begins in the spring of 2022. If the town were to pursue this project during the winter of this year, the cost will escalate to \$1,400,000 to allow for the increased time and effort needed to install this system during the frost. There is \$475,000 in the water system capital reserve and \$852,000 of MSI funding to assist the Town with the funding of this project.

2.2. Legal/Risk:

Though we have a fire pump for dire water emergencies, if the Town is unable to maintain pressure in its water grid, the Town will be mandated to put in a boil water advisory for the whole town to protect the citizen's health due to possible waterline infiltration of germs and bacteria.

2.3. Organizational:

By upgrading our water distribution system, it will help guarantee an efficient and well-maintained system with a proper redundancy measure in case there are logistic issues with the main feed to the Town's water grid.

2.4. Service Levels:

This initiative will ensure a steady supply of water for our community for many years to come. Failure to have a redundancy system in place and a system in good working order could impact the Town's ability to service our community with treated water.

3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

Once the project is approved and tender awarded, Administration will keep Council and the public apprised of the project start date and any traffic/service disruptions once construction begins.

4. NEXT STEPS:

Contingent on Council's decision, once approved, Administration will begin preparations of a project bid package to go out for tender following government procurement policy.

5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Comments
Provincial Acts / Regulations	N/A
Municipal Bylaws	N/A
Other Plans or Policies	Town of Drayton Valley Water Master Plan

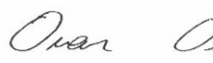


6. POTENTIAL MOTIONS:

- A. That Council approve the Water Distribution Upgrade Project using \$475,000 from the Water Capital Reserve, \$852,000 from the MSI fund, and the remaining \$73,000 from Town reserves.
- B. That Council defer the Water Distribution Upgrade Project to capital budget deliberations.
- C. That Council direct Administration to provide the following information on the Water Distribution Upgrade Project _____.

7. RECOMMENDATION:

Administration recommends that Council approve the Water Distribution Upgrade Project using \$475,000 from the Water Capital Reserve, \$852,000 from the MSI fund, and the remaining \$73,000 from Town reserves.

8. ATTACHMENTS:

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	Discretionary Use at 5621 58 Ave (Lot 4; Block 112; Plan 0624280) - Development Permit Application DV21-057
MEETING:	November 24, 2021 Regular Meeting of Council
PRESENTED BY:	Lowani Mubanga Planning and Development Officer

1. PROPOSAL AND BACKGROUND:

The Town of Drayton Valley received a Development Permit application for the Micro Cultivation of Cannabis, defined in Land Use Bylaw 2020/12/D as 'Cannabis Processing (Micro)'. The subject parcel is shown in the enclosed Zoning Map (see **Attachment 1**) and Immediate Context Map (see **Attachment 2**). The proposed development is shown in the enclosed Development Drawings (see **Attachment 3**). Landowners within 60 metres of the parcel that is subject to this application were notified in accordance with Section 2.10 of Land Use Bylaw 2020/12/D and Development Notices to the Public Policy PD-04-08.

The subject parcel is located within the C-GEN district (Commercial, General District) of Land Use Bylaw 2020/12/D in which 'Cannabis Processing (Micro)' is discretionary. In accordance with Section 2.10 of Land Use Bylaw 2020/12/D, decisions for discretionary uses are made by the Municipal Planning Commission (MPC)/Town Council.

Cannabis Processing (Micro) is defined in Land Use Bylaw 2020/12/D as "a use, as licenced by Health Canada where:

- Cannabis is grown or harvested, and the surface of the plant canopy does not exceed 200 square meters, but does not include Cannabis (Retail), or
- A maximum of 600 kilograms of dried cannabis product per year is processed, manufactured, packaged, and labelled or stored on-site, but does not include Cannabis (Retail)"

The subject property (see **Attachment 4-Site Photographs**) is currently partly occupied by Zinger Rentals on one side of the building. The property is adjacent to Noble Growth Corporation to the south, which is also a Cannabis Processing facility and is defined as Cannabis Processing (Standard). The applicant is proposing 2, 40'x8' pods (re-purposed shipping containers), one of which will be a growing pod and the other a support pod. The support pod will be used to clean, trim, and dry the cannabis. The pods are equipped with state-of-the-art technology that provides for controlled, contained indoor cultivation of Cannabis. The applicant will produce approximately 50 kilograms of cannabis per year. The applicant is seeking development approval which is required prior to obtaining a micro cultivation licence to produce Cannabis.

The application was circulated to the Town's Safety Codes Officer, The Fire Department as well as to the Town's Public Health Inspector. Prior to occupancy and operation, Fire and Safety Code Inspections will be required to ensure that safety measures are followed and that the premises and pods have adequate lighting, proper exits and fire extinguishers. Inspections will also ensure that if special chemicals are required for operation, that they are stored correctly and in smaller quantities.

2. MUNICIPAL DEVELOPMENT PLAN 2012/27/D:

The subject parcel is located within the Commercial and Light Industrial Area of the Municipal Development Plan (**See Attachment 5- Municipal Development Plan, Map 4**).

Section 2.8 of the Municipal Development Plan (MDP) states,

"the lines between commercial and minor industrial operations can often be blurred, but the two activities are so often complementary in Drayton Valley as to be one entity. It can also be argued that most of the commercial activity which occurs in the community is a function of industry and many commercial enterprises might be better described as "industrial support. Planning for such a mix can be a balancing act. For the most part, the restaurants, hotels, professional services and other commercial activities coexist happily beside the auto repair, storage yards and car washes of the industrial sector. The negative impact that one activity might have on another is mitigated by their interdependence."

The proposed use fits the intent of the land uses as envisioned by the Town's MDP. Additionally, based on the wording of Section 2.8 above, the proposed use falls within this purview of "mixed uses". More specifically, the surrounding uses are similar and/or are complementary and thus, provide for a mix of uses that coexist harmoniously due to their interdependence. Additionally, the development will offer the community employment opportunities as well as help stimulate the local economy.

3. LAND USE BYLAW 2020/12/D:

As mentioned earlier, the subject property is located in the C-GEN district of Land Use Bylaw 2020/12/D. Cannabis Processing (Micro) is discretionary in the C-GEN district, meaning a decision on the application is at the discretion of the Municipal Planning Commission (MPC)/Town Council. Discretionary uses are those uses that are not typically appropriate for all land use districts but because of specific circumstances such as location and impact, they may be deemed suitable for the subject property. Additionally, the proposed use is in proximity (within 60 metres) to light industrial land uses in which Cannabis Processing (Micro) is permitted. This means that if the applicant decided to locate the proposed development in a building further down the road, that is on a parcel designated as light industrial, the decision to approve or deny this application would be made by Administration. The differences in appearance between the subject parcel and the light industrial parcels are quite blurred. The main difference between them is the size of the parcels, with the light industrial parcels being larger to accommodate more intense uses. The Municipal Development Plan further supports this development by identifying the general area of the subject parcel as Commercial & Light Industrial. The proposed development meets the site requirements as per section 4.3 of the Town's Land Use Bylaw. The Land Use Bylaw also requires the installation of an air filtration system to remove odours as an extra precaution to ensure the use does not create odour impacts for adjacent parcels.

Administration supports the proposed development and is of the opinion that the development is appropriate for the noted location.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

All registered landowners within 60 metres of the subject property were mailed a notice of this Council Meeting as per Section 2.10 of Land Use Bylaw 2020/12/D. A notice was also advertised on the Town's website and Facebook page.

2. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Federal and Provincial Acts / Regulations	Yes	<p><i>Cannabis Act,</i></p> <p><i>Municipal Government Act,</i></p> <p>Sections 230 and 606 (establish the requirements for sending notifications of public hearings)</p> <p>Part 17 (contains the several sections related to municipal and regional land use planning matters), Divisions 4 and 5 (statutory plans and Land Use Bylaw), Section 650 (Development Permit conditions), Division 10 (appeals)</p>
Municipal Bylaws	Yes	<p>Town of Drayton Valley Land Use Bylaw 2020/12/D, Sections 1.12 (establishing Council as Development Authority for Discretionary Uses), 2.10 (requires that landowners adjacent to the subject property are notified of applications for Discretionary Use Development Permits and a notice published to the Town website prior to and after a decision), 2.12 (requires that the applicant is notified of a decision the same day it is made and the decision is advertised on the Town website), 2.11 (ability to approve a Development with or without conditions or refuse a Development Permit with reasons), 4.3 Cannabis Processing (Micro & Standard) – General Requirements.</p>
Municipal Development Plan	Yes	<p>Map 4 (Attachment 5) - Identifies the subject property located within the</p>

		Commercial & Light Industrial Area of Town. Section 2.8 (Commercial and Light Industrial policies).
Sustainability Vision 2019-2021	N/A	None
Town of Drayton Valley Strategic Plan 2019-2021	Yes	Goal One (Recovery) - Approval of this Development Permit would facilitate the creation of employment and further diversify the economy to help achieve economic resiliency. Given current economic conditions, the proposed use presents the Applicant an opportunity to create an avenue that helps stimulate the local economy while realizing revenue.
Other Plans or Policies	Yes	PD-04-08- Development Notices to the Public Policy- requires that landowners within 60 meters of a subject property are notified of applications for Discretionary Use Development Permits.

3. POTENTIAL MOTIONS:




- A. That Council approves Development Permit DV21-057 with the recommended conditions (**see Attachment 6 - Draft DV21-057**).
- B. That Council approves Development Permit DV21-057 with amendments to conditions (**see Attachment 6 - Draft DV21-057**).
- C. That Council refuses Development Permit DV21-057 with reasons.

4. RECOMMENDATION

Administration recommends Council approve Development Permit DV21-057 with conditions.

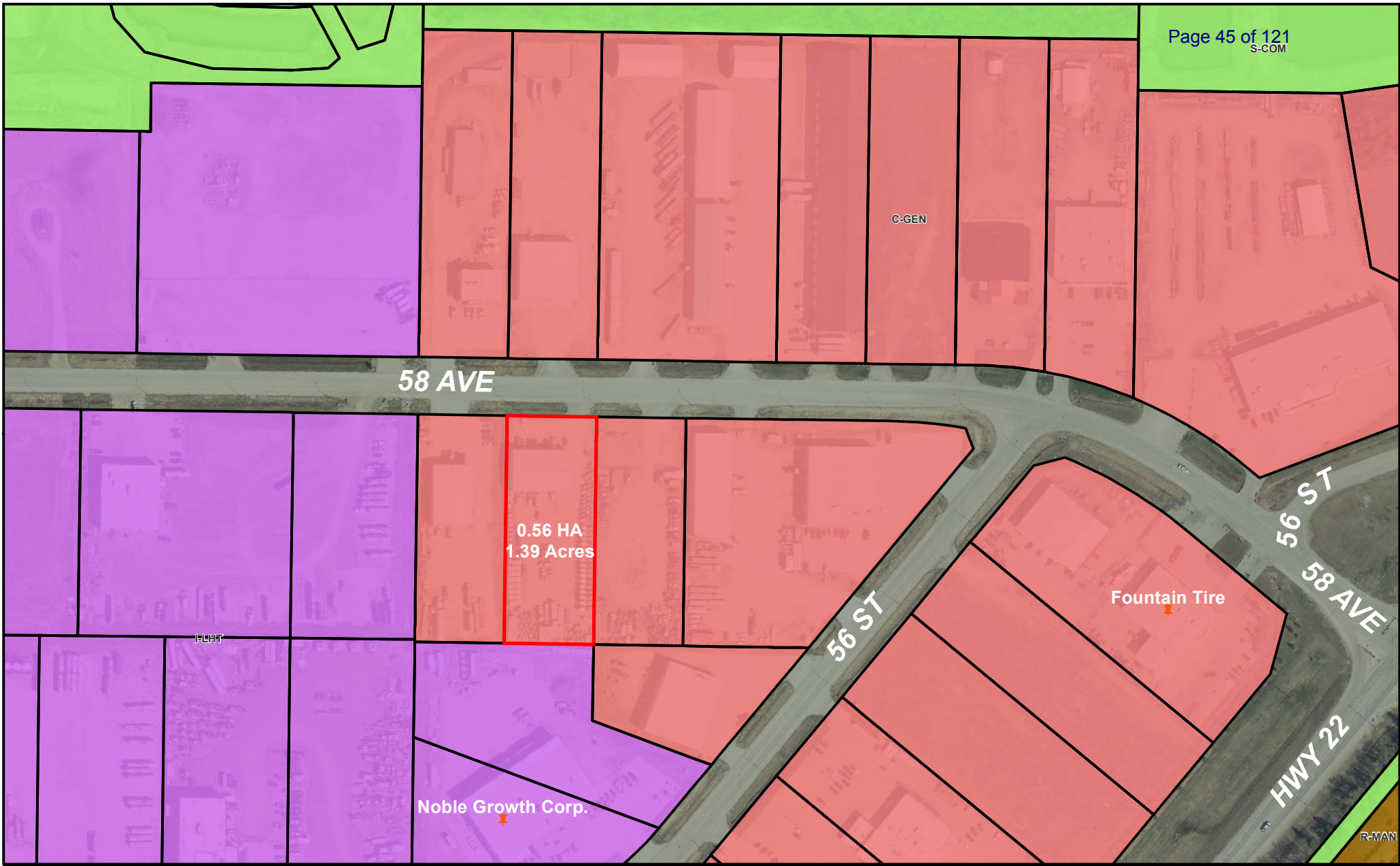
5. ATTACHMENTS:

- 1. Zoning Map
- 2. Immediate Context Map
- 3. Proposed Development Drawings
- 4. Site Photographs
- 5. Municipal Development Plan- Map 4
- 6. Draft Development Permit DV21-057

REPORT PREPARED BY: Lowani Mubanga		REVIEWED BY:	
APPROVED BY:			

ATTACHMENT

..... @- O #° u@ V° V) :-\ V@8 MAP





Town of Drayton Valley Zoning Map


Legend


 Area of Interest

 Parcels

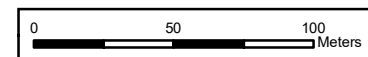
 C-GEN Commercial, General District

 I-LHT Industrial, Light District

 R-MAN Residential, Manufactured Home Park District

 S-COM Special, Community Services District

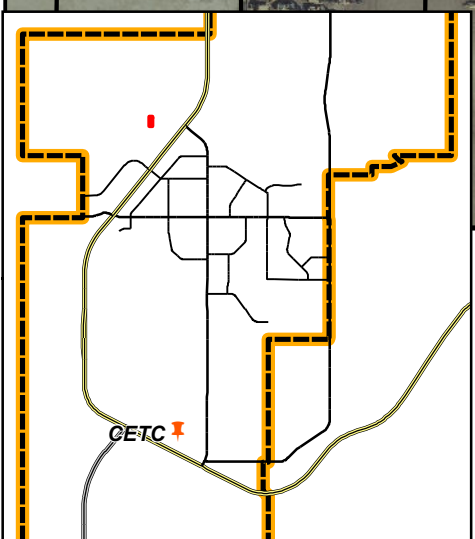
November 2021



This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.

ATTACHMENT 2

IMMEDIATE CONTEXT MAP

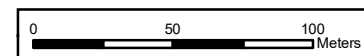


Town of Drayton Valley

Legend

-  Area of Interest
-  Parcels

November 2021



This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.

ATTACHMENT 3
DEVELOPMENT DRAWINGS

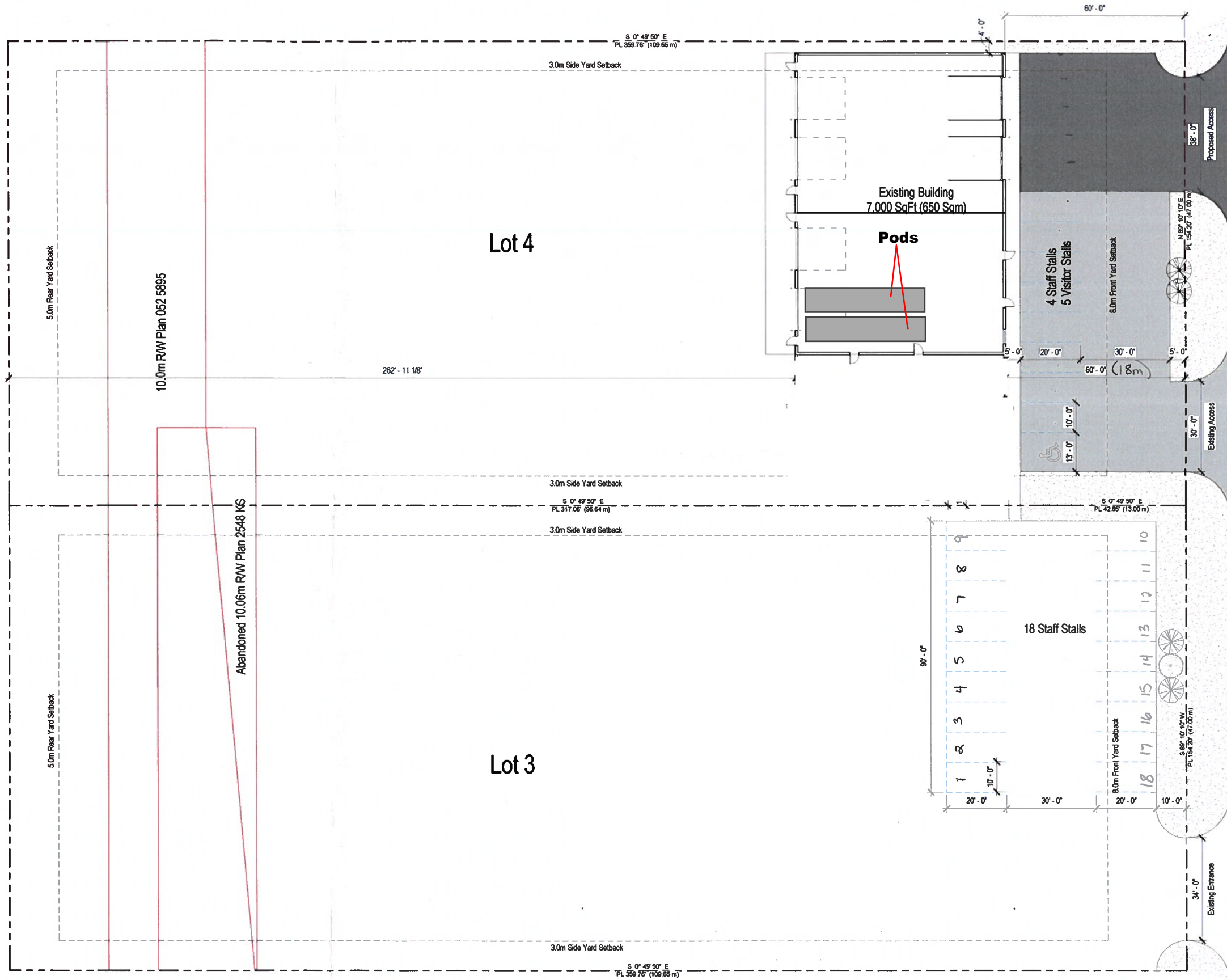


Verify all dimensions and datum prior to construction start and any/all errors, omissions and/or discrepancies are to be reported immediately.

INLAND ALL DIMENSIONS, BY NOT SCALE, IN INCHES, FEET AND DECIMALS THEREOF.

This drawing is the sole property of SCOTT BUILDERS INC. and shall not be reproduced in any way without written permission by the owner.

27/10/2013 4:29:35 PM



1 Site
1/16" = 1'-0"

58th Avenue

BYLAW INFORMATION

Lot: 3 & 4
Block: 112
Plan: 062 4280
Civic: 2-5621 58th Ave, Drayton Valley

Zoning: C2 - General Commercial District

Use: Permitted - Addition to Existing Building

Site Coverage: Permitted: 60%
(Lot 4 only) Provided: 16%

Building Height: Existing: 22.8' (6.9m) - top of ridge
Addition: 25' (7.62m)

Setbacks: Required: Provided:
Front (North): 26.2' (8.0m) 60' (18.2m)
Side (East): 9.84' (3.0m) 15.2' (4.6m)
Rear (South): 16.4' (5.0m) 262.9' (80.1m)
Side (West): Existing building setback

Parking: Required: 1 stall/ employee + 1/ 100sqm (visitors)
Provided: 5 Visitor Stalls (Lot 4)
4 Staff Stalls (Lot 4)
18 Staff Stalls (Lot 3)

Landscaping Required:
1 tree or shrub/ 185sqm of parking lot = 10 trees
Landscaping Provided:
2 - Western Chokecherry (tree) - Lot 4
2 - Western Chokecherry (tree) - Lot 3
1 - Ponderosa Pine (tree) - Lot 3

A.B.C. (2006) INFORMATION

Shop & Office
Group F, Division 2 - Shop

CODE DESIGN
3.2.2.69. Group F, Division 2, up to 3 Storeys

- 1) A building classified as Group F, Division 2 is permitted to conform to Sentence (2) provided:
- a) it is not more than 3 storeys in building height, and
 - b) it has a building area not more than the value in Table 3.2.2.69.
- *see ABC 2006 Volume 2 Division B 3-55 for table
- 2) The building referred to in Sentence (1) is permitted to be of combustible construction or noncombustible construction used singly or in combination, and:
- a) floor assemblies shall be fire separations with a fire-resistance rating not less than 45min,
 - b) mezzanines shall have, if of combustible construction, a fire-resistance rating not less than 45 min,
 - c) roof assemblies shall have, if of combustible construction, a fire-resistance rating not less than 45 min, except that in a building not more than 1 storey in building height, the fire-resistance rating is permitted to be waived provided that the roof assembly is constructed as a fire-retardant-treated wood roof system conforming to Article 3.1.14.1.,
 - d) loadbearing walls, columns and arches supporting an assembly required to have a fire-resistance rating shall:
 - i) have a fire-resistance rating not less than 45min, or
 - ii) be of noncombustible construction, and
 - e) loadbearing walls, columns and arches supporting a fire separation shall have a fire-resistance rating not less than that required for the fire separation.

BUILDING ACCESS: Facing 1 Street

BUILDING SIZE
7,000 SqFt (650 Sqm) - Existing
2,450 SqFt (227 Sqm) - Addition
9,450 SqFt (877 Sqm) - Total

2,322 SqFt (215 Sqm) - 2nd Floor



BUILDERS INC

www.scottbuilders.com

Calgary, AB
403.274.9393

Edmonton, AB
780.453.4565

Milton, ON
905.864.8787

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

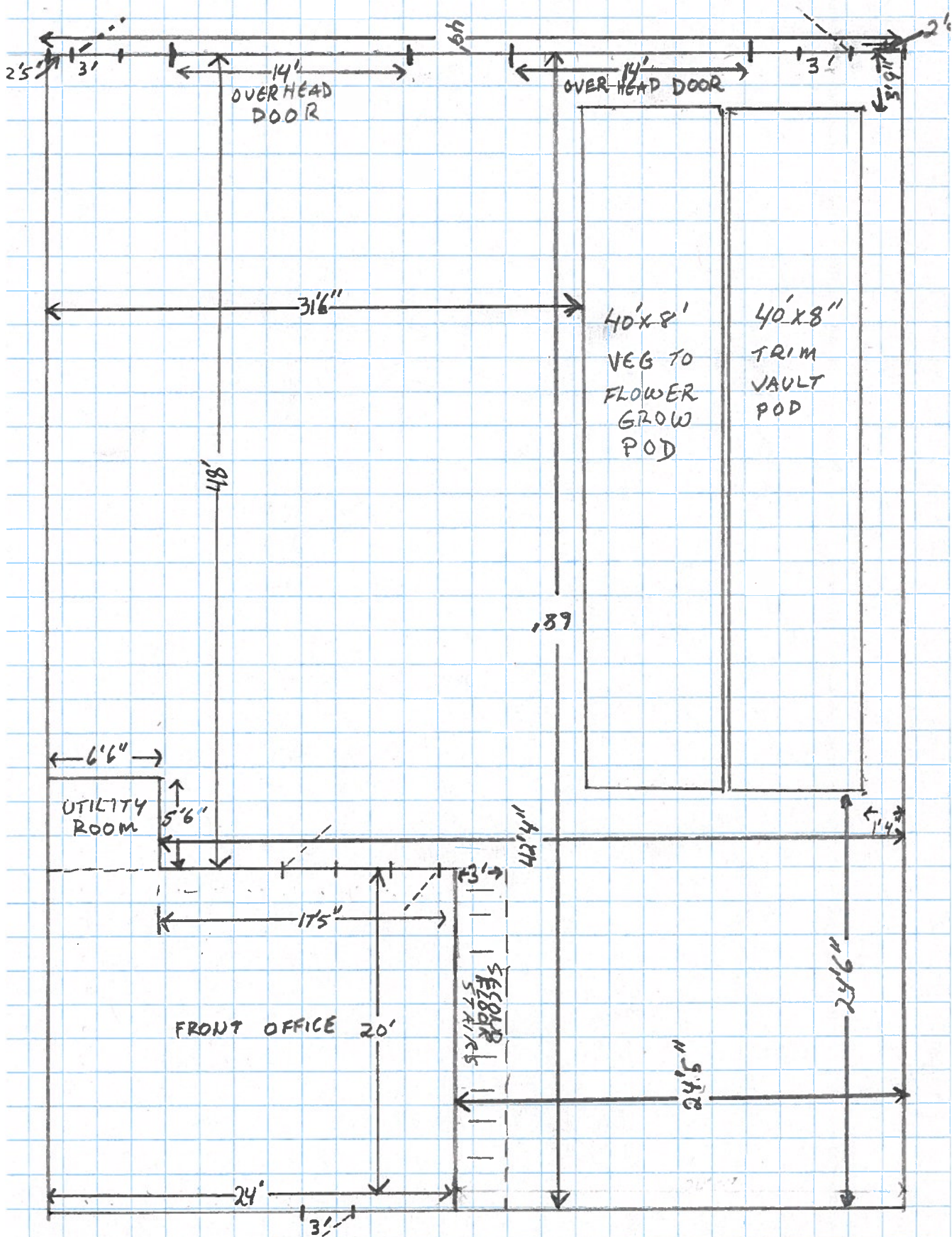
Reg. Deer, AB
403.343.7270

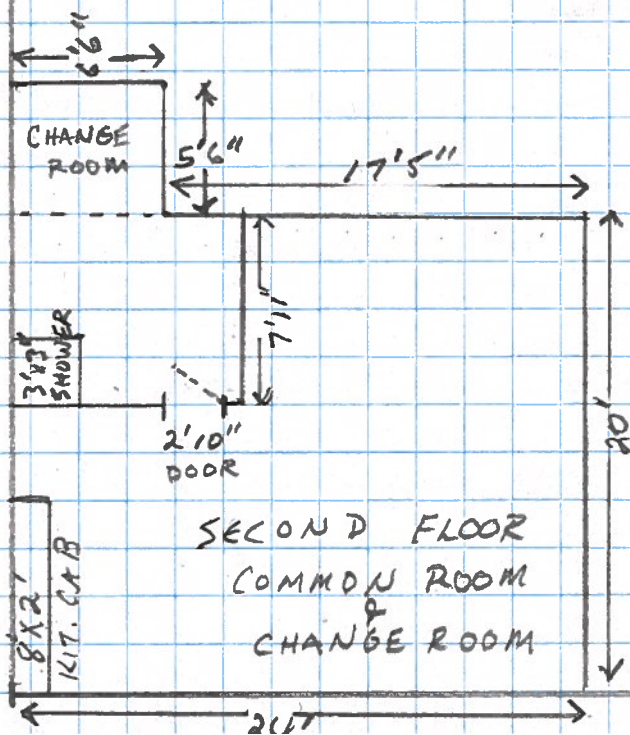
Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270

Reg. Deer, AB
403.343.7270



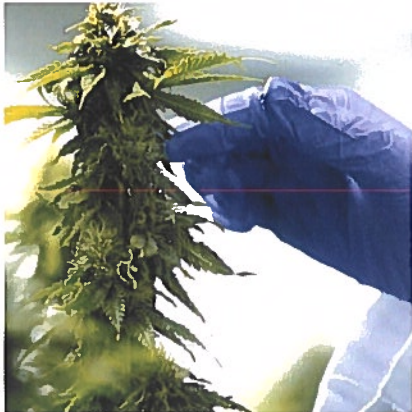


Optimized Hydroponic Growing System

At Delta 9, we build our company by focusing on cultivating small-batch, hand-trimmed, high-quality medicinal and recreational cannabis strains in our proprietary Grow PODs.

Our success comes from growing a standardized, quality-ensured product in a low-risk, secure environment. Now, we have decided to offer our proven Grow POD system to the cannabis industry.

Add Delta 9 Grow PODs to your existing operation for support, scaling or diversification. New projects? Implement Delta 9 Grow PODs as your entire cultivation system with confidence.



Flowering Unit

Flooring:
Antimicrobial,
High Grade Vinyl

Exterior:
Customizable Epoxy
Paint Interior with
Reinforced Steel Exterior

Door:
Entry Door with Ingress/
Egress FOB Security Feature

Security:
Two Full Coverage
Cameras with Monitoring/
Recording System

Interior:
Food Grade Water
Based White Epoxy

Electrical:
Power Receptacles, Ballasts,
SMART Panels with Sensors,
Breaker Panel

Lighting:
Hi Tech HPS (High Pressure
Sodium or Metal Halide),
LED Overhead Lights

Cooling Units:
2 x 12,000 BTU Mini-Split
A/C / Heat Pumps

Fans:
3 High Volume Flow Fans

Plumbing:
High Grade PVC

Hydroponics:
Fertigation connections
(System Separate) and
Drip Irrigation

CO2 Feed:
Ready for setup with CO2 system

Benching, Drainage and Trellis:
Customizable and Moveable

Additional models



SUPPORT UNIT
Includes curing racks, harvesting tables
and receptacles for equipment



LABORATORY UNIT
Includes stainless steel food grade sink,
eye wash station and detachable hose



GENETICS AND CLONE ROOMS
Complete hydroponics system,
racking and LED lighting



YOUR CUSTOM ROOMS
Develop into wash bays, staff rooms,
product vaults or offices

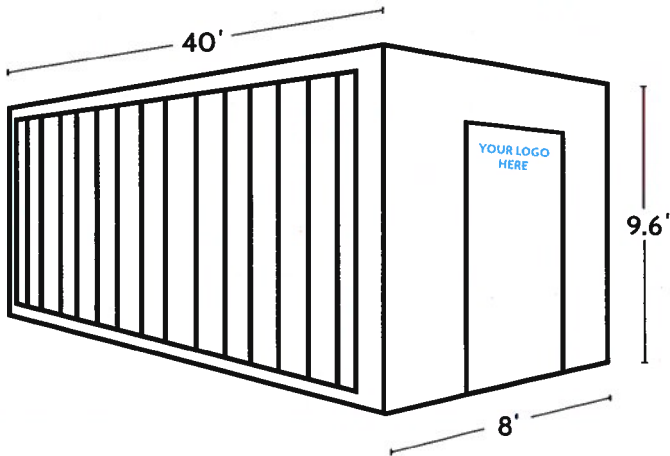
Key advantages:

- Mitigate risk with contained units
- Plug and grow design requires minimal installation
- Scale your business and maximize space with stackable PODs
- Maintain a perpetual clone/grow/harvest schedule

Customizable PODs

For every stage of cannabis production.

320 SQ FT | 8200 LBS



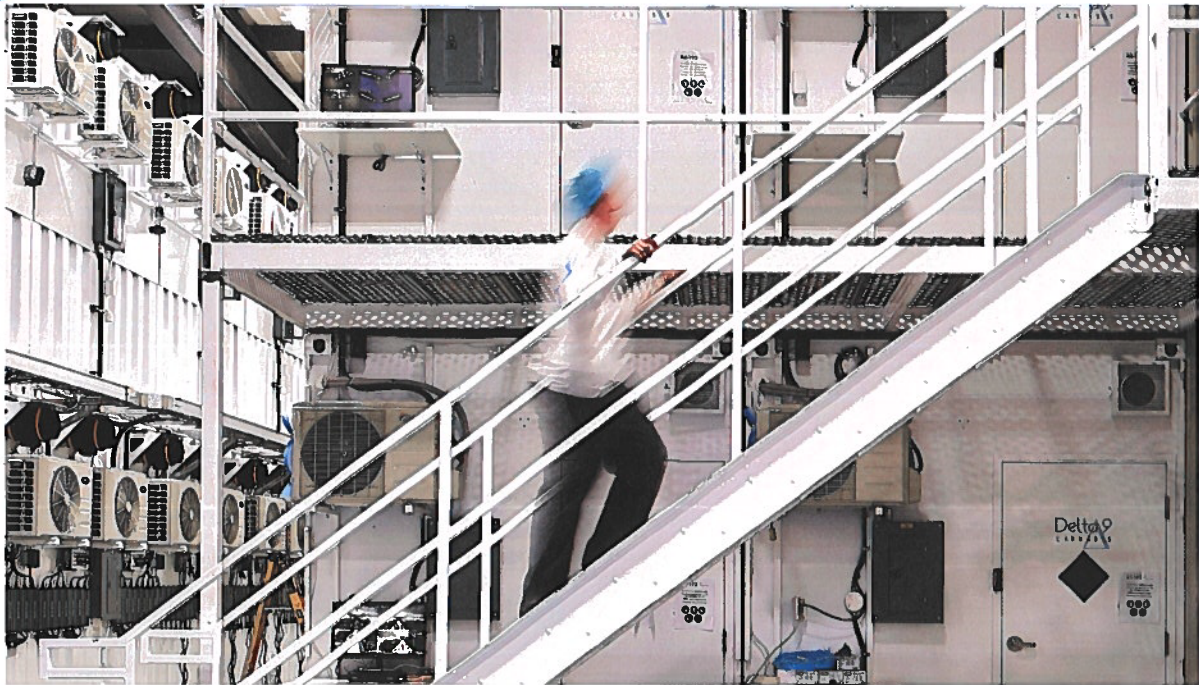
Serena - "Because you Can"

FAQs

- How many harvests do you get in a Grow POD per year?
Expect 5-6 harvests a year, on average.
- How much "bud" can you get per harvest?
Expect 6-7 kg of saleable product per harvest.
- What is the lead time for Grow POD delivery?
Your first 5 units ship in 2-3 weeks.
- How much power is needed?
Flowering pods require 12,500 Watts per unit.



delta9.ca



Production On Demand

HOW MANY CANNABIS PLANTS CAN YOU PROPAGATE IN A GENETICS AND CLONE UNIT?

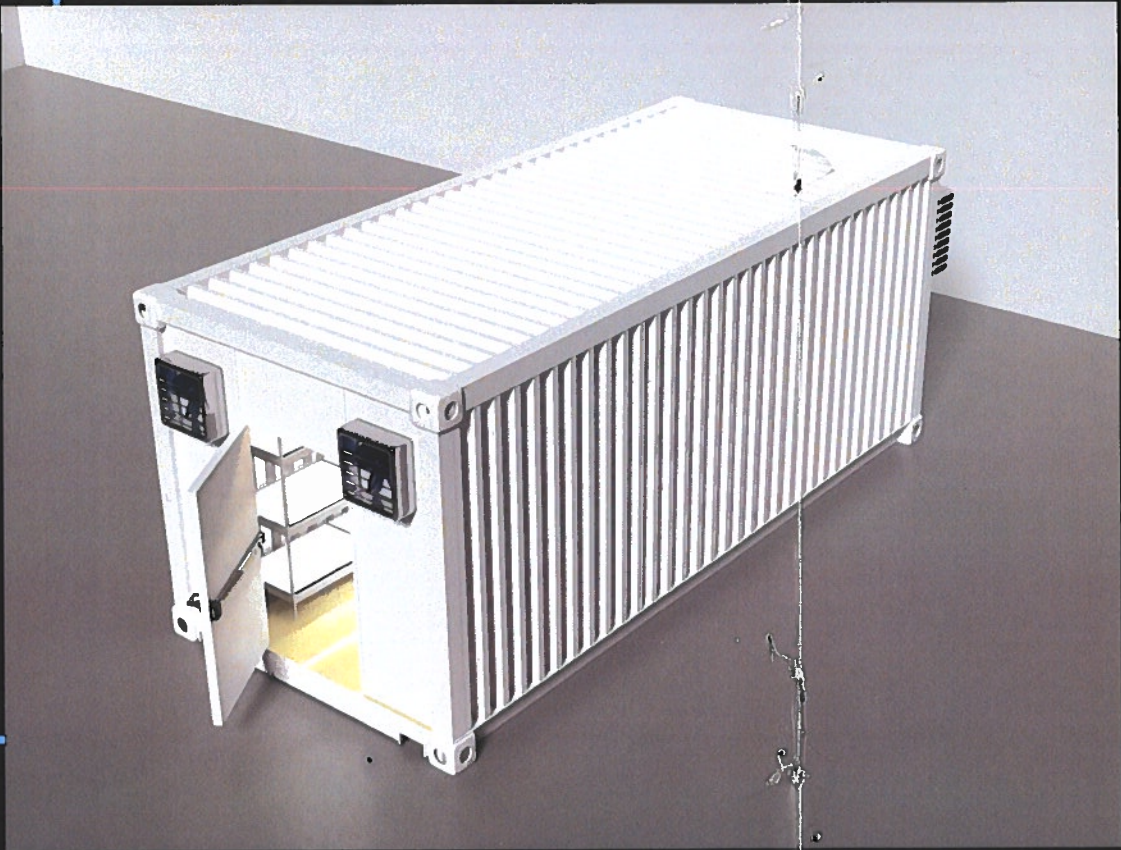
In a Genetics and Clone Unit, you can develop 12,000 clones in 1 in. medium to root, or 3,000 clones in 3.5 in. medium to vegging. You could also preserve 150 mother plants. These numbers are estimates — exact quantities depend on strain and other conditions.

DOES AUTOMATED FERTIGATION WORK WITH THE PODS?

Automated fertigation works seamlessly with the Pods, and it is recommended to maximize yields and growth.

WHAT IS THE LEAD TIME FOR DELIVERY?

We can start shipping your first five units in 2-3 weeks. Following the initial delivery, you will receive five units per week until your order is fulfilled.



GENETICS AND
Clone Unit

A sterile, low-stress environment for cuttings to root and optimize vegetation

- Flooring:**
Antimicrobial, commercial-grade vinyl

Exterior:
Customizable epoxy paint with reinforced steel exterior

Door:
Steel entry door, access-controlled security feature

Security:
2 full coverage cameras with monitoring/recording system

Interior:
Food-grade, water-based white epoxy
- Electrical:**
Power receptacles, independent 100 amp/208 volt control panels, smart timers with sensors, breaker panel

Lighting:
Strip LED technology to optimize growth

Environmental Controls:
2 x 12,000 BTU ductless cooling/heat pump units

Fans:
3 commercial high-volume fans
- Plumbing:**
High-grade PVC

Hydroponics:
Complete hydroponics system

Fertigation:
Available as an option

CO₂ Controls:
CO₂ sensor complete with applicator

Racking and Benching Attachment:
3-tier benching system complete with drainage connections

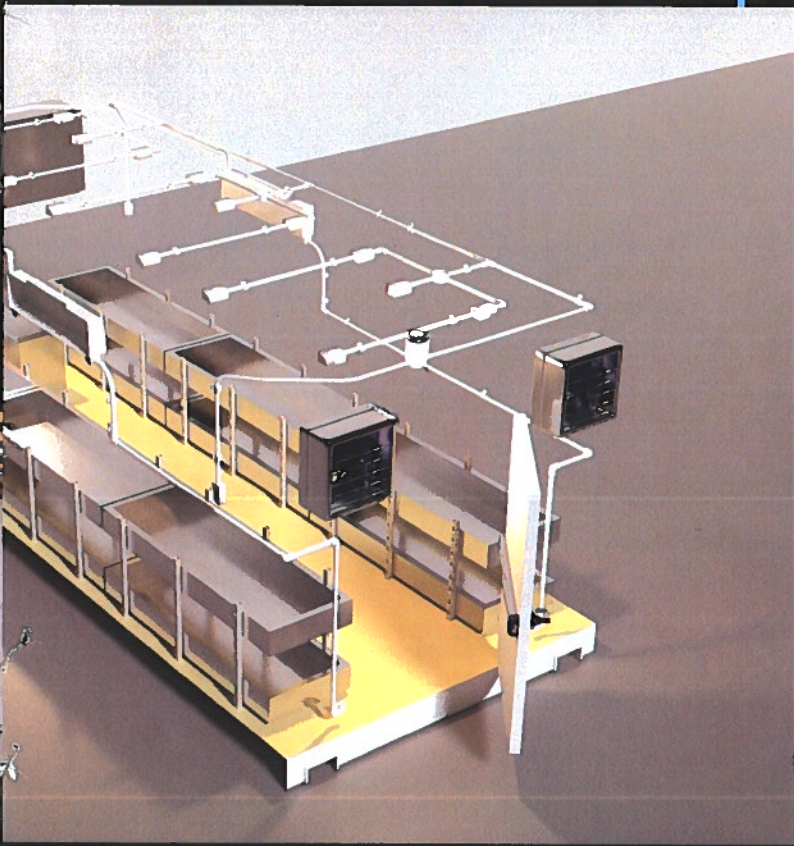
SUPPORT Unit

A secure environment where up to six employees can harvest and trim cannabis, or where cannabis can be dried or cured

- Flooring:**
Antimicrobial, commercial-grade vinyl
- Exterior:**
Customizable epoxy paint with reinforced steel exterior
- Door:**
Steel entry door, access-controlled security feature
- Security:**
2 full coverage cameras with monitoring/recording system

- Interior:**
Food-grade, water-based white epoxy
- Electrical:**
Power receptacles, independent 100 amp/208 volt control panels, smart timers with sensors, breaker panel
- Lighting:**
6 LED tube lights

- Environmental Controls:**
2 x 12,000 BTU ductless cooling/heat pump units
- Curing Racks:**
2 industrial-grade, anti-microbial drying racks
- Harvesting Tables:**
6 stainless steel, food-grade 60"L x 24"W x 35"H tables
- Harvested Material Receptacles:**
Included



HOW MANY PLANTS CAN GROW IN A POD, AND WHAT IS THE ANNUAL OUTPUT IN A FLOWERING UNIT?

You can cultivate up to 250 plants in our Flowering Unit, though 180-220 is ideal. Depending on strain, expect 6-8 kgs of dried cannabis output per harvest, with 5-6 harvests a year in a Grow Pod.

WHAT KIND OF ELECTRICAL REQUIREMENTS ARE NEEDED?

Each Grow Pod has an independent control panel and each consumes 100,000-150,000 kWh per year. The overall power load for the HPS-equipped Pods is 15,000W, and for the LED-equipped Pods, it is 12,500W.

WHAT IS THE SQUARE FOOTAGE OF YOUR GROW PODS, AND ARE THEY STACKABLE?

Each unit is 40 ft. (12.19 m) long by 8 ft. (2.44 m) wide and 9.6 ft. (2.9 m) high. They are 320 sq. ft. (97.54 m²) in total. To double the square footage in your facility, you can stack the Grow Pods and maximize growing space.

FLOWERING
Unit

A modular cannabis cultivation system

- Flooring:**
Antimicrobial, commercial-grade vinyl

Exterior:
Customizable epoxy paint with reinforced steel exterior

Door:
Steel entry door, access-controlled security feature

Security:
2 full coverage cameras with monitoring/recording system

Interior:
Food-grade, water-based white epoxy
- Electrical:**
Power receptacles, independent 100 amp/208 volt control panels, smart timers with sensors, breaker panel

Lighting:
Air Cooled 15 x Hi-Tech HPS (high pressure sodium) or Delta 9 Technology LED grow lights

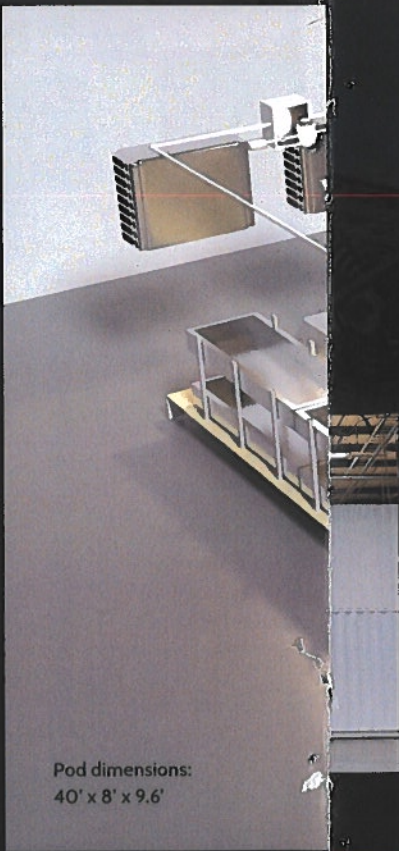
Environmental Controls:
2 x 12,000 BTU ductless cooling/heat pump units
- Fans:**
3 commercial high-volume fans

Plumbing:
High-grade PVC

Fertigation:
Fertigation connections (system separate) and drip irrigation

CO₂ Controls:
CO₂ sensor complete with applicator

Benching and Trellis:
Modular and adjustable custom benching complete with trellis attachment



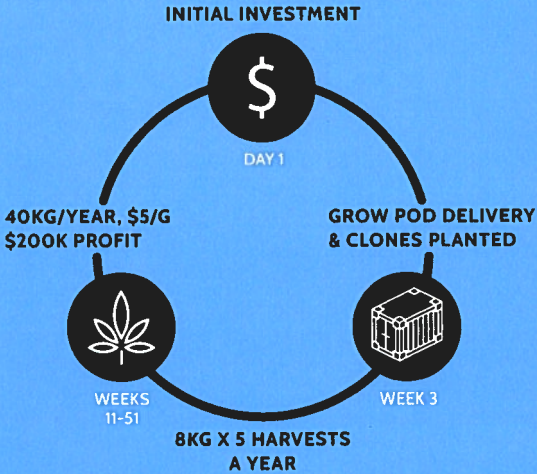
CUSTOM
Unit

Complete your production facility with Grow Pods customized to your workflow

- Laboratories
- Offices
- Lunchrooms
- Lockers and change rooms
- Climate-controlled vaults for finished product
- Secure file and record retention rooms
- Storage rooms

THE LIFECYCLE ROI
Of A Grow Pod

Most Flowering Units pay for themselves after three to four harvests, and they generate an annual revenue of approximately \$200,000.



Note that the numbers presented here are estimates. Exact quantities and value depends on strain and other conditions.

KEY ADVANTAGES TO THE Grow Pod System



THIS IS HOW We Grow

Delta 9 was founded by a father and son team in 2012. Bill and John Arbuthnot obtained a production license under the Marihuana for Medical Purposes Regulations in December 2013. One year later, in March 2014, they reached another milestone: securing a license to distribute medical cannabis, making Delta 9 the fourth Licensed Producer of medical cannabis in Canada.

Since that time, Delta 9 has grown from a team of 2 to a team of 200+ employees, and the company operates a 185,000 sq. ft. production facility in Winnipeg, Manitoba.

From the beginning, Bill and John brought a distinct vision to the cannabis industry. They recognized that as demand for cannabis increases, growers will need a sustainable way to scale up production.

Grow Pods are 320 sq. ft. steel shipping containers that have been repurposed to support any growing methodology. Each Pod can produce approximately 32+ kg of cannabis annually.

More than 30 employed contractors, engineers and electricians fabricate each Grow Pod. The team focuses on delivering quality and compliance in every build. The Pods are then customized for flowering, trimming, cloning, research, testing, support and storage.

Delta 9's own facility features hundreds of Pods stacked two high. The company attributes much of its success to the Grow Pods and the fact that they can produce a standardized, quality-ensured product in the secure, low-risk environment.

Perfect for Micro-Cultivation

The Delta 9 Grow Pod system is now available to the cannabis industry. Add Delta 9 Grow Pods to your existing operation for support, scaling or diversification. If you're planning to start a new cannabis operation or micro-cultivation, implement Delta 9 Grow Pods as your entire cultivation system and grow with confidence.

Creating a modular, turn-key, quality-assured cultivation system was the goal, and it led the founders to develop the Grow Pod.



Always compliant

GMP (Good Manufacturing Practices) compliance will significantly impact the future of cannabis cultivation and production, therefore, each unit has been designed to optimize compliance ease and execution.

Unmatched support

We offer a customizable solution for any operation. Grow Pods are easy to use, require minimal service and come with 24-7 customer support – delivered by our experienced team. Full consultation and site design facilitation is also available, along with training manuals, quality assurance SOPs and facility tours.

Mitigates risk

Grow Pods give you large-batch cannabis cultivation in a small-batch environment. The contained units offer protection from disease, contamination, insect infestation and microbials. They help minimize and localize crop loss in the event of a failure. That way, you can produce a standardized crop by controlling risk and the plant's environment.

Plug & grow design

Incorporate Grow Pods into new builds, existing operations or as support rooms. Each unit is shipped for turnkey production with minimal installation and construction. Power requirements, interior mechanical system and Pod design are all tailored to meet your compliance, production and facility needs. Delta 9 also offers a genetic and start-up option to expedite start times.

Elevate your production

Grow Pods are stackable! Stack multiple and connect them with a mezzanine at each level. Capitalize on the cubic volume of your space and integrate this form of vertical growing.

Faster to market

This cost-effective system ensures clean, on-site installation. It reduces site design time, bypasses the need for building permits (area dependent) and creates an adaptable set-up for faster market penetration. Start at any production capacity and scale your business at any pace.

Security awareness

Keyless access entry and video security is installed in every unit to ensure your production is safeguarded from theft, fire and compliance issues, and you can monitor your Grow Pods from a central network.

Variable grow cycles and perpetual harvesting

When you grow different strains independently, at different times, you can implement a perpetual clone-grow-harvest schedule. Harvesting technicians can work at a steady pace, eliminating overtime during the busy harvest windows common in other operations. Grow Pods facilitate a quick transition from harvesting, to cleaning, to quarantine and right back to growing – a cycle that takes about 48 hours.



GROW POD

PRODUCTION ON DEMAND

Customizable flowering and support Pods
for every stage of cannabis production

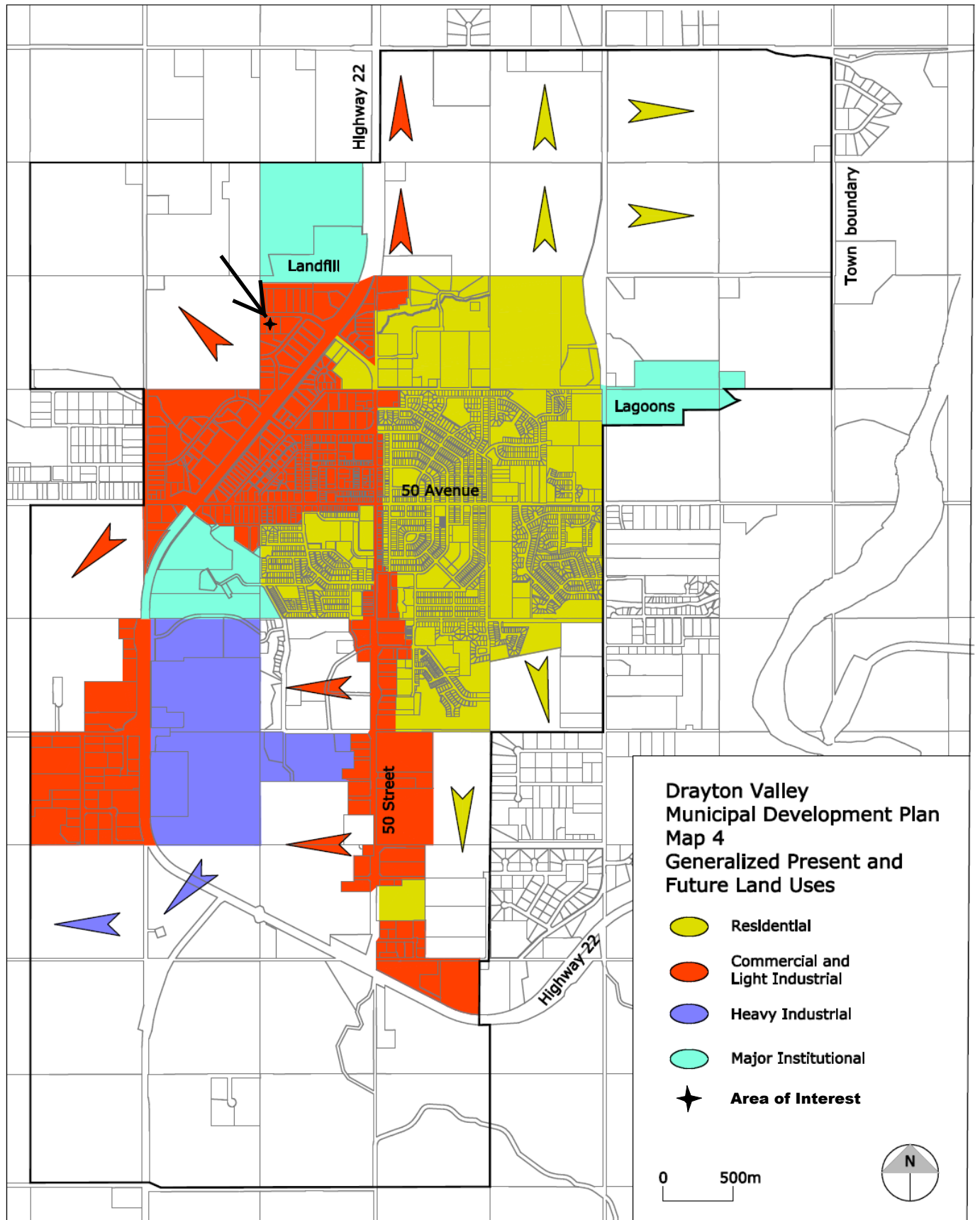
ATTACHMENT

.....
o@- h=\ u\ 8k° h=o





ATTACHMENT 5
MUNICIPAL DEVELOPMENT PLAN- MAP 4



ATTACHMENT

) k° 7u) - t - Q hU - Vu'h-kU @) t



DRAFT DEVELOPMENT PERMIT

DV20-057

LOT 4, BLOCK 112, PLAN 0624280

YOUR DEVELOPMENT APPLICATION # DV21-057 HAS BEEN CONSIDERED BY

☐

THE DEVELOPMENT OFFICER

☒

TOWN COUNCIL

AND

☐

APPROVED, SUBJECT TO THE CONDITIONS BELOW

☐

REFUSED, PURSUANT TO THE REASONS ON ATTACHED SCHEDULE 'A'

TYPE OF DEVELOPMENT: Cannabis Processing (Micro)

PROPERTY CIVIC ADDRESS: 6204 58 Avenue

PERMIT ISSUED TO: Jesse and Rick Bonneteau

ADDRESS: 5621 58 Avenue

CONDITIONS OF DEVELOPMENT PERMIT

The following conditions are standard of development and MUST be complied with:

1. All improvements are to be located subject to the approved Drawings that accompanied the development permit application (a copy is attached).
2. This approval is for 2, 40'x8' Grow Pods only. Any additional Grow Pods other than those approved, will require separate approval.
3. The use must include an air filtration system to remove odours as an extra precaution to ensure the use does not create odour impacts for adjacent parcels.
4. A Fire Safety Plan shall be approved by Drayton Valley/Brazeau County fire Services prior to commencement of operations on the subject property.
5. This permit is subject to any/all required Federal, Provincial or Municipal Permit approvals including, but not limited to, Cannabis Production Licence, Building and/or Safety Code Permits.
6. Approval, in accordance with Town of Drayton Valley Land Use Bylaw 2020/12/D shall be obtained from the Town of Drayton Valley Planning and Development Department prior to the installation of any/all signage associated with the proposed development.
7. The Town shall be advised of any damage to municipal structures prior to installation of Pods. Failure to point out any damages will result in the contractor being responsible for repairs.
8. The Owner/Applicant or Contractor shall be financially responsible during Installation for any damage, or as a result of negligence causing damage by the Owner/Applicant or Contractor's servants, suppliers, agents or contractors, to any public or private property.
9. It is the responsibility of the Owner/Applicant or Contractor to ensure all requirements for utility companies (including easements) are met. These companies include, but are not limited to Telus, Fortis Alberta, Atco Gas and the Town of Drayton Valley.
10. The Owner/Applicant or Contractor shall prevent excess soil or debris from being spilled on public streets, lanes and sidewalks, and shall not place soil or any other materials on adjacent properties without permission in writing from adjacent property owners. The Owner/Applicant or Contractor shall be solely responsible for cleaning up the soil or debris.

NOTE: *This Permit becomes effective twenty-one (21) days from the Date of Decision (below) provided no appeal is lodged. In the case of a valid appeal being lodged, the Permit is suspended until such time as the Subdivision and Development Appeal Board renders its decision.*



DEVELOPMENT OFFICER:

LOWANI MUBANGA, BEnvD, MPlan

DATE OF DECISION:

November 24th, 2021

DEADLINE FOR APPEAL:

December 16th, 2021

IMPORTANT NOTES

1. This permit is subject to any/all required Federal, Provincial or Municipal Permit approvals including, but not limited to, Alberta Transportation Roadside Development Permit, Building and/or Safety Code Permits.
2. The Owner/Applicant or Contractor shall obtain the required Alberta Safety Codes Permit(s) prior to the installation of any propane tank associated with this development.
3. A Fire Safety Plan shall be approved by Drayton Valley/Brazeau County fire Services prior to commencement of operations on the subject property.
4. A fire inspection must be completed by Drayton Valley/Brazeau County Fire Services prior to operation. Please contact Drayton Valley/Brazeau Fire Services to schedule an appointment.
5. No physical excavation or construction may legally begin prior to the effective date (or such later date should an appeal be received). Any excavation or construction started prior to the effective date will be done at the sole risk and cost of the applicant/owner.
6. The Applicant/Owner is reminded that compliance with this permit requires compliance with all conditions forming a part thereof.
7. If the use of the development changes, the Owner(s) must apply for a Development Permit.
8. This Development Permit is valid for a period of twelve (12) months from the date it was issued. If at the expiry of this period, the development has not been commenced, the Development Permit is deemed invalid.
9. The issuance of this Development Permit does not supersede, or suggest violation of any caveat, easement, restrictive covenant or other encumbrance registered on title. It is the responsibility of the Applicant/Owner to research the Certificate of Title for the existence of any encumbrance.
10. The development must not encroach on Registered Rights of Ways or Utility Service Lines.
11. The proposed development must comply with the applicable AER setbacks unless a lesser distance is agreed to in writing by AER; and the AER must be contacted by the Applicant/Owner to ensure that no active or abandoned well sites are located on the subject lands.

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION



SUBJECT:	Aquatic Centre Naming Sponsorship Agreement - Amendment
MEETING:	November 24, 2021 Regular Meeting of Council
PRESENTED BY:	Annette Driessen Special Projects Coordinator

1. PROPOSAL AND BACKGROUND:

The Town of Drayton Valley has been working with the local Aquatic Centre Fundraising Committee to establish and implement a Naming Sponsorship Campaign. Since initiating this campaign at the end of 2020, the Committee has been successful in securing several Naming Sponsorships.

As part of the Naming Sponsorship Agreement, each sponsor is provided either a five or ten-year naming sponsorship term, depending on the amenity being sponsored. In the current agreement template this sponsorship period is stated to commence at the time of the signing of the agreement. All the secured naming sponsorships have commencement dates starting well before the Aquatic Centre construction is completed. Although the Naming Sponsors are receiving some recognition prior to the opening of the facility, Town Administration, and the Drayton Valley/Brazeau Aquatic Centre Fundraising Committee, would like to have all Naming Sponsorship terms start upon the opening of the Aquatic Centre.

As all Naming Sponsorship agreements require approval by Town Council, Town Administration is requesting Town Council approval to revise all current agreements and to have any subsequent agreement reflect a commencement date to be upon opening of the new Aquatic Centre.

2. IMPLICATIONS:

2.1. Financial:

Renewal of any naming sponsorships would occur following the end of the five or ten-year terms. This decision would mean that renewals would occur one year later than the current term in the agreements.

2.2. Legal/Risk:

While no Naming Sponsor has approached Town Administration with this article in the agreements, it is anticipated to be a concern once the Centre is operational.

2.3. Organizational:

There are no implications to the Town organization.

2.4. Service Levels:

This decision by the Town will be viewed as a good practice in customer service and care.

3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

Communications have been maintained between the Naming Sponsors and the Fundraising Committee. Any decision to revise the agreements will follow through the communication networks established by the Committee.

4. NEXT STEPS:

Should Council accept this request, all secured Naming Sponsors will receive a formal Agreement Addendum, recognizing the change in the sponsorship commencement date. Any subsequent Naming Sponsors will receive a revised sponsorship agreement.

5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Comments
Provincial Acts / Regulations	
Municipal Bylaws	
Other Plans or Policies	<p>The Municipal Development Plan, through its objectives sets out to reach the following goals:</p> <ul style="list-style-type: none"> • Building on the amenities that the Town already has by building a new aquatic centre, agriplex, a skateboard park and off-leash dog park; • Recreation service, reflected in reserve policies and facility expansions; and • New or expanded recreational facilities should be considered as additions to the Omniplex when feasible. Such projects may include an aquatic facility, indoor soccer facilities; and an agriplex. <p>The 2019 - 2021 Sustainability Vision through its objectives sets out to achieve the following goals:</p> <ul style="list-style-type: none"> • Under the Heading Innovative and Infrastructure - GHG Reduction/Carbon Footprint; and • Under the Heading Stewardship - Sponsors and Partnerships. <p>The 2019 - 2021 Strategic Plan through its objectives sets out to achieve the following goals:</p> <ul style="list-style-type: none"> • Dedicate resources to infrastructure as an investment, not an afterthought. Infrastructure includes Public Works, Fire Services, Enforcement Services, Police, Trails, Parks and Recreation. <p>The Social Development Plan, through its objectives, sets out to achieve the following goals:</p> <ul style="list-style-type: none"> • Expand recreational opportunities through partnering with local user groups; • Provide facility users access to modern equipment and highly trained staff; • Ensure that all public recreation facilities are wheelchair accessible and cater to those with mobility issues; • Ensure that all public recreation facilities include family change rooms and provide appropriate signage to compensate for disparities in literacy and languages; and • A joint municipal plan for the establishment of a new aquatic facility is adopted.

6. POTENTIAL MOTIONS:




- A. That Council approve the proposed amendment to the Naming Sponsorship Agreement to reflect a commencement date for the opening date of the Aquatic Centre.
- B. That Town Council maintain the current Naming Sponsorship Agreement terms to reflect a commencement date for the date of the signing of the agreement.

7. RECOMMENDATION:

That Council approve the proposed amendment to the Naming Sponsorship Agreement to reflect a commencement date for the opening date of the Aquatic Centre.

8. ATTACHMENTS:

- 1. Naming Sponsorship Agreement Template

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

SPONSORSHIP RIGHTS AGREEMENT

AQUATIC CENTRE

(hereinafter referred to as the "Facility")

BETWEEN:

TOWN OF DRAYTON VALLEY

(hereinafter referred to as the "Town")

and

(hereinafter referred to as the "Sponsor")

1. OWNERSHIP

The Facility is the Aquatic Centre located at 4700 West Valley Park Road, Drayton Valley, and is owned and managed by the Town of Drayton Valley.

2. FACILITY AMENITY RECEIVING NAMING RIGHTS

The Town accepts and the parties agree that _____ is the name of the _____, located within the Aquatic Centre. Any change to this name must receive prior written approval of the Town.

3. DEFINITION

- a. Facility - Facility shall mean the whole structure known as the Aquatic Centre.
- b. Facility Amenity - Facility Amenity shall mean the structural feature within the interior or on the exterior of the Facility that has been identified for naming rights.
- c. Sponsorship Rights - Sponsorship Rights in this Agreement means the naming of the Facility Amenity.

4. RIGHT TO CHANGE NAME

- a. The Sponsor may change the name of the Facility Amenity only with written approval of the Town.
- b. The Sponsor will be responsible for all costs to produce the new sign and/or signage that is displayed on/or within the Facility, as well as on any Facility Amenity promotional products.

- c. Any change in the name of the Facility Amenities must comply with the terms outlined within this Agreement.

5. TERM OF AGREEMENT

- a. This Sponsorship Rights Agreement shall remain in effect for a maximum period of ten (10) years. This term becomes effective from the date of the signing of this Agreement. Any change in the length of term prior to the ten (10) year maximum shall be bound by the terms of this agreement.

6. GENERAL TERMS AND CONDITIONS

- a. Sponsorship Rights for the Facility Amenity will be provided to no other party or company other than the Sponsor.
- b. Approval by the Town is required for the type, size and location of all Sponsorship Rights signage and displays on/or within the Facility.
- c. Any sponsorship or promotional rights proposed to other parties shall avoid creating confusion as to the identity of the sponsor of the Facility Amenity identified in this Agreement.
- d. The Sponsor agrees to allow the Facility Amenity Name to be used by the Town, or any of its authorized committees, for program brochures, social media, advertising, annual reports, or other promotional material.
- e. The Town retains the right to solicit sponsors, without the prior approval of the Sponsor, for the sponsoring of events, programs or goods-in-kind for the Facility, or any component of the Facility.
- f. The Sponsor shall be permitted to use the Facility Amenity Name in its own promotional material.
- g. The Town retains the right to terminate the Sponsorship Rights Agreement should any of the following situations occur:
 - i. The Sponsor pledges the credit of the Town without approval;
 - ii. The Sponsor is found guilty of a criminal offense that jeopardizes the integrity of the Sponsorship Rights Agreement;
 - iii. The Sponsor, in the opinion of the Town (that opinion not being unreasonable), is deemed to have jeopardized its role as a corporate or community citizen in the community; and/or
 - iv. The Sponsor breaches this Agreement.

- h. In the event of termination by the Town, compensation for any remaining term on the Agreement is not required to be paid by the Town.
- i. The Sponsor may cancel the Sponsorship Rights Agreement, upon submitting written notice of three (3) months to the Town, for any reason, however, will not be entitled to compensation or refund for the remaining portion of the agreement term, and will be responsible for meeting its financial obligation under this Agreement.
- j. The Town will retain ownership of all equipment, material, and supplies provided for by this Agreement.

7. PROMOTIONAL RIGHTS

The Town will provide the following privileges and/or benefits:

- a. Name the Facility Amenity the _____ ;
- b. Locate the name _____ within the Facility in a location that is appropriate for promotional purposes;
- c. Use the Sponsor logo and/or amenity name at every feasible opportunity;
- d. Mention the Sponsor in all media releases for the Opening of the Facility; and
- e. Other promotional rights as described below:

8. NAMING RIGHTS COSTS

In consideration for naming the Facility Amenity the _____ , the Sponsor:

- a. Shall provide to the Town the sum of _____ (_____) dollars; paid in equal payments of _____ (_____), per year for the period of 20 ____ to 20 ____ .
- b. The Town shall pay all reasonable costs for the name _____ to be displayed within the Facility. _____ shall contribute to the costs of producing and/or displaying the sign within the Facility should the desired design or construction materials exceed a value of _____ .

9. INDEMNIFICATION

The Sponsor will at all times indemnify and save harmless the Town from and against any and all actions, claims, demands, suits, proceedings, damages, costs including without restriction legal

costs on a solicitor and his/her own client full indemnity basis and expenses whatsoever that may be brought, made, or incurred by or against the Town by reason of, arising out of, or in any way related to the use of the Facility by the Sponsor, its officers, agents, employees, invitees, or contractors except where the action, claim, demand, cost or expense was caused by the intentional acts or gross negligence of the town.

10. PAYMENT FOR RIGHTS

The Sponsor will make payment for the Sponsorship Rights in the following manner:

- a. Payment of _____ (_____) dollars, payable to the Town of Drayton Valley, is due upon signing of this Agreement, with equal payments to be paid annually on the date of signing until _____, 20 ____.

IN WITNESS WHEREOF the respective parties have executed this Sponsorship Rights Agreement this _____ day of _____, 20 ____ in the Town of Drayton Valley, Alberta.

TOWN OF DRAYTON VALLEY

Per: _____
Print Name

Signature

Per: _____
Print Name

Signature

TOWN OF DRAYTON VALLEY

REQUEST FOR DECISION

SUBJECT:	Q3 Finance Report
MEETING:	November 24, 2021 Regular Meeting of Council
PRESENTED BY:	Elvera Thomson General Manager of Finance

1. PROPOSAL AND BACKGROUND:

Attached is the Financial Report for the 3rd Quarter ending September 30, 2021.

2. IMPLICATIONS:

2.1. Financial:

This report serves as information purposes only.

2.2. Legal/Risk:

No impact

2.3. Organizational:

The information presented can impact the decisions made by Administration and Council for the remainder of this year and can impact budget decisions for next year.

2.4. Service Levels:

No impact

3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

Enter information on the stakeholder and communications strategy.

4. NEXT STEPS:

Advise of the next steps after Council's decision.

5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Comments
Provincial Acts / Regulations	
Municipal Bylaws	
Other Plans or Policies	

6. POTENTIAL MOTIONS:

- A. That Council accept the Quarter 3 Finance Report as information.
- B. That Council does not accept Quarter 3 Finance Report as information.




7. RECOMMENDATION:

Administration recommends that Council accept the Q3 Finance Report as information.

8. ATTACHMENTS:

- 1. Q3 Finance Report

2. Financial Information Report
3. Capital Summary

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

TOWN OF DRAYTON VALLEY
Quarterly Update - Q3 - September 2021



GENERAL REVENUE

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Property Taxes	(11,868,417)	(10,780,298)	(10,473,565)	(10,733,857)	(11,647,610)	(11,524,397)
Franchise Fees	(1,176,853)	(1,208,934)	(1,190,421)	(1,349,643)	(1,012,232)	(859,254)
Other Revenue	(798,180)	(714,225)	(406,041)	(440,285)	(362,048)	(344,107)
Net Revenue	(13,843,450)	(12,703,457)	(12,070,027)	(12,523,785)	(13,021,890)	(12,727,758)

GENERAL ADMINISTRATION

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
General Administration	(123,167)	(128,173)	(691,697)	(170,200)	(161,400)	(109,065)
Total Revenues	(123,167)	(128,173)	(691,697)	(170,200)	(161,400)	(109,065)
Expenses						
Council	561,016	515,512	439,629	475,000	357,721	298,243
General Administration	2,523,678	2,254,591	3,279,762	2,715,213	2,064,717	1,779,124
Total Expenses	3,084,694	2,770,103	3,719,391	3,190,213	2,422,438	2,077,367
Net Expense (Revenue)	2,961,527	2,641,930	3,027,693	3,020,013	2,261,038	1,968,302

PROTECTIVE SERVICES

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Police	(573,852)	(530,444)	(508,914)	(546,392)	(320,696)	(77,791)
Fire	(501,576)	(478,675)	(483,055)	(495,021)	(371,266)	(368,218)
Disaster and Emergency	-	-	-	(16,875)	(8,438)	-
Bylaw	(22,098)	(17,470)	(22,309)	(9,500)	(7,125)	(14,567)
Total Revenues	(1,097,526)	(1,026,589)	(1,014,278)	(1,067,788)	(707,524)	(460,576)
Expenses						
Police	2,022,392	2,123,111	2,115,772	2,135,623	1,169,913	1,356,003
Fire	980,645	937,898	897,454	930,043	705,083	534,407
Disaster and Emergency	65,141	57,450	3,265	35,844	21,107	3,372
Bylaw	120,632	48,888	85,482	72,989	55,338	55,684
Total Expenses	3,188,809	3,167,347	3,101,974	3,174,499	1,951,441	1,949,466
Net Expense (Revenue)	2,091,283	2,140,758	2,087,696	2,106,711	1,243,917	1,488,890

TRANSPORTATION

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Common Services	131,633	2,048	(157,577)	(116,400)	(87,300)	(52,200)
Roads, Streets and Sidewalks	(21,903)	(149,735)	(20,317)	(25,000)	(18,750)	(110,519)
Airport	(55,719)	(45,258)	(59,820)	(60,698)	(45,523)	(61,186)
Total Revenues	54,011	(192,944)	(237,713)	(202,098)	(151,573)	(223,904)
Expenses						
Common Services	975,568	1,470,850	1,961,929	1,604,627	1,210,254	1,104,424
Roads, Streets and Sidewalks	2,066,041	2,338,918	2,346,886	1,756,744	1,329,807	1,075,580
Airport	102,679	82,643	115,057	160,484	123,603	153,377
Storm Sewer	228,217	89,551	277,598	105,200	78,900	77,788
Total Expenses	3,372,505	3,981,962	4,701,470	3,627,055	2,742,564	2,411,169
Net Expense (Revenue)	3,426,515	3,789,018	4,463,757	3,424,957	2,590,991	2,187,265

UTILITIES

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Water	(2,735,628)	(2,816,816)	(2,675,265)	(2,784,720)	(2,088,540)	(2,100,794)
Sewer	(2,368,942)	(2,440,986)	(2,308,402)	(2,372,000)	(1,779,000)	(1,821,731)
Waste	(1,803,073)	(1,940,510)	(1,941,056)	(2,210,578)	(1,711,561)	(1,501,542)
Total Revenues	(6,907,644)	(7,198,313)	(6,924,723)	(7,367,298)	(5,579,101)	(5,424,067)
Expenses						
Water	1,906,504	2,211,128	2,338,026	1,783,994	1,361,815	1,413,367
Sewer	1,027,483	905,668	1,274,118	869,416	653,835	416,741
Waste	1,872,235	1,735,315	1,979,031	1,548,484	1,161,363	1,169,873
Depreciation						
Total Expenses	4,806,222	4,852,111	5,591,175	4,201,894	3,177,013	2,999,981
Net Expense (Revenue)	(2,101,422)	(2,346,202)	(1,333,549)	(3,165,404)	(2,402,088)	(2,424,086)

COMMUNITIY SERVICES

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
FCSS	(576,272)	(616,525)	(586,696)	(463,441)	(345,925)	(327,436)
Community Services	-	-	(20,900)	-	-	-
ECDC	(1,368,766)	(1,594,630)	(1,216,457)	(1,015,249)	(799,499)	(742,267)
Affordable Housing	(78,703)	(125,373)	(103,596)	(100,000)	-	-
Cemetary	(31,007)	(30,960)	(17,441)	(38,000)	(28,500)	(35,654)
Total Revenues	(2,054,749)	(2,367,487)	(1,945,089)	(1,616,690)	(1,173,924)	(1,105,357)
Expenses						
Family Wellness Program	12,890	-	12,890	12,890	9,667	-
FCSS	617,243	665,286	634,336	520,745	390,808	339,527
Community Services	211,123	230,660	307,022	333,205	200,309	140,479
ECDC	1,312,151	1,452,494	1,074,320	1,200,572	908,335	891,789
Affordable Housing	72,148	68,993	85,488	64,904	43,622	44,579
Cemetary	62,664	49,685	31,316	32,081	24,061	31,511
Total Expenses	2,288,219	2,467,118	2,145,372	2,164,397	1,576,802	1,447,885
Net Expense (Revenue)	233,470	99,631	200,283	547,707	402,878	342,529

PLANNING AND DEVELOPMENT

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Planning	(97,871)	(111,876)	(43,124)	(100,000)	(75,000)	(49,490)
Economic Development	(214,349)	(179,912)	(183,771)	(87,868)	(53,593)	(63,413)
Education	-	-	-	(12,500)	(12,500)	(12,500)
Promotion / Other	-	(320)	(63)	-	-	-
Other	(29,606)	-	-	-	-	-
Total Revenues	(341,826)	(292,108)	(226,958)	(200,368)	(141,093)	(125,403)
Expenses						
Planning	353,068	411,755	358,701	298,049	223,537	189,217
Economic Development	870,882	728,139	991,027	877,880	658,410	488,884
Sustainability	11,159	3,977	3,674	5,000	3,750	3,618
Education	-	-	-	261,969	196,477	59,610
Promotion	103,700	54,343	99,288	201,075	150,806	143,292
Land Development	31,652	28,311	24,868	22,384	23,312	22,384
Total Expenses	1,370,460	1,226,525	1,477,559	1,666,357	1,256,291	907,004
Net Expense (Revenue)	1,028,633	934,417	1,250,601	1,465,989	1,115,198	781,601

PARKS AND RECREATION

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Omniplex	(1,199,160)	(1,424,732)	(1,120,094)	(732,407)	(549,305)	(270,531)
MCC	(267,425)	(253,777)	(133,724)	(118,805)	(89,104)	(56,344)
Pool	(602,847)	(693,492)	(331,302)	(403,080)	(302,310)	(247,078)
Outdoor Recreation	(157,358)	(438,703)	(149,368)	(245,092)	(194,236)	(112,466)
Library and Culture	-	-	-	-	-	-
Total Revenues	(2,226,790)	(2,810,704)	(1,734,487)	(1,499,384)	(1,134,954)	(686,418)
Expenses						
Omniplex	1,971,260	2,038,445	2,111,363	1,420,488	1,080,115	818,063
MCC	377,494	361,400	303,853	286,633	219,710	114,296
Pool	1,096,980	1,040,275	764,514	810,263	610,337	432,788
Outdoor Recreation	717,363	943,435	662,804	669,156	507,667	447,910
Library and Culture	398,253	396,524	395,255	325,977	238,973	314,830
Total Expenses	4,561,350	4,780,078	4,237,790	3,512,517	2,656,803	2,127,888
Net Expense (Revenue)	2,334,559	1,969,375	2,503,302	2,013,133	1,521,849	1,441,470

OTHER

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Revenues						
Operating Contingencies	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenses						
Operating Contingencies	(33,404)	231,244	(70,579)	500,000	375,000	43,146
Total Expenses	(33,404)	231,244	(70,579)	500,000	375,000	43,146
Net Expense (Revenue)	(33,404)	231,244	(70,579)	500,000	375,000	43,146

Summary

	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2021 YTD	Actual 2021 YTD
Total Revenues	(26,541,141)	(26,719,775)	(24,844,974)	(24,647,611)	(22,071,458)	(20,862,548)
Total Expenses	22,638,853	23,476,488	24,904,151	22,036,932	16,158,351	13,963,906
Net Deficit (Surplus)	(3,902,288)	(3,243,287)	59,176	(2,610,679)	(5,913,107)	(6,898,641)

Actual surplus year-to-date	6,898,641
Budgeted surplus year-to-date	5,913,107
Net year-to-date surplus	985,534

Variances by department

	Revenues	Expenses	Net
General Revenue	(294,132)		(294,132)
General Administration	(52,335)	345,070	292,735
Protective Services	(246,948)	1,975	(244,973)
Transportation	72,331	331,396	403,726
Utilities	(155,034)	177,032	21,998
Community Services	(68,567)	128,916	60,349
Planning and Development	(15,690)	349,286	333,596
Recreation and Culture	(448,535)	528,915	80,380
Other	-	331,854	331,854
Total	(1,208,911)	2,194,445	985,534

TOWN OF DRAYTON VALLEY
Financial Information
September 30, 2021



Receivable Balances

	30-Sep-21	30-Jun-21	30-Sep-20
General Receivable	686,839.78	847,428.88	
Utility Receivables	277,587.15	270,189.78	
Tax Receivables	2,208,236.40	3,249,768.61	1,962,621.94

Other Liabilities

	30-Sep-21	30-Jun-21	31-Mar-21	31-Dec-20
Deferred Revenue	6,271,349.60	6,296,349.60	3,339,069.00	3,649,226.00
Debenbure Balance	16,489,826.53	11,205,563.86	11,027,568.94	11,222,916.81

Other Assets

	30-Sep-21	30-Jun-21	31-Mar-21	31-Dec-20
Bank Balance	21,011,923.65	16,908,459.70	9,165,399.13	11,048,480.23
<u>Grants Receivable</u>				
GTF	847,137.00	Received in Aug		
MSI Capital	1,665,887.00	Received in Jul		
MSI Operating	66,655.00	Received in Jul		
MSI BMTG	434,100.00	Received in Jul		
SCF	3,081,803.30			

Reserves

Landfill	735,595.00	
Externally Restricted	1,493,071.00	
Internally Restricted	6,686,110.00	
	<u>8,914,776.00</u>	

Town of Drayton Valley
Capital Budget Summary - Q3



CP No.	Function	Project Name	2021 Budgeted Cost	Sep 30, 2021 Actual Cost YTD	Budget Remaining (OVER)
477	Common Services	Public Works Equipment (Tandem truck, F550, PW Eqt)	591,200.00	632,490.19	-41,290.19
478	Common Services	Pedestrian Bridges Replacement	250,000.00	112,902.84	137,097.16
476	Fire	PortaCount Fit Testing Equipment for Respirators	27,203.00	12,954.00	14,249.00
475	Planning	Columbarium - cemetery	50,000.00	0.00	50,000.00
95	Recreation	Aquatic Facility	10,620,659.50	3,135,984.28	7,484,675.22
417	Recreation	Parks & Recreation Program	429,538.00	145,267.65	284,270.35
419	Roads	Roads, Sidewalks & Trails Program	547,365.00	493,591.00	53,774.00
307	Sewer	Waste Water Facility Upgrade (Polishing Cell) - Incl. Land & Lagoon Upgrade	2,200,000.00	213,345.15	1,986,654.85
188	Common Services	Snow Dump Site	250,000.00	351.75	249,648.25
424	Economic Development	Entrance Signage	65,000.00	15,250.00	49,750.00
425	Economic Development	Town Revitalization	143,289.00	0.00	143,289.00
154	Landfill	Facility Upgrades & Scale House - Design & Drilling	3,144.00	1,472.05	1,671.95
331	Recreation	Omniplex Signage	15,994.00	13,168.78	2,825.22
416	Recreation	Omniplex Refrigeration Plant Code Compliance	22,724.00	22,337.99	386.01
484	Community Services	Affordable Housing Duplex	300,000.00	0.00	300,000.00
485	Common Services	WTP Land Purchase	800,000.00	0.00	800,000.00
432	Roads	Ring Road Connection - 18 Avenue Resurfacing	231,903.00	93,183.07	138,719.93
300	Water	High Lift Pump Station - Raw Water (Prev Funded = Debenture Recognized)	103,302.00	126,568.00	-23,266.00
464	Water	Watermain Upgrade Master Plan	112,738.00	49,286.53	63,451.47
481	Common Services	Public Works Building	750,000.00	20,000.00	730,000.00
428	Landfill	Landfill House Purchase	400,000.00	0.00	400,000.00
		Wrap-Up costs for prior years' projects not budgeted		172,599.80	-172,599.80
			17,914,059.50	5,260,753.08	12,653,306.42
			Balance YTD		
			Current	8,087,620.96	
			October 31, 2021	6,832,542.69	
			September 30, 2021	5,260,753.09	

Department Report

Department: Planning & Development.

General Manager: Ken Woitt

Date of Regular Council Meeting: Nov. 24, 2021



INFORMATION PRESENTED:

1) Shelter Pod Program

- Planning has outlined a process for the Town to follow to redistrict the chosen parcel of land to accommodate the Shelter Pod Program, it is:
 - The Town should host a public meeting
 - Application to Rezone submitted
 - Administration reviews application (application meets all requirements)
 - Preparation of Draft DC-2 District (To outline rules and regulation for that district) – This will require a meeting/s between FCSS and P&D.
 - Admin presents Draft DC-2 District to Council for 1st reading (Council gives first reading)
 - Advertise to the public plus notify surrounding landowners of application and subsequent public hearing (for 2 weeks minimum)
 - Public hearing at Council meeting before 2nd and 3rd readings (Council gives 2nd and 3rd reading after hearing to DC-2 District Bylaw)
 - DC-2 District Bylaw signed and adopted.
 - Submission of Development Permit.

2) Mr. Willet's Follow-Up Questions on HW Pickup School Transportation Impact Assessment (TIA)

- Planning has been addressing questions Mr. Willet had on the School TIA.
- We sent his questions to Alberta Infrastructure and they have responded.
- He appreciated the time we have taken to discuss the matter with him and listen to his questions.

3) North Saskatchewan Watershed Association (NSWA) Technical Meeting Nov. 4, 2021

- Finally, I participated in my first NSWA Technical meeting two weeks ago...a lot of good and interesting information and contacts.

Thank you, that concludes the Planning report.

Department Report

Department: Infrastructure.

General Manager: Owen Olynyk.

Date of Regular Council Meeting: November 24, 2021.



INFORMATION PRESENTED:

1) Landfill

- Landfill Operations RFP tender closed November 19, proponent selection evaluation beginning.
- Free Tipping Days were offered again between November 5-7.
- New fence at the Recycling Centre was vandalized by the homeless around the Landfill via holes cut in the fence. Repairs being coordinated.

2) Utilities

- Hydrant winterizing is now complete.
- Rehabilitation of the septic truck lagoon pad has been completed beside Cell 3.

3) Public Works

- Crew and Fleet are winter operations ready.
- Public Works has begun moving exterior assets to the new location, once phone and internet connections are complete, the staff will finalize the transition into the admin and maintenance building.

4) Engineering

- Getting cost estimates for the preliminary design for the next Landfill cell.

5) Facilities Maintenance

- Facilities Maintenance is assisting the coordination of the final renovations necessary for the new Public Works building which is near completion,
- Manager is continuing to draft building maintenance report for Town facilities.

Department Report

Department: Community Services Department.

General Manager: Derek Starnes, Recreation Manager.

Date of Regular Council Meeting: November 24, 2021.



INFORMATION PRESENTED:

1. Early Childhood Development Centre
 - The childcare centre is pleased to share with council that they have received sponsorship from Vermilion Energy for \$10,000 towards the Nutrition Program. This marks the 12th year that Vermilion Energy has sponsored programming at ECDC.
2. Drayton Valley and District FCSS/Homelessness & Poverty Reduction
 - The Home Support Program is currently providing supports to 38 seniors who reside within the Town as well as the County.
 - The Snow Angels Program currently has 21 Seniors registered and the number of volunteers for the program also received a very good response.
 - The Shelter Pod Program has been granted \$80,000 from the Rural Development Network & Homelessness Partnering Strategy to use for Capital Expenses. The Shelter Pod Program is intended to provide emergency over-night shelter to unhoused residents and is intended to be more efficient than the Community Mat Program.
 - We are the intake point for the Alberta Health Service's Virtual Health ID Program which provides low-income clients with picture ID to help them access basic services. There are currently 5 clients in the processing stage and 1 client who has successfully received their ID.
 - The Outreach Program is currently assisting 7 clients on an on-going basis to assist them with accessing resources, including income support, AISH, rent subsidies, ID and food assistance.

Department Report

Department: Finance & Corporate Services

General Manager: Elvera Thomson

Date of Regular Council Meeting: Nov 24, 2021



INFORMATION PRESENTED:

- 1) Fee Schedule - 2022
 - Our team is currently working with Department Heads and General Managers to update the 2022 fee schedule to ensure cost recovery in all areas necessary.
- 2) 2022-2031 Capital Budget
 - I am working with General Managers to update our 10-year Capital Budget to ensure accurate forecasting for Council decision-making purposes.
- 3) Grants/Alternate Funding Sources
 - We are currently working on finding all grants that town operating, or capital projects would qualify for.
 - Preparing a meeting with Municipal Affairs to discuss the future of MSI.
 - Looking into a Grant Writing resource to assist in looking and applying for grants.
- 4) Cash Flow Projections
 - We are also working on Cash Flow projections for internal decision-making purposes. This will help us decide if there are additional funds that can be invested to earn interest at higher rates.

Eagle Point – Blue Rapids Parks Council
 Regular (Incoming) Council Meeting: September 21, 2020 (6:30 – 9:00 PM)
 Meeting Location: Rotary-Pembina Outdoor Education Centre, Drayton Valley, AB

Minutes

Members Present:

Sandra Bannard	Staff	Eagle Point-Blue Rapids Parks Council
Kathy Schwengler	Staff	Eagle Point-Blue Rapids Parks Council
Avalie Peck	Director	Sand & Gravel Industry
Dustin Euchner	Director	Evergreen Gun Club
Greg Nelson	Director	Alberta Parks & Environment
Dollard O'Connor	Director	Drayton Valley Horse Club
Ryan Fynn	Director	Drayton Valley Tourism and Hospitality Assoc.
Mike Karach	Director	Oil & Gas Industry
Tom McGee	Director	Town of Drayton Valley
Rita Fowell	Alternate	Pembina Nordic Club
Tammie Stafford	Director	Pembina Nordic Club
Dave Swindlehurst	Director	Drayton Valley Rotary Club
Kara Westerlund	Director	Brazeau County
Wayne Stec	Director	West Central River Boat Assoc.
Leonard Claffey*	Director	Brazeau Bowbenders Archery Club

*Leonard Claffey joined the meeting at 7:11 pm

Members Absent:

Brazeau ATV Club
 Association of Adjacent Landowners

1. Meeting was called to order by Avalie Peck at 6:36 pm.
2. **Avalie Peck read the Treaty Six Land Acknowledgement** – *“We are a party to Treaty Six and as such we wish to acknowledge that the land on which we gather is Treaty Six Territory and a traditional meeting ground for many Indigenous peoples. We acknowledge all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.”*
3. **Additions to and Adoption of the Agenda** – Avalie Peck listed additions to agenda to include Weekend Wonders, Parks Council Clothing, and to delete 5.1. She also requested that agenda ordered be changed to start with Directors' Round Table,

Motion (27-20) to adopt agenda with additions, deletions and order change listed by Avalie Peck above was made by Dustin Euchner, Dave Swindlehurst seconded. Approved by consensus.

Initials

Initials

4. Directors' Round Table

- i. **Kara Westerlund, Brazeau County** – reported that budget cuts of 10 to 15% for each department were coming, they are expecting assessment review to bring more cuts, further negotiations continue for 2021 to 2022 with Alberta Government, the ravine on Twp 494 is giving and will require some work (from \$400,000 to \$1,000,000).
- ii. **Dustin Euchner, Evergreen Shooting Club** - nothing to report, just planning year end clean up.
- iii. **Greg Nelson, Alberta Parks** - reported on Wash Out Creek quarter, he has reached out to Conservation Enforcement, will be adding signage regarding fossil collecting, Royal Tyrell will be doing a visit to the site.
- iv. He also reported on Twp 494 – they will put up a gate to prevent garbage from being dumped there.
- v. They are working on issues of preventing river from entering the gravel pit area and they want to preserve the site for a future recreation area. They've added concrete blocks to prevent trespassing.
- vi. Arc Lease end use is under review.
- vii. **Dollard O'Connor, Drayton Valley Horse Club** - Cancer Poker Ride this past week was well attended.
- viii. **Dave Swindlehurst, Rotary Club** - Executive changed in July, they held a community garage sale in August, held Beer Survivor which had teams vying for gift certificates for local liquor stores with teams entering from all over, Westlock Town Council won.
- ix. **Ryan Fynn, DVHTA** – They are looking to collaborate with others to create a regional tourism board through a strategic plan.
- x. **Mike Karach, Pembina Pipeline** – reported that it has been a challenging year for Oil & Gas, not sure if their community giving program will continue or look different, it's still up in the air. Safety, regulatory/environmental protocol is not going to be affected by their budget cuts. They did lose some local staff member, reported that some of the companies Pembina deals with are very challenged.
- xi. **Tom McGee, DV Town Council** – the town is working on the fall budget and expecting cuts, Tom mentioned that the Hemp Plant is getting a decorticator which he thinks will create some diversity and growth. Tom quoted the mayor as saying it is as big as the announcement for the Weyerhaeuser mill when it opened. In addition, town paving should be completed soon with two million dollars was spent paving, painting, flushing sewer lines. There will be an election next fall.
- xii. **Rita Fowell, Drayton Valley Paddling Club** has a paddle from Willey West to Berrymoor this upcoming Saturday.

Initials

Initials

- xiii. **Tammie Stafford, Pembina Nordic Club** – The Pembina Nordic facility is busier this year than its ever been. More out of town people are exploring the site. There is a Ski Club AGM on Nov. 4. They are looking at having ski instructors to come to host instruction and get people out. Jack Rabbit program will run. Sandra added that the OEC is available for rent for public.
- xiv. **Avalie Peck, Sand & Gravel** - nothing to report.
- xv. **Wayne Stec, West Country Riverboat Assoc.**, nothing to report

5. Adoption of Consent Items

- i. **Motion (28-20)** to adopt the minutes of the June 8, 2020 regular meeting was made by Mike Karach, seconded by Ryan Fynn. Approved by consensus.
- ii. Correspondence – No correspondence was reported.

6. Governance Items

- i. Appointment of Alternate - Drayton Valley Horse Club-Darcy Erickson. This items was deleted by motion 27-20.
- ii. Chamber of Commerce Membership – Sandra encouraged consideration for the EPBRPC should be at the Chamber of Commerce board because it's a good partnership and networking opportunity. Ryan Fynn added that they have 99 members. They are adding non profit members now (in the past year). \$60 membership fee. Sandra asked the board to consider a motion for EPBRPC to join the DV & District Chamber of Commerce.
Motion (29-20) was made by Tammie Stafford stating that EPBRPC join the Drayton Valley & District Chamber of Commerce, Dave Swindlehurst seconded. Approved by consensus.
- iii. Rotary Membership. Sandra encouraged consideration for EPBRPC to become a member of the Rotary Club as a sign of good will, because Rotary has provided us with volunteers, trails, funding, etc. Fee is \$340.
Motion (30-20) stating that EPBRPC become a member of the Drayton Valley Rotary Club was moved by Tom McGee, Rita Fowell seconded. Approved by consensus.

7. Capital Planning Projects

Greg Nelson of Alberta Parks & Environment presented on two capital projects.

- i. Refurbishing existing ATV Trails. Greg & Sandra met with Gen 7 and found out that there was more trail work to do in order to complete the trails. Initially, approval was \$50,000 but Greg asked for a larger amount in order to finish the trails and \$142,990 was approved. That project will be completed right away. Tom McGee asked for clarification on Gen 7's past involvement with the OHV Trails. Gen 7 designed the trails in Blue Rapids on the east side of the river. Wayne brought up the issue of the bridges being too narrow for side x sides, causing them to drive into the creeks.

Initials

Initials

- ii. DV Horse Club staging area has been approved for \$125,000 to cover trail enhancements and developing trail network.

8. Strategic Planning Sub-Committee Report

Some of the issues/information that arose from the strategic meeting were summarized by Sandra as follows:

- i. Club volunteers do not want to be overloaded
- ii. The leases are with the clubs and that tourist opportunities must involve those clubs.
- iii. Sandra reminded board members that the EPBR Parks were developed for all Albertans and we need to keep the original mandate/mission in mind when we go forward.
- iv. The big themes were collaboration, recreations, tourism, partnerships.

Sandra and Lisa are working on the framework. Once they have it roughed in, they will bring in the strategic sub committee to flesh it out. The strategic plan will be ready for board review at the November board meeting. Dollard asked if there should be another strategic plan meeting to make specific items on the plan. The first meeting was more of a brainstorming session. Discussion ensued regarding the process of arriving at a strategic plan and how it relates to our original management plan.

9. Education and Outreach Coordinator Report

- i. Kathy presented her Education & Outreach report for the 2019-2020 season (see attached).

10. Executive Director Report

- i. Action Sheet – Sandra brought up the topic of meeting presentations RE: in person vs zoom or a combination of both. Sandra is looking into technology which will allow members to choose zoom vs. in person.
- ii. Parks Day 2020 – In lieu of a public Parks Day celebration, EPBRPC hosted Summer Adventure in a Box for 100 families. This was funded by Edmonton Community Foundation's grant for education programming.
- iii. Grants and Fundraising – EPBRPC just received \$3500 for two festival tents from DVCF, Edmonton Community Foundation \$66,500, OEC still waiting to hear from DVCF for funds, Operating Grant submission from Alberta Parks is pending, we are meeting with Weyerhaeuser Giving Fund tomorrow for support for Education Programs, we will apply for education funding from DVFCSS, there are some federal funds related to COVID that we may be able to qualify for.
- iv. Drayton Valley Museum – Pam Schaub is retiring and she is concerned that the museum may need to build new relationships with other groups due to age of museum volunteers. Sandra is exploring the idea of partnering with the Drayton Valley Museum to expand our cultural and heritage programs and help them at the same time.

Initials

Initials

- v. EPBR Staffing – Sandra presented on the idea of hiring a part time person to assist Kathy and help with tourism projects.
- vi. Weekend Wonders – Ryan Fynn, Sandra and Jenn from Town have been talking about how to access a Tourism grant. They thought maybe they could pursue this through the Pembina Nordic. For example, tie in a hotel stay with a ski instruction, etc. Discussion ensued.

i. **Financials**

Financial Report and Cash-flow Statement to the end of August, 2020, were presented by Sandra. EPBRPC total revenue this year is \$125,550 since Jan.1, expenses to date \$126,379. We started the year 150,470.00. We are pretty close to our budget allocation for the year. We will start January 1, 2021 with a projected cash balance of \$147,000.

Motion (31-20) moved to accept the financial statements as presented was made by Dollard and Leonard seconded it. Approved by consensus.

11. Additions to the Agenda:

Promotional Items/Swag that we can give away at trade fairs, etc. Discussion ensued. Ideas mentioned were toques, pins, stickers, activity books and more.

12. Next Meeting – Monday, November 23, 2020 – Regular Business 6:30-9:00 PM – TBD

13. *Motion (32-20)* to adjourn the meeting was by Greg Nelson.

Initials

Initials

Eagle Point-Blue Rapids Parks Council
Regular (Incoming) Meeting: November 23, 2020

ZOOM Meeting

Minutes

Members Present

Sandra Bannard	Staff	Eagle Point-Blue Rapids Parks Council
Kathy Schwengler	Staff	Eagle Point-Blue Rapids Parks Council
Greg Nelson	Director	Alberta Environment & Parks
Tom McGee	Director	Town of Drayton Valley
Anthony Heinrichs	Incoming Director	Brazeau County
Avalie Peck	Director	Sand & Gravel Industry
Rita Fowell	Alternate	Pembina Nordic Club
Dollard O'Connor	Director	Drayton Valley Horse Club
Wayne Stec	Director	West Central River Boat Association
Tammie Stafford	Director	Pembina Nordic Club
Elaine Tamboline	Director	Drayton Valley Paddling Club
Tammy Orban	Director	Adjacent Land Owners

Regrets:

Dustin Euchner, Evergreen Shooting Club

Ryan Fynn, DVHTA

Mike Karach, Oil & Gas Industry

Dennis Poissant, Brazeau ATV Club

Leonard Claffey, Brazeau Bowbenders

Initials

Initials

1. **Dollard O'Connor called the meeting to order** at 6:40 pm.

2. **Avalie Peck read the Treaty Six Land Acknowledgement** “We are a party to Treaty Six and as such we wish to acknowledge that the land on which we gather is Treaty Six Territory and a traditional meeting ground for many Indigenous peoples. We acknowledge all the many First Nations, Metis and Inuit whose foot-steps have marked these lands for centuries.”

3. **Additions to and Adoption of the Agenda.**

***Motion (33-20)** made by Tom McGee, seconded by Tammie Stafford, to accept the agenda as presented. Approved by consensus.*

4. **Adoption of Consent Items**

***Motion (34-20)** was made by Wayne Stec, seconded by Dave Swindlehurst, to adopt the minutes of Regular Council Meeting for September, 2020 as read. Approved by consensus.*

5. **Correspondence** – received for information

i. Agreement package and funds from Alberta Environment & Parks for the OHV trails and for the Horse Club was received.

6. **Governance Items**

i. Appointment of new Director-Anthony Heinrich, Brazeau County.

***Motion (35-20)** Moved by Elaine Tamboline and seconded by Rita Fowell, the EPBR Parks Council accepts the resignation, with thanks, of Kara Westerlund, as director and Marc Gressler as alternate, for the County of Brazeau and accept the appointment of Anthony Heinrich as the new director. Approved by consensus.*

ii. Memorandum of Understanding-update (presented by Greg Nelson)

Memorandum is due to expired Dec. 31. Parks Council committee provided suggested updates and department has reviewed them internally, but the department is still undergoing changes and they will probably send EPBRPC a letter

Initials

Initials

extending the memorandum. A new group is being formed by the government and they will have a role in the memorandum. Expect a letter in two weeks or so.

7. **Education & Outreach Coordinator Report** (Presented by Kathy Schwengler)
 - i. Education and Outreach Report for Fall 2020
8. **Executive Director Report** (Presented by Sandra Bannard).
 - i. Action Sheet - n/a
 - ii. Pumpkin Walk - Huge success - close to 400 participants, partnered with AIM for Success.
 - iii. Grants and Fundraising – received \$1000 from Town of Drayton Valley for Pumpkin Walk. Pending funds on AEP Operations Grant (\$165,000), Weyerhaeuser (5,200) and FCSS (\$14,475).
 - iv. 2021 Calendars - will be available for sale at IGA for \$20. All board members will get one.
 - v. Strategic Plan - see item 10.
 - vi. Volunteer Appreciation - Normally DVCF and FCSS host a supper, but this year they are offering discounted gift cards. EPBRPC will be purchasing all the board members a \$25 gift card that will only cost \$10 per card as FCSS is subsidizing the balance.
 - vii. Tourism Initiatives Eagle Point Amazing Race is a self-directed tour of the parks with challenges and prizes. We'll have a few people test it first before we release the promotion.
 - viii. Brazeau ATV Club (Presented by Sandra Bannard and Greg Nelson). The club has been struggling to get permits to work on trails outside the park boundary (no PLUZ in that area), to solicit new members, in addition to dealing with financial issues. With no PLUZ, their trails would not be protected from industrial development. Greg and Sandra met with Dennis Poissant and offered to help with their plans and prevent them from folding. EPBRPC may be able to help recruit new members. Greg will explore putting a grant together to help with their expenses. Dollard mentioned a Protected Location PNT that the DV Horse Club has. Discussion ensued. Brazeau ATV Club director Dennis Poissant reported to Sandra that the club will not participate in EPBRPC meetings until the club is able to revive.

Initials

Initials

- ix. West Central River Boat Association - boat launch. Over the last couple of years, the river height and flow has disrupted access to the boat launch. Wayne Stec clarified that access to the launch was not because of new management. A lot of gravel deposited at the launch made it difficult to launch without driving far into the river, which is illegal. (The boat club dredges the launch 3 or 4 times a year, but it's not a good spot for a launch as every time the river floods, it has to be dredged). Sandra & Greg, joined Wayne & Derek on looking at potential alternative sites in October.

9. **Financials** (Presented by Sandra Bannard)

- i. Financial Report and Cash-flow Statement.

***Motion (36-20)** Moved by Tom McGee, seconded by Elaine Tamboline to accept the financial report and cash flow statement as presented. Approved by consensus.*

10. **Draft Budget & Program Plan 2021** (Presented by Sandra Bannard)

- i. Discussion on 2021 Program Plan, Fundraising Plan and Budget. **Motion (37-20)** Moved by Dave Swindlehurst, seconded by Rita Fowell, to approve the 2021 Program plan, Fundraising plan and Budget as presented. Approved by consensus.

11. **Draft Strategic Plan Follow Up.**

- i. Review of September 15th Meeting. Sandra opened the floor for comments regarding the Strategic Plan Meeting for September 15, 2020. Discussion ensued. Sandra to share Lisa's summary notes with the board members at the request of board members.
- ii. Review of Potential Framework for Strategic Plan. Sandra presented the Strategic Plan Framework for review, discussion and clarification. Posting the Strategic Plan as a public document on our website is under consideration.
- iii. Review of Goals and Objectives.

***Motion (38-20)** Moved by Tammie Stafford, seconded by Dollard O'Connor to accept strategic plan goals and objectives as presented. Approved by consensus.*

12. **Next Meeting**

Monday, January 18, 2021 – Regular/Strategy Meeting, 6:30-9:00pm.
Location to be determined.

13. **Adjournment**

Initials

Initials

Motion (39-20) Moved by Tammy Orban to adjourn the meeting at 9:18 pm on September 21, 2020.

Initials

Initials

Eagle Point – Blue Rapids Parks Council Regular Council
Regular (Incoming) Council Meeting: February 22, 2021 (6:30 to 9:16pm)
ZOOM MEETING

Minutes

Members Present:

Sandra Bannard	Exec. Director	EPBR Staff
Kathy Schwengler	Ed. Coordinator	EPBR Staff
Leonard Claffey	Director	Brazeau Bowbenders Archery Club
Kayla Campbell	Director	Alberta Environment & Parks, Parks Division
Tom McGee	Director	Town of Drayton Valley
Anthony Heinrich	Director	Brazeau County
Avalie Peck	Director	Sand & Gravel Representative
Dollard O'Connor	Director	Drayton Valley Horse Club
Wayne Stec	Director	West Central Riverboat Association
Tammie Stafford	Director	Pembina Nordic Ski Club
Elaine Tamboline	Director	Drayton Valley Paddling Club
Dustin Euchner	Director	Evergreen Shooting Club
Ryan Fynn	Director	Drayton Valley Hotel & Tourism Authority
Mike Karach	Director	Oil & Gas Representative
Owen Titanich	Alternate	Drayton Valley Paddling Club
Dave Swindlehurst	Director	Rotary Club of Drayton Valley

Initials

Initials

Members Absent:

Tammie Urban-Adjacent Land Owners

Denis Poissant-Brazeau ATV Club

1. Meeting Called to Order

Chairperson Avalie Peck called meeting to order at 6:33 pm.

- 2. Treaty Six Acknowledgement** –“ *We are a party to Treaty Six and as such we wish to acknowledge that the land on which we gather is Treaty Six Territory and a traditional meeting ground for many Indigenous peoples. We acknowledge all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.*”

3. Welcome & Zoom Photo

4. Additions/Changes to and Adoption of the Agenda

- i. Motion (01-21). Tom McGee moved to adopt the agenda as presented, seconded by Wayne Stec. Approved by consensus.

5. Adoption of Consent Items

- i. Motion (02-21). Tammie Stafford moved to approve the minutes of the November 23, 2020 regular board meeting minutes as presented, seconded by Dollard O'Connor. Approved by consensus.
- ii. Correspondence – EPBRPC received the engagement letter from Carlson Roberts Seely for Audit of 2020 year at a quoted price of \$5000. As they have discounted the quoted price in years past, Sandra will confirm the price.

6. Directors' Round Table

Director and organization updates-announcements, events, issues & photos

- i. Pembina Nordic Ski Club reported on increased membership, new website, ski instruction courses, jackrabbit program, need us to change their main pic on the website as it shows snowshoeing.
- ii. West Central Riverboats - nothing to report

Initials

Initials

- iii. Brazeau Bowbenders reported no activity right but they are facing challenge of increased insurance rates for their washrooms and targets. They are actively seeking input from other clubs in regards to insurance and requested that Sandra Bannard reach out to Brazeau County to see if the Bowbenders can be insured under the county.
- iv. DV Paddling Club reported a tentative date of April 12 for their AGM.
- v. Brazeau ATV Club - no representative present
- vi. DV Horse Club had nothing to report.
- vii. Alberta Parks - Kayla Campbell reported that the EPBRPC grant application is with the ADM office.
- viii. Town of Drayton Valley reported on the announcement of a new junior high to be built on south side of Frank Maddock, a new retail business has opened, the Town is in a mediation process with development between the town and county, Town is having a retreat at the OEC on March 7, 8 and a mural is being considered for downtown (mural project organizers have a Go Fund Me page for donations).
- ix. Brazeau County reported that it was business as usual at the County.
- x. DVHTA reported that they looking forward to restrictions being eased.
- xi. Rotary Club of Drayton Valley had nothing to report.
- xii. Oil & Gas Representative reported that winter is a busy time for oil & gas industry, and that Pembina has funds available for non-profit organizations.
- xiii. Evergreen Gun Club reported that they are planning a spring cleanup, have been delaying having an AGM due to COVID as they prefer in person meetings, the club closed out last year with just over 600 members and are opening for more members.

7. Parks Council Governance Items

i. **Five Year Strategic Plan.**

Motion (03-21) Tammie Stafford moved to approve the Five Year Strategic Plan as presented, seconded by Dollard O'Connor. Approved by consensus.

ii. Tourism Sub-Committee Concept was presented by Sandra Bannard.

Motion (04-21.) Ryan Fynn moved to approve a EPBRPC Tourism Advisory Sub-Committee as per the terms of reference, seconded by Elaine Tamboline. Approved by consensus.

Initials

Initials

Sandra reached out to board members to see if anyone would want to volunteer to sit on the board. Ryan Fynn would represent DVHTA and the Chamber at this point. Anthony Heinrichs requested a copy of the terms of reference to present it to County Council before making any commitments. Tammie Stafford volunteered.

Motion (05-21). Leonard Claffey moved to appoint Tammie Stafford to the Tourism Committee, seconded by Tom McGee. Approved by consensus.

iii. **Brazeau ATV Club contribution.**

Sandra brought to board's attention that Brazeau ATV Club has been financial difficulties in addition to difficulties extending their trails outside of their leased area.

8. **Memorandum of Understanding** – due to expire December 21, 2020. Alberta Environment & Parks (Phil Hoffer) sent a letter to EPBRPC requested a deadline extension to Dec. 21, 2022. Sandra Bannard signed off on the extension request.
9. **North Saskatchewan River – Canadian Heritage River Designation Request** for Support - That consideration be given for a letter of support to Smoky Lake County regarding the possible designation of the North Saskatchewan River as Canadian Heritage River System (CHRS).

Background:

Smoky Lake County presented information at our strategy meeting in January regarding their request for a letter of support in designating the North Saskatchewan as a Canadian Heritage River System. They have letters of support from numerous organizations and municipalities that interact with the river. Minister Jason Nixon has also provided a letter of support.

The designation does not impact future development or development restrictions along the river. No new rules or restrictions are created as a result of the designation. They are pursuing the designation to gain regional, national and international exposure for the region, for tourism and economic development potential, and to create opportunities for accessing future provincial and federal grants.

Members requested more information about the CHRS as Anthony Heinrich was concerned that the designation might impact future development in the area. Kathy read the 4 goals from <https://chrs.ca> website.

Board members were unable to agree to a motion to provide a letter of support for Smoky Lake County in their pursuit of Canadian Heritage River status for the North Saskatchewan River until more research and information could be provided.

Initials

Initials

10. Financials

i. 2020 Year End Financial Report and Reserve Fund

Motion (06-21). Dave Swindlehurst moved to accept the 2020 Year End Financial Report, seconded by Mike Karach. Approved by consensus.

ii. 2021 Year to Date Financial Report and Cash-flow Statement

Motion (07-21). Elaine Tamboline moved to accept the 2020 Year to Date Financial Report and Cash Flow Statement to January 31, 2021 as presented, seconded by Tammie Stafford. Approved by consensus.

10. Executive Director and Staff Report

- i. Grants and Fundraising - Weyerhaeuser request was declined, FCSS gave us \$10,000, Town gave us \$5150 for Fire & Ice Event, FCSS gave us \$965 for Critter Christmas Tree, we've applied for \$165,000 from Alberta Parks which is pending, donation of \$900 for calendars from Avalie Peck, sold 39 calendars for \$20.
- ii. Fire and Ice/Family Day Weekend - Over 200 people entered for the prizes, received significant buzz on social media, especially in regards to the Ice Sculptors in Discovery Park.
- iii. Year End Report - Sandra asked board members to hand in their volunteer including man hours and equipment hours.
- iv. Education and Outreach Report – Kathy reported on education and outreach and asked club members to fill in the attached event/info form to update their info. Tammie Stafford requested the club even/info form in a digital format (google doc or word doc).

11. Next Meeting.

Tentatively via Zoom, April 26, 2021 Strategy Meeting

Initials

Initials

12. **Adjournment**

Motion (08-21). Tammie Stafford moved to adjourn the meeting at 9:16 pm.

Initials

Initials

Eagle Point – Blue Rapids Parks Council
Regular (Incoming) Council Meeting: June 7, 2021 (7:30 - 9:30 PM) Zoom Meeting

Draft Minutes

Present:

Sandra Bannard	Staff	EPBRPC
Kathy Schwengler	Staff	EPBRPC
Kayla Campbell	Director	Alberta Environment & Parks
Anthony Heinrichs	Director	Brazeau County
Avalie Peck	Director	Sand & Gravel Representative
Rita Fowell	Alternate	Pembina Nordic Ski Club
Tammie Stafford	Director	Pembina Nordic Ski Club
Leonard Claffey	Director	Brazeau Bowbenders Archery Club
Ryan Fynn	Director	Drayton Valley Hospitality & Tourism
Wayne Stec	Director	West Central River Boat Association
Dave Swindlehurst	Director	Drayton Valley Rotary Club
Tammy Orban	Director	Adjacent Landowners
Katherine Ens	Director	Drayton Valley Paddling Club
Dollard O'Connor	Director	Drayton Valley Horse Club
Blair Trueman	Director	Brazeau ATV Club

1. Avalie Peck Call Meeting to Order (7:04 pm)
2. Introduction of Guests & Members
3. Additions to and Adoption of the Agenda.
Motion (08-21) moved by Tammie Stafford, seconded by Ryan Fynn to approve the June 7, 2021 EPBR Parks Council incoming board meeting agenda as presented.
Approved by consensus.
4. Officer Appointments – as per EPBR PC Bylaw Clause 4.1.

As indicated within the EPBR Bylaw Clause 4.1, officer appointments are to occur annually at the meeting directly following the AGM.
 - a. Motion (09-21) moved by Ryan Fynn, seconded by Rita Fowell to open the floor for nominations for the positions of Chair, Vice-Chair, Treasurer and Secretary.
Approved by consensus.
 - Chair - Avalie Peck would be interested in maintaining this position.

- Vice-Chair - Dollard O'Connor would be interested in maintaining this position.
 - Treasurer - Tammie Stafford would interested in maintaining this position.
 - Secretary - Tammy Orban would be interested in maintaining this position.
- b. Motion (10-21) moved by Rita Fowell and seconded by Ryan Fynn to nominate the following Directors for the positions of:
- i. Chair - Avalie Peck
 - ii. Vice-Chair - Dollard O'Connor
 - iii. Treasurer - Tammie Stafford
 - iv. Secretary - Tammy Orban
- c. Motion (11-21) moved by Leonard Claffey and seconded by Ryan Fynn to close the floor for nominations for the position of Chair, Vice-Chair, Treasurer and Secretary.
- d. Motion (12-21) moved by Rita Fowell and seconded by Dave Swindlehurst to appoint Avalie Peck as Chair, Dollard O'Connor as Vice Chair, Tammie Stafford as Treasurer and Tammy Orban as Secretary. Approved by consensus.
5. Adoption of Consent Items
- Motion (13-21) made by Dave Swindlehurst , seconded by Wayne Stec to approve the minutes of the February 22, 2021 EPBR Parks Council board meeting as presented. Approved by Consensus.
6. Correspondence – received for information.
7. Director Round Table
- Kayla, Alberta Env. & Parks: Reported that EPBRPC grant is next in the cue.
 - Leonard, Brazeau Bowbenders Archery Club: Reported that the outdoor facility is set up, they are 3 months late for our AGM, and are hoping to run a provincial shoot but aren't getting their hopes up with COVID.
 - Tammie, Pembina Nordic Club: Reported that there are lots of things going on, very busy with participation, Rita has organized a campground host to open in

the morning and close the gate at night, please contact Jeannette Radchenko re: poker rally, group of cyclists are marking new trails but they have to wait until birds are done nesting before trees can be removed. No Bears Run this year.

- Tammy Orban, Adjacent Landowners: Reported that a lot of their members are elderly and COVID is serious for them, looking forward to resuming their meetings in the fall.
- Wayne Stec, West Central River Boat Assoc.: Reported that they are unable to get things moving with new boat launch from Alberta Government but the County has been doing what they can to help. Board members requested contacts that they could phone to help the club's cause.
- Dave Swindlehurst, Drayton Valley Rotary Club: Reported that the DV Rotary Club has been pretty quiet due to COVID, executive will be changing in the next couple of months, they are planning on running Oktoberfest at the DV Legion.
- Ryan Fynn, DVHTA: Reported that they are starting to see some requests coming through if things are lifted, one of the member hotels sold, they just funded the Disc Golf course in DV, Edmonton Disc Golf Clubs are potentially going to include DV in their tournaments, Chamber received a grant to create a volunteer connector portal.
- Katherine Ens, DV Paddling Club: Reported that they're trying to organize events while juggling COVID restrictions, planning a Brazeau Dam Paddle on June 19.
- Anthony Heinrichs, Brazeau County: In terms of boat launch, Brazeau passed a motion for the admin to work on the boat launch with the club at the new site. They also saw the concept of a marina that will be at another location and maybe they can work with this group. Brazeau is still working on road work, etc.
- Blair Truemann, Brazeau ATV Club: Reported Current president is meeting with group to tour the trails. Waiting on permits in order to get people lined up to do trail work. Planning an autumn poker rally.
- Dollard O'Connor, DV Horse Club: They will be working on the new site. Pembina River site has no events scheduled. Lots of riders using the trails.

8. Parks Council Governance Items

- a. Signing Authorities at Financial Institutions - motion to approve - not necessary because signing authorities haven't changed.
- b. Logo variations were presented but the Board didn't like the new logos, preferred the old logo, perhaps with changes to the font.

c. Policy Additions - 5.10 Requests for Proposals & 5.11 Contracts.

Sandra presented that we need to be more competitive when fulfilling contractual work. Projects of a certain dollar threshold should require bids submitted. Companies that we hire through grants should be chosen via policy. There should be a dollar value threshold for board approval for expenditures. Sandra requested that 3 volunteers could craft a policy to present on this topic at the next meeting. Dollard suggested that the executive should work on this. Board members agreed.

d. Fundraiser- "Drive-In Movie".

Sandra presented this idea to the board for discussion. Potential to raise a significant amount of funds. The cost of the movie license and screen rental is \$4000. With grants and a corporate sponsor, admissions could be 100% profit. We are hoping to do this event in September as a double feature. Ryan commented that there is a group organizing this for July 1. He agreed that this could be a good fundraiser.

e. Wetlands Replacement Grant - discussion.

Sandra presented that AB Env & Parks has made a wetlands creation/enhancement grant available. Sandra reached out to Keri regarding working with AB Parks on this. Discussion ensued regarding potential sites.

9. Executive Director and Staff Report

- Grants and Fundraising Update
- Emergency Procedures - developing an emergency response plan
- Tipi at Pembina Nordic Club - Sandra explained that the Tipi is currently set up at PNC after a ceremony with Metis Local Elders.
- Trail Angels - Sandra presented on our new acknowledgement for those selfless people who do stuff without recognition
- Staff Update - Natalie Borzel has been contracted for Parks Day.
- Partnership Programming-FCSS & McMan Youth, Family and Community Services Association

- Fundraiser- “Drive-In Movie” - idea to hold a drive in theatre was presented
 - Trail Work at Rotary Pembina Nordic Community Trails South - Sandra has reviewed the condition of the trail with Curtis Buchan PNC President and has approached the town’s sustainability committee with his permission on getting some funding to do improvements - signs, culverts, trail maintenance and low spots, etc.
 - Community Programming - Eagle Point Amazing Race Summer Edition runs from June 12 to September 12, 2021, Guardians of the Park Summer Camp has 14 registrants so far.
 - Education and Outreach Report - Kathy presented verbal report.
10. Financials.
Financial Report and Cash-flow Statement presented for review by Sandra Bannard.
 11. Motion (14-21) moved by Tammie Stafford, seconded by Rita Fowell to accept the 2021 Year to Date Financial Statement and cash flow information as presented. Approved by consensus.
 12. Parks Day – July 17, 2021 Overview / discussion

This year, Parks Day will be a Multi-Sport Poker Rally to include all interested clubs. We will be doing an inclusive poker rally in Discovery Park in addition to clubs, we will also host a hiking or biking version (depending on what the PNC is doing). EPBR will supply the clubs with a prize, materials, props, etc. but clubs will be responsible for coming up with their own logistics/process for determining the winner. EPBRPC will work on getting sponsorship for the prizes. Discussion ensued regarding how to disperse prizes, who will get prizes, etc.
 13. Next Meeting – September 20, 2021 –Regular Meeting at 6:30 PM (Location: TBD)
 14. Motion (15-21) to adjourn the EPBR June 7, 2021 regular meeting was made by Leonard Claffey at 8:42 pm.



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

TOWN OF DRAYTON VALLEY UPDATE REPORT TO COUNCIL

SUBJECT: 2021 Fire Department September Stats

DATE TO COUNCIL: November 24, 2021

PREPARED BY: Tom Thomson - Fire Chief

UPDATE INFORMATION: To provide Council with updated information regarding department calls for service, the Fire Service has generated a statistical break down for September 2021 response for service numbers. This information includes the number of incidents responded to, the types of incidents, the incident calls for the Town of Drayton Valley and Brazeau County.

Drayton Valley/Brazeau County Fire Services

2021 September Stats - 36 Total Calls

Fire Calls - 6

Structure Fire - 2

Rubbish/Grass Fire – 1

Vehicle Fire - 3

Motor Vehicle Collisions - 5

Single Vehicle MVC - 3

Two Vehicle MVC – 2

Rescue Calls – 1

Cat Stuck in Vent - 1

Alarm Calls - 16

Residential Alarm Calls - 8

Hospital – 3

School – 1

Apartment – 1

RCMP – 2

Retirement Home - 1

(No false Alarms)

Assist Another Agency - 4

EMS Assists (includes cardiac arrests, lift assist calls, Stars Landing, overdose calls, etc.) - 3

(EMS arrived on scene for 2 out of three calls)

RCMP – 1 (RCMP arrived on scene first)

Miscellaneous Calls - 4

Gas Leak – 1

Public Service – 3

Provincial

Motor Vehicle Collisions - 3

Provincial Total Calls - 3

Town of Drayton Valley

Fire Calls - 1

Motor Vehicle Collision - 2

Rescue Calls - 0

Alarm Calls - 12

Assist Another Agency - 2

Miscellaneous Calls - 2

Town Total Calls - 19

Brazeau County

Fire Calls - 5

Motor Vehicle Collisions - 1

Rescue Calls - 1

Alarm Calls - 4

Assist Another Agency - 2

Miscellaneous Calls - 1

County Total Calls - 14



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

TOWN OF DRAYTON VALLEY UPDATE REPORT TO COUNCIL

SUBJECT: 2021 Fire Department October Stats

DATE TO COUNCIL: November 24, 2021

PREPARED BY: Tom Thomson - Fire Chief

UPDATE INFORMATION: To provide Council with updated information regarding department calls for service, the Fire Service has generated a statistical break down for October 2021 response for service numbers. This information includes the number of incidents responded to, the types of incidents, the incident calls for the Town of Drayton Valley and Brazeau County.

Drayton Valley/Brazeau County Fire Services

2021 October Stats - 40 Total Calls

Fire Calls - 9

Structure Fire - 1

Rubbish/Grass Fire – 4

Vehicle Fire - 4

Motor Vehicle Collisions - 4

Single Vehicle MVC - 2

Two Vehicle MVC – 2

Rescue Calls – 1

Dog down an embankment - 1

Alarm Calls - 17

Residential Alarm Calls - 15

Business - 2

(No False Alarms)

Assist Another Agency - 5

EMS Assists (includes cardiac arrests, lift assist calls, Stars Landing, overdose calls, etc.) - 5

(EMS arrived on scene first for 2 out of 5 calls)

RCMP – 0

Miscellaneous Calls - 4

Gas Leak – 1

Public Service – 3

Provincial

Motor Vehicle Collisions -2

Provincial Total Calls - 2

Town of Drayton Valley

Fire Calls - 4

Motor Vehicle Collision - 1

Rescue Calls - 0

Alarm Calls - 11

Assist Another Agency - 1

Miscellaneous Calls - 3

Town Total Calls - 20

Brazeau County

Fire Calls - 5

Motor Vehicle Collisions -1

Rescue Calls - 1

Alarm Calls - 6

Assist Another Agency - 4

Miscellaneous Calls - 1

County Total Calls - 18



Drayton Valley Municipal Crime Gauge

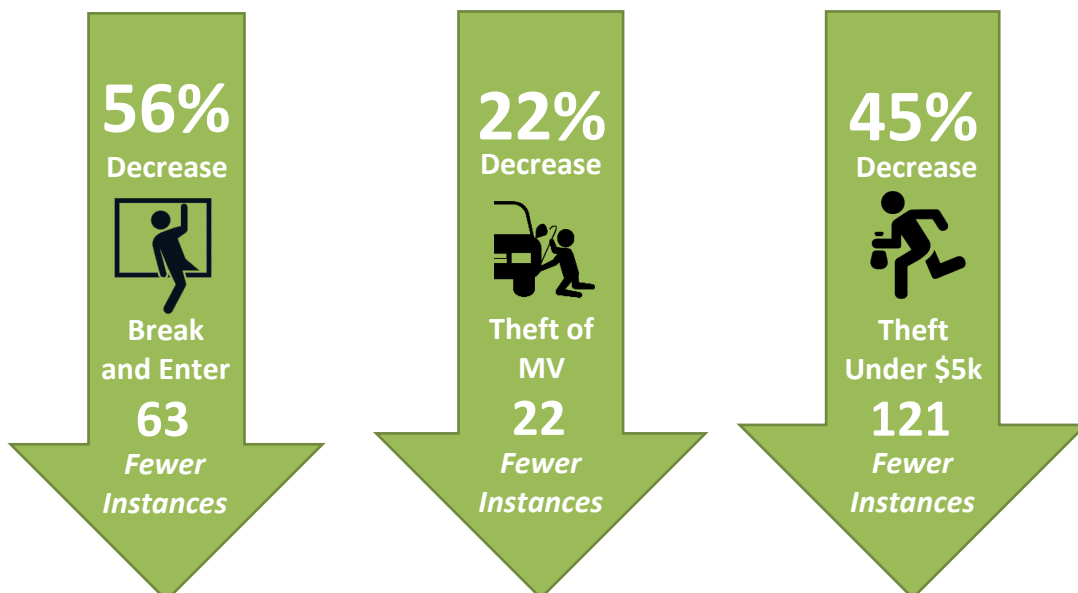
2021 vs. 2020
January to October

Criminal Code Offences



Total Criminal Code Offences: **24% Decrease**
When compared to January to October, 2020

Select Property Crime





























NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

Drayton Valley Municipal Detachment
Crime Statistics (Actual)
January to October: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

November-04-21

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	0	2	0	N/A	-100%	0.1
Robbery		5	3	4	3	0	-100%	-100%	-1.0
Sexual Assaults		13	7	6	10	10	-23%	0%	-0.3
Other Sexual Offences		6	13	3	6	12	100%	100%	0.5
Assault		93	131	74	97	98	5%	1%	-2.4
Kidnapping/Hostage/Abduction		4	2	3	2	1	-75%	-50%	-0.6
Extortion		0	1	2	1	2	N/A	100%	0.4
Criminal Harassment		19	18	24	22	31	63%	41%	2.8
Uttering Threats		30	38	32	38	33	10%	-13%	0.6
TOTAL PERSONS		170	214	148	181	187	10%	3%	0.1
Break & Enter		86	150	101	113	50	-42%	-56%	-10.9
Theft of Motor Vehicle		72	104	109	98	76	6%	-22%	0.2
Theft Over \$5,000		6	19	8	10	10	67%	0%	-0.1
Theft Under \$5,000		280	424	291	266	145	-48%	-45%	-42.8
Possn Stn Goods		40	79	74	62	51	28%	-18%	0.5
Fraud		58	74	64	69	48	-17%	-30%	-2.5
Arson		2	3	4	5	6	200%	20%	1.0
Mischief - Damage To Property		0	0	44	143	113	N/A	-21%	36.9
Mischief - Other		187	184	131	90	87	-53%	-3%	-29.4
TOTAL PROPERTY		731	1,037	826	856	586	-20%	-32%	-47.1
Offensive Weapons		14	18	15	19	18	29%	-5%	0.9
Disturbing the peace		77	72	73	68	69	-10%	1%	-2.0
Fail to Comply & Breaches		94	168	159	71	45	-52%	-37%	-19.5
OTHER CRIMINAL CODE		32	44	43	32	28	-13%	-13%	-2.0
TOTAL OTHER CRIMINAL CODE		217	302	290	190	160	-26%	-16%	-22.6
TOTAL CRIMINAL CODE		1,118	1,553	1,264	1,227	933	-17%	-24%	-69.6

Drayton Valley Municipal Detachment
Crime Statistics (Actual)
January to October: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

November-04-21

Category	Trend	2017	2018	2019	2020	2021	FLAG
Theft Motor Vehicle (Total)		72	104	109	98	76	Within Norm
Auto		2	14	3	8	4	Within Norm
Truck		53	59	80	65	49	Within Norm
SUV		3	5	8	8	6	Within Norm
Van		1	2	0	0	0	Within Norm
Motorcycle		0	7	2	1	1	Within Norm
Other		12	13	13	14	14	Issue
Take Auto without Consent		1	4	3	2	2	Within Norm
Break and Enter (Total)*		86	150	101	113	50	Within Norm
Business		37	64	36	35	16	Within Norm
Residence		32	47	20	24	15	Within Norm
Cottage or Seasonal Residence		0	0	0	0	0	Within Norm
Other		14	29	32	46	18	Within Norm
Theft Over & Under \$5,000 (Total)		286	443	299	276	155	Within Norm
Theft from a motor vehicle		116	215	115	116	66	Within Norm
Shoplifting		50	49	54	29	14	Within Norm
Mail Theft (includes all Mail offences)		4	10	2	10	1	Within Norm
Theft of bicycle		14	13	18	11	6	Within Norm
Other Theft		102	158	110	111	68	Within Norm

Mischief To Property		187	184	175	233	200	Within Norm
Suspicious Person/ Vehicle/ Property		87	147	178	185	137	Within Norm
Fail to Comply/Breach		94	168	159	71	45	Within Norm
Wellbeing Check		36	57	53	71	101	Issue
Mental Health Act		60	97	85	117	112	Within Norm
False Alarms		199	186	68	69	54	Within Norm

Traffic	Trend	2017	2018	2019	2020	2021	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		1	2	6	3	18	Issue
Occupant Restraint/Seatbelt Violations*		9	88	88	33	50	Within Norm
Speeding Violations*		25	22	11	36	45	Issue
Intersection Related Violations*		16	23	16	50	59	Issue
Other Non-Moving Violation*		44	250	228	201	220	Within Norm
Pursuits**		1	1	8	17	14	Within Norm
Other CC Traffic**		2	2	13	15	4	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

Drayton Valley Municipal Detachment
Crime Statistics (Actual)
October: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

November-04-21

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	0	2	0	0	-100%	N/A	-0.2
Sexual Assaults		0	1	1	1	0	N/A	-100%	0.0
Other Sexual Offences		0	3	1	0	1	N/A	N/A	-0.1
Assault		10	19	10	13	10	0%	-23%	-0.6
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	1	2	3	3	N/A	0%	0.8
Uttering Threats		1	4	1	2	3	200%	50%	0.2
TOTAL PERSONS		12	28	17	20	17	42%	-15%	0.2
Break & Enter		9	12	10	9	5	-44%	-44%	-1.1
Theft of Motor Vehicle		17	12	17	4	16	-6%	300%	-1.0
Theft Over \$5,000		0	2	0	0	2	N/A	N/A	0.2
Theft Under \$5,000		14	43	35	21	19	36%	-10%	-1.2
Possn Stn Goods		2	5	9	4	7	250%	75%	0.9
Fraud		4	4	9	4	3	-25%	-25%	-0.2
Arson		1	0	1	1	0	-100%	-100%	-0.1
Mischief - Damage To Property		0	0	12	11	18	N/A	64%	4.7
Mischief - Other		21	12	8	4	16	-24%	300%	-1.8
TOTAL PROPERTY		68	90	101	58	86	26%	48%	0.4
Offensive Weapons		1	1	2	0	2	100%	N/A	0.1
Disturbing the peace		7	3	5	7	5	-29%	-29%	0.0
Fail to Comply & Breaches		19	20	14	6	3	-84%	-50%	-4.6
OTHER CRIMINAL CODE		1	1	6	5	1	0%	-80%	0.4
TOTAL OTHER CRIMINAL CODE		28	25	27	18	11	-61%	-39%	-4.1
TOTAL CRIMINAL CODE		108	143	145	96	114	6%	19%	-3.5

Drayton Valley Municipal Detachment
Crime Statistics (Actual)
October: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

November-04-21

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	0	5	2	1	-83%	-50%	-0.8
Drug Enforcement - Trafficking		3	2	0	0	0	-100%	N/A	-0.8
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
Total Drugs		9	2	5	2	2	-78%	0%	-1.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	3	1	0	0	-100%	N/A	-0.9
TOTAL FEDERAL		12	5	6	2	2	-83%	0%	-2.3
Liquor Act		1	1	1	1	2	100%	100%	0.2
Cannabis Act		0	0	0	0	1	N/A	N/A	0.2
Mental Health Act		8	9	7	10	11	38%	10%	0.7
Other Provincial Stats		8	13	14	16	42	425%	163%	7.1
Total Provincial Stats		17	23	22	27	56	229%	107%	8.2
Municipal By-laws Traffic		1	1	2	0	0	-100%	N/A	-0.3
Municipal By-laws		6	8	7	6	8	33%	33%	0.2
Total Municipal		7	9	9	6	8	14%	33%	-0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	1	0	0	-100%	N/A	-0.2
Property Damage MVC (Reportable)		15	14	14	15	10	-33%	-33%	-0.9
Property Damage MVC (Non Reportable)		1	2	0	4	1	0%	-75%	0.2
TOTAL MVC		17	16	15	19	11	-35%	-42%	-0.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		35	62	51	55	94	169%	71%	11.1
Other Traffic		1	1	0	3	0	-100%	-100%	0.0
Criminal Code Traffic		9	7	5	3	8	-11%	167%	-0.6
Common Police Activities									
False Alarms		17	12	11	11	8	-53%	-27%	-1.9
False/Abandoned 911 Call and 911 Act		9	14	12	5	4	-56%	-20%	-1.9
Suspicious Person/Vehicle/Property		9	14	14	24	4	-56%	-83%	0.0
Persons Reported Missing		3	2	4	3	2	-33%	-33%	-0.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		21	12	21	20	13	-38%	-35%	-0.8
Form 10 (MHA) (Reported)		0	0	0	1	1	N/A	0%	0.3

Drayton Valley Municipal Detachment
Crime Statistics (Actual)
January to October: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

November-04-21

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		1	1	0	0	1	0%	N/A	-0.1
Drug Enforcement - Possession		37	60	30	35	29	-22%	-17%	-4.1
Drug Enforcement - Trafficking		13	18	12	14	27	108%	93%	2.4
Drug Enforcement - Other		0	0	2	0	1	N/A	N/A	0.2
Total Drugs		51	79	44	49	58	14%	18%	-1.6
Cannabis Enforcement		0	0	1	1	1	N/A	0%	0.3
Federal - General		16	27	23	5	3	-81%	-40%	-4.8
TOTAL FEDERAL		67	106	68	55	62	-7%	13%	-6.1
Liquor Act		12	17	16	16	6	-50%	-63%	-1.3
Cannabis Act		0	0	3	5	5	N/A	0%	1.5
Mental Health Act		60	97	85	117	112	87%	-4%	12.4
Other Provincial Stats		113	140	150	217	230	104%	6%	31.1
Total Provincial Stats		185	254	254	355	353	91%	-1%	43.7
Municipal By-laws Traffic		5	2	3	3	1	-80%	-67%	-0.7
Municipal By-laws		87	91	70	85	61	-30%	-28%	-5.8
Total Municipal		92	93	73	88	62	-33%	-30%	-6.5
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		6	11	5	1	5	-17%	400%	-1.2
Property Damage MVC (Reportable)		161	145	145	98	96	-40%	-2%	-17.7
Property Damage MVC (Non Reportable)		20	18	16	20	15	-25%	-25%	-0.8
TOTAL MVC		188	174	166	119	116	-38%	-3%	-19.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		296	619	657	581	687	132%	18%	74.4
Other Traffic		11	8	15	11	8	-27%	-27%	-0.3
Criminal Code Traffic		54	74	77	71	66	22%	-7%	2.1
Common Police Activities									
False Alarms		199	186	68	69	54	-73%	-22%	-40.7
False/Abandoned 911 Call and 911 Act		90	103	100	86	73	-19%	-15%	-5.1
Suspicious Person/Vehicle/Property		87	147	178	185	137	57%	-26%	13.8
Persons Reported Missing		27	23	25	24	12	-56%	-50%	-2.9
Search Warrants		2	0	0	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		153	135	163	167	134	-12%	-20%	-0.6
Form 10 (MHA) (Reported)		0	0	3	8	10	N/A	25%	2.8

Drayton Valley Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

November-04-21

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	21	10	14	10	8	15	19	3	9	6	5
Running Total	4	25	35	49	59	67	82	101	104	113	119	124
Quarter	35			32			37			20		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	8	4	3	2	9	2	5	5	7	5		
Running Total	8	12	15	17	26	28	33	38	45	50		
Quarter	15			13			17			TBD		
Year over Year % Change	100%	-52%	-57%	-65%	-56%	-58%	-60%	-62%	-57%	-56%		

Drayton Valley Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

November-04-21

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	16	17	15	6	15	7	7	5	6	4	0	5
Running Total	16	33	48	54	69	76	83	88	94	98	98	103
Quarter	48			28			18			9		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	4	7	9	14	7	2	5	7	16		
Running Total	5	9	16	25	39	46	48	53	60	76		
Quarter	16			30			14			TBD		
Year over Year % Change	-69%	-73%	-67%	-54%	-43%	-39%	-42%	-40%	-36%	-22%		

Drayton Valley Municipal Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

November-04-21

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	34	46	30	22	27	21	22	27	16	21	17	13
Running Total	34	80	110	132	159	180	202	229	245	266	283	296
Quarter	110			70			65			51		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	14	8	13	19	15	14	14	17	12	19		
Running Total	14	22	35	54	69	83	97	114	126	145		
Quarter	35			48			43			TBD		
Year over Year % Change	-59%	-73%	-68%	-59%	-57%	-54%	-52%	-50%	-49%	-45%		

Drayton Valley Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

November-04-21

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	21	26	8	12	13	9	9	6	5	7	8	9
Running Total	21	47	55	67	80	89	98	104	109	116	124	133
Quarter	55			34			20			24		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	9	4	8	9	8	2	8	7	4	7		
Running Total	9	13	21	30	38	40	48	55	59	66		
Quarter	21			19			19			TBD		
Year over Year % Change	-57%	-72%	-62%	-55%	-53%	-55%	-51%	-47%	-46%	-43%		

